

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

REGULAR MEETING OF KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

Tuesday, May 23, 2023 at 6:15 p.m.
(In-camera Session 6:15 p.m. – Open Session 7:00 p.m.)
Roy H. Wilfong Boardroom, Education Centre
1994 Fisher Drive, Peterborough, Ontario

Character Makes a Difference
The Character Attribute for May is *Integrity*.

A G E N D A

- ITEM 1. **CALL TO ORDER AND LAND ACKNOWLEDGEMENT**
- ITEM 2. **IN-CAMERA SESSION**
- ITEM 3. **OPEN SESSION AND LAND ACKNOWLEDGEMENT** (7:00 p.m.)
- ITEM 4. **NATIONAL ANTHEM AND A MOMENT OF SILENCE**
- ITEM 5. **CHARACTER ATTRIBUTE – STUDENT TRUSTEE**

ACCOLADES PRESENTATIONS

Rowyn Doyle, Baltimore Public School, Grade 6 Student

Tristen Wong, Hastings Public School, Grade 7 Student
Isaac Rinsma, Hastings Public School, Grade 8 Student

Ahmed Ali, Courtice Secondary School
Alaa Gehani, Courtice Secondary School
Ayesha Iqbal, Courtice Secondary School
Farrah Kherani, Courtice Secondary School, Teacher
Munawara Mazlomyar, Courtice Secondary School
Shafin Shaw, Courtice Secondary School
Neela Soleiman, Courtice Secondary School

Nate Bennett, East Northumberland Secondary School
Elena De Luca, East Northumberland Secondary School
Ava Trefiak-Thomas, East Northumberland Secondary School
Anne Falla, East Northumberland Secondary School, Teacher

- ITEM 6. **ADOPTION OF AGENDA**
- ITEM 7. **DECLARATIONS OF CONFLICTS OF INTEREST**

ITEM 8. **ADOPTION OF MINUTES**

- 8.1 For the Special Meeting of Kawartha Pine Ridge District School Board held on Tuesday, April 18, 2023 – **
- 8.2 For the Regular Meeting of Kawartha Pine Ridge District School Board held on Tuesday, April 25, 2023 – **
- 8.3 For the Special Meeting of Kawartha Pine Ridge District School Board held on Tuesday, April 26, 2023 – **
- 8.4 For the Special Meeting of Kawartha Pine Ridge District School Board held on Tuesday, May 2, 2023 – **

ITEM 9. **EDUCATIONAL PRESENTATIONS**

ITEM 10. **DELEGATIONS**

10.1 **DELEGATIONS (10 minutes)**

Tenzin Shomar
Dependent Care Amendment

10.2 **DELEGATIONS (3 minutes)**

David Berger
Results of Province-wide Violence in Schools Survey

10.3 **DISPOSITION OF DELEGATION CONCERNS**

ITEM 11. **DIRECTOR'S UPDATE**

ITEM 12. **BUSINESS ARISING FROM THE MINUTES**

ITEM 13. **STUDENT TRUSTEE REPORT** – **

ITEM 14. **DECISION ITEMS**

14.1 **COMMITTEE DECISION REPORTS**

- 14.1.1 Resource Committee Report – **
- 14.1.2 Chairpersons' Committee Report – **

14.2 **DECISION REPORTS**

- 14.2.1 Awards and Scholarships – Cobourg Collegiate Institute – **

ITEM 15. **ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION (OPSBA) REPORT**

ITEM 16. **CORRESPONDENCE**

ITEM 17. **INFORMATION ITEMS – CONSENT ITEMS**

- 17.1 Special Education Advisory Committee Report – **
- 17.2 First Nations Education Services Advisory Committee Report – **
- 17.3 Indigenous Education Advisory Committee Report – **
- 17.4 Program Review Committee Report – **
- 17.5 Equity, Diversity and Inclusion Committee Report – **
- 17.6 Parent Involvement Committee Report – **

ITEM 18. **BOARD MEMBER ADDITIONS**

ITEM 19. **FUTURE MEETING DATES** – **

ITEM 20. **QUESTION PERIOD**

ITEM 21. **REPORT OF THE IN-CAMERA SESSION**

ITEM 22. **ADJOURNMENT**

– **Copy Attached

Note: If unable to attend, please advise Linda Burton, Executive Liaison to the Trustees, at linda_burton@kprdsb.ca.

In the month of May, the KPR board focuses on integrity. Integrity is defined as being honest, ethical, and consistent in one's actions. To have integrity people must always abide by their own values, methods and principles, without concern for expectations or outcomes. Integrity is an important character trait, as it helps people strive to be better than themselves. Integrity works in part with other character traits, to ensure that one remains honest, truthful, and courageous to uphold personal integrity.

Integrity is important for all of us around the Board table to hold. Integrity means we are conducting ourselves in a manner that upholds the highest standards of moral and ethical behaviour. This includes being transparent in decision-making processes, prioritizing the well-being and success of students above personal interests, and maintaining confidentiality when appropriate. It also means admitting mistakes and taking responsibility for our actions, being accountable for outcomes and ensuring that policies and practices align with the values and goals of the school community. Integrity is essential for building trust and credibility with stakeholders, including students, parents, teachers, and the broader community.

When we operate with integrity, we can foster a culture of accountability, respect, and excellence that will benefit everyone involved.

SUBJECT TO BOARD APPROVAL

**DRAFT MINUTES OF THE
SPECIAL MEETING OF
KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**Tuesday, April 18, 2023 at 6:00 p.m.
Roy H. Wilfong Boardroom, Education Centre
1994 Fisher Drive, Peterborough, Ontario**

ATTENDANCE

Present: Steve Russell (Chairperson of the Board), Jaine Klassen Jeninga (Vice-chairperson of the Board), Cathy Abraham, Paul Brown, Terry Brown, Cyndi Dickson, Kathleen Flynn, Rose Kitney, Angela Lloyd and Diane Lloyd.

Regrets: Trustee Sean Conway.

Also Present: R. Russo, Director of Education and L. Burton, Executive Liaison to the Trustees.

1. **CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chairperson called the meeting to order at 6:00 p.m.

The Chairperson of the Board, S. Russell, respectfully acknowledged that the Board was meeting on the traditional territory of the Mississauga First Nations.

2. **ADOPTION OF THE AGENDA**

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee P. Brown

(23-066) That the agenda be adopted as printed.

CARRIED

3. **DECLARATIONS OF CONFLICTS OF INTEREST**

Nil.

4. **COMMITTEE OF THE WHOLE**

It was,

Moved by: Trustee Abraham
Seconded by: Trustee Flynn

- (23-067) That the Board move into Committee of the Whole, In-camera (6:01p.m.)
CARRIED

Open session reconvened at 8:43 p.m.

6. **REPORT OF THE COMMITTEE OF THE WHOLE IN-CAMERA SESSION**

6.1 **Special Chairpersons' Committee Report** – Recommendation 1

It was,

Moved by: Trustee Klassen Jeninga
Seconded by: Trustee Abraham

- (23-068) That the Special Chairpersons' Committee Report, Agenda Item IC.4.1, Recommendation 1, considered in the In-camera Session of the Board Meeting on Tuesday, April 18, 2023, be approved.
CARRIED

7. **ADJOURNMENT**

It was,

Moved by: Trustee T. Brown
Seconded by: Trustee A. Lloyd

- (23-069) That the meeting be adjourned (8:44 p.m.).
CARRIED

Steve Russell
Chairperson of the Board

Rita Russo
Director of Education
and Secretary of the Board

SUBJECT TO BOARD APPROVAL

**DRAFT MINUTES OF THE REGULAR MEETING OF
KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**Tuesday, April 25, 2023 at 6:15 P.M.
Roy H. Wilfong Boardroom, Education Centre
1994 Fisher Drive, Peterborough, Ontario**

ATTENDANCE

Present: Steve Russell (Chairperson of the Board), Jaine Klassen Jeninga (Vice-chairperson of the Board), Cathy Abraham, Paul Brown, Terry Brown, Sean Conway, Kathleen Flynn, Rose Kitney, Angela Lloyd, Diane Lloyd and Student Trustees Maria Mahfuz and Kelly Mitchell.

Trustee Cyndi Dickson attended via the Webex platform.

Also Present: R. Russo, D. McNaughton, J. Brake, J. Ford, A. Foster, S. Gohil, M. Loya, J. Maliha; A. Anirud, D. Fitzgerald, G. Kidd, G. Payne, D. Swift; and L. Burton.

1. **CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chairperson called the meeting to order at 6:13 p.m.

2. **COMMITTEE OF THE WHOLE**

It was,

Moved by: Trustee Conway
Seconded by: Trustee P. Brown

(23-070) **That the Board move into Committee of the Whole, In-camera (6:13 p.m.).**

CARRIED

The Open Session of the meeting resumed at 7:04 p.m.

3. **LAND ACKNOWLEDGEMENT**

Greg Kidd, Executive Officer, Corporate Affairs, respectfully acknowledged the Board was meeting on the traditional territory of the Mississauga First Nations.

4. **NATIONAL ANTHEM AND A MOMENT OF SILENCE**

The meeting was opened with the singing of the National Anthem followed by a Moment of Silence.

Chairperson S. Russell noted a change to the agenda which will have the Accolades for Courtice Secondary School (SS) staff member and students move to the May 23, 2023 Board meeting.

5. **CHARACTER ATTRIBUTE – STUDENT TRUSTEE**

Student Trustee Maria Mahfuz spoke to this month's character attribute, Responsibility.

ACCOLADES PRESENTATIONS

Volunteer Recipients:

Associate Director D. McNaughton spoke to the Accolades for the month of April, noting the week of April 24-30 is Volunteer Week and it is a pleasure to speak to numerous volunteers across the board. Each volunteer shows dedication, commitment, and passion for bettering our school communities.

A brief profile for each of the recipients was provided along with a framed Accolade Certificate being handed out at the time of recognition and picture taking.

Cassie Connell
Charles Bowman PS

Lea Cooke
Courtice North PS

Corinne Lessif
Dr. Ross Tilley PS

Deb Hoogwerf
Brighton PS

Shelise Morgan
Burnham PS

Kelly Glover
Colborne PS

Alec Reid
Adam Scott CVI

Denise Dunford
Apsley Central PS

Mary Coulas
Edmison Heights PS

6. **ADOPTION OF AGENDA**

It was,

Moved by: Trustee Conway
Seconded by: Trustee A. Lloyd

(23-071) **That the agenda be adopted to include the following topics under Board Member Additions:**

- **May The 4th Be With Us**
- **In Memory**
- **Terry Fox Run**
- **C.R. Gummow Public School Call to Recycle**
- **Poet Laureate**
- **To Honour and Respect Exhibition**

CARRIED

7. **DECLARATIONS OF CONFLICTS OF INTEREST**

Nil.

8. **ADOPTION OF MINUTES**

8.1 **Regular Board Meeting – Tuesday, March 28, 2023**

It was,

Moved by: Trustee Abraham
Seconded by: Trustee P. Brown

(23-072) **That the minutes for the Regular Board meeting held on Tuesday, March 28, 2023 be adopted as recorded.**

CARRIED

9. **EDUCATIONAL PRESENTATIONS**

Nil.

10. **DELEGATIONS**

10.1 **DELEGATIONS (10 minutes)**

Nil.

10.2 **DELEGATIONS (3 minutes)**

Nil.

10.3 **DISPOSITION OF DELEGATION CONCERNS**

Nil.

11. **DIRECTOR'S UPDATE**

School visits and community events have been a big part of the senior leadership team's focus this month. All superintendents of schools have been visiting schools with a very clear focus on school improvement. Many members of the senior leadership team were also present at the Al Rayan Islamic Centre on April 11, 2023 for a very special Iftar dinner where they were welcomed into the mosque by Imam Juma and where there was an opportunity to learn about Ramadan from Dr. Zaihan Rashid. Many members of the Courtice Secondary School staff were in attendance along with students and local trustees. It was a lovely event that demonstrated the importance of relationship between schools and their local communities.

Director Russo stated she was also pleased to share that she had the opportunity to bring greetings and a welcome to the Annual Environmental Symposium hosted by Kawartha Pine Ridge District School Board (KPR) and Peterborough Victoria Northumberland Clarington Catholic District School Board (PVNC). On April 20, 2023, over 3500 students, staff and community partners

registered across both boards to participate in this one-day event. The theme was Inspiring Hope and activities for all grade levels (Kindergarten-Grade 12), were available all day and all classes were encouraged to participate in an outdoor activity. It is an individual and collective responsibility to protect and preserve the environment. Thanks was extended to educators who registered their classes to participate in the symposium.

With the release of the Grant for Student Needs and the many education funding announcements made this month, the finance and budget teams under the leadership of Superintendent Foster are working diligently to prepare for the upcoming budget sessions in May and June. The primary goal is to ensure that funding dollars are maximized to best serve all KPR students.

Each month the Director's update intentionally focuses on a particular area of the Strategic Priorities. This month's focus is on Enriching Communities.

There are three strategic priorities under the Enriching Communities pillar:

SP-EC 1: Develop collaborative and strategic partnerships with parents and stakeholders focused on student success.

SP-EC 2: Cultivate leadership in our students, staff, schools and communities, particularly in the areas of environmental stewardship, instructional technology and innovation.

SP-EC3: Focus on continuous improvement, service excellence and accountability in our organization.

The accolade recipients this evening are evidence of SP-EC 1 and SP-EC 2 and KPR is very proud of their contributions in enriching their communities.

The Board Action Plan continues to guide work in this area. Director Russo highlighted the important work that Superintendents Brake and Maliha and members of their respective teams have led to support System Action - Enrich Communities 1: Engage and empower students and community to share their voice and experience in education. Through their leadership they constituted a Census Advisory Committee to bring voice and lived experience to the 2018-2019 school census data. To do this, they held six, two-hour meetings with students, staff and community partners. These voices and the data are being collated and will be presented in June. The team is eager to release these curated data sets as 'Census Portraits' that will help the board understand where the gaps are in academic achievement and well-being and identify what more can be done to remove barriers to educational equity and best support the needs of these groups of students.

The Director informed trustees that a final written report of progress on the Board Action Plan 2022-2023 will be presented at the May Board meeting.

12. **BUSINESS ARISING FROM THE MINUTES**

Nil.

13. **STUDENT TRUSTEE REPORT**

Student Trustee Kelly Mitchell spoke the report for April stating it has been a month which has rejuvenated students due to the spring season. Many holidays were celebrated throughout the month of April and all students were able to learn and share in all celebrations.

The Student Leadership Group (SLG) held a meeting with a main focus on equity and inclusion in late March. A presentation from the Courtice Muslim Students Association (MSA) was gratefully received. During this event there was an informative question period which allowed students to get more details on how the Courtice MSA is operated.

The Board heard that members of the Student Leadership Group (SLG) have shared information regarding how schools are working to create events and initiatives which are inclusive to all. Schools are hopeful to receive more resources to help streamline the process of creating these equity groups.

K. Mitchell stated both she and M. Mahfuz continue to strive to use their Student Trustee positions to ensure KPR is achieving the goals of the Board Action Plan, specifically SP-EC2, cultivate leadership in our students, staff, schools and communities and SA-EC1, engage and empower students and community to share their voices and experience in education. The Student Trustees are striving to achieve these goals through the changes to student leadership in KPR. The reconstruction plans for the SLG have been shared with other student trustees, inviting feedback. The hope is to rejuvenate the student leadership in KPR and to ensure the student voice will be better amplified.

K. Mitchell noted that many KPR schools have started the Relay for Life (Canadian Cancer Society) fundraiser. Student involvement in planning will help student leaders cultivate the necessary skills to fundraise and create events to further cancer research. Recently Relay for Life hosted a Relay University, where schools collaborated with each other across the province in order to share ideas, strategies and information to enhance the running of Relay for Live events. At this event, two KPR schools were recognized. Courtice Secondary School winning the Most Spirited Award and Adam Scott Collegiate Vocation Institute earning a Five-year Dedication Award.

With the end of the school year drawing close, the Student Trustees encouraged all in KPR to use April as a time of reflection and peace and to continue to strive for excellence in daily life.

Chairperson Russell commended the Student Trustees for their continued efforts.

14. **DECISION ITEMS**

14.1 **COMMITTEE DECISION REPORTS**

14.1.1 **Chairpersons' Committee Report**

Committee Chairperson and Chairperson of the Board, S. Russell spoke to the report stating the committee met on March 29, 2023 where several policies and correspondence from the Council of the Municipality of Clarington were reviewed, and an in-depth discussion on the creation of an Equity Fund took place.

Review of Board Policy B-2.1, Board and Committee Meetings, is before Board members for review after numerous updates. Several policies will be rescinded as they are now embedded within current policy.

Correspondence from the Municipality of Clarington was reviewed by the committee. Through discussion, it was decided that letters would be sent to the Council of the Municipality of Clarington, Member of Provincial Parliament Piccini and Minister of Education Lecce, thanking each for their support.

Considerable discussion occurred on the creation of an Equity Fund. The committee received information from the Director and discussed the issue of dependent care.

A Board member noted in light of current legislation in the province, it is more important than ever promote advocacy for the issue.

Trustee Angela Lloyd wished to have it be noted that she was in attendance via Webex.

S. Russell reviewed the background on the request to create an Equity Fund. The Director was asked to draft revisions to Administrative Regulation B-4.9.1, Trustee Expenses and Reimbursements, to address allowable expenses for dependent care which the Ontario Public Service and Broader Public Sector allow for. A further request was made to have the Director provide information which will encompass the estimated costs to the Board and the impact to the budget.

Questions of clarification were asked by Board members which and were addressed by fellow trustees and Superintendent Foster.

A review of the Trustee Budget was provided, and a brief discussion was held regarding the upcoming Annual General Meeting for Ontario Public School Boards' Association (OPSBA) and the Canadian School Boards' Association conference.

It was,

Moved by: Trustee Russell

Seconded by: Trustee Flynn

(23-073)

That Board Policy B-2.1, Board and Committee Meetings, be approved as revised.

CARRIED

It was,

Moved by: Trustee Russell

Seconded by: Trustee Abraham

(23-074)

That Board Policy B-1.6, Legal Matters, be rescinded.

CARRIED

It was,

Moved by: Trustee Russell

Seconded by: Trustee A. Lloyd

(23-075)

That Board Policy B-4.1, Association Membership, be rescinded.

CARRIED

It was,

Moved by: Trustee Russell

Seconded by: Trustee Kitney

(23-076)

That Board Policy B-7.4, Advocacy, be rescinded.

CARRIED

It was,

Moved by: Trustee Russell

Seconded by: Trustee P. Brown

(23-077)

That Board Policy B-2.2, Annual Meetings and Committees of the Board, be approved as revised.

CARRIED

It was,

Moved by: Trustee Russell

Seconded by: Trustee Flynn

(23-078)

That the Board send a letter to the Council of the Municipality of Clarington thanking them for the support through Resolution #C-053-23 of a new school build in the Clarke High School region of Clarington.

CARRIED

It was,

Moved by: Trustee Russell

Seconded by: Trustee P. Brown

(23-079)

That the Board send a letter to Minister of Education Lecce and Member of Provincial Parliament (MPP) Piccini expressing the Board's support of the Council of the Municipality of Clarington's resolution and thanking them for their attendance at Clarke High School and The Pines Senior Public School.

CARRIED

It was,

Moved by: Trustee Russell

Seconded by: Trustee A. Lloyd

(23-080)

That the Chairpersons' Committee Report, dated April 25, 2023, be received for information.

CARRIED

14.1.2 Audit Committee Report

Committee Chairperson, P. Brown, spoke to the report stating the committee met on April 3, 2023 and received an Internal Audit update, a report of the External Auditors, information on Audit Services and an asset retirement obligations summary.

P. Brown stated the update from the Internal Auditors informed the committee that a selection of schools will be visited by the Regional Internal Audit Team who will provide management with an independent and objective assessment of the collection and use of the School Generated Funds during the 2022-2023 school year.

Superintendent Foster spoke to the competitive Request for Proposals (RFP) which was issued in October 2018 for Audit Services for a period not to exceed five years, beginning with the fiscal period ending August 31, 2019. The firm of Baker Tilly KDN

LLP was appointed auditor for the Kawartha Pine Ridge District School Board, for a term of five years, through to the fiscal year September 1, 2022 to August 31, 2023, and has fulfilled their contractual obligations in a timely and efficient manner. Administration supports the recommendation for reappointment.

The committee received a presentation on the Asset Retirement Obligations Summary. Superintendent Foster spoke to this stating that the Education Act requires school boards to prepare their financial statements in accordance with the Public Sector Accounting Board (PSAB) standards. The Asset Retirement Obligations are a new standard and is required under the PSAB. Questions of clarification were asked by the Board members and were addressed by Superintendent Foster.

It was,

Moved by: Trustee P. Brown

Seconded by: Trustee T. Brown

(23-081)

That the 2023 External Audit Plan be approved.

CARRIED

It was,

Moved by: Trustee P. Brown

Seconded by: Trustee T. Brown

(23-082)

That Baker Tilly KDN LLP be appointed auditor for Kawartha Pine Ridge District School Board for the fiscal year September 1, 2022 to August 31, 2023.

CARRIED

It was,

Moved by: Trustee P. Brown

Seconded by: Trustee Flynn

(23-083)

That the Audit Committee Report, dated April 25, 2023, be received for information.

CARRIED

14.2 DECISION REPORTS

14.2.1 Campbellford District High School Renovations and Roof Replacement Tender

Superintendent Foster spoke to the report noting Board Policy BA-5.1, Purchasing procedures, requires Board approval for capital project tenders and consulting services in excess of \$2,000,000 or expenditures which exceed the budgeted amount

by 10% and \$200,000. On October 25, 2022 the Board approved capital expenditures for Maintenance and Program Enhancements to schools and included in the project approved was Campbellford District High School Renovations and Roof Replacement. A tender for the project was issued on February 14, 2023 and on March 7, 2023. The tender results were reviewed with Board members. G. Payne, Executive Office, Facilities Services, provided an overview of the work taking place at Campbellford District High School. The board is seeing higher costs for labour and materials. This will be taken into consideration moving forward with construction and maintenance.

Questions of clarification were asked by Board members and addressed by Superintendent Foster and G. Payne.

It was,

Moved by: Trustee T. Brown
Seconded by: Trustee A. Lloyd

(23-084)

That the Campbellford District High School Renovations and Roof Replacement Tender be awarded to Anacond Contracting Inc. in the amount of \$2,671,484.00 including net taxes (2.16%).

CARRIED

14.2.2 **Norwood District High School Renovations and Roof Replacement Tender**

Superintendent Foster spoke to the report noting Board Policy BA-5.1, Purchasing Procedures, requires Board approval for capital project tenders and consulting services in excess of \$2,000,000 or expenditures which exceed the budgeted amount by 10% and \$200,000. On October 25, 2022 the Board approved capital expenditures for Maintenance and Program Enhancements to schools. Included in the projects approved was Norwood District High School Renovations and Roof Replacement with a tender for the project was issued on February 23, 2023 and closed on March 16, 2023. The tender results were reviewed with Board members.

It was,

Moved by: Trustee T. Brown
Seconded by: Trustee Abraham

(23-085)

That the Norwood District High School Renovations and Roof Replacement Tender be awarded to Anacond Contracting Inc. in the amount of \$2,958,553.60 including net taxes (2.16%).

CARRIED

14.2.3 Awards and Scholarships – Cobourg Collegiate Institute

Superintendent Brake spoke to the report stating Board Policy ES-4.2, Recognition of Student Success, indicates that Board approval, consistent with its values, purposes, and mandate, will be necessary for the initial offerings at graduation ceremonies of any bursary, scholarship, or other incentive with a monetary value.

The Rotary Club of Cobourg would like to establish an award, known as the Rotary Environment Award, in the amount of \$400 per year to a graduating student of Cobourg Collegiate Institute. Selection of the successful applicant will be made by the Awards Committee at Cobourg Collegiate Institute.

The award will be presented at the commencement ceremony annually until the donor and school mutually agree to terminate the award.

It was,

Moved by: Trustee T. Brown

Seconded by: Trustee Klassen Jeninga

(23-086)

That the Kawartha Pine Ridge District School Board approve the establishment of the Rotary Environment Award to be awarded annually in the amount of \$400 to a graduating student of Cobourg Collegiate Institute who has met the award criteria.

CARRIED

14.2.4 Awards and Scholarships – Cobourg Collegiate Institute

Superintendent Brake spoke to the report stating Board Policy ES-4.2, Recognition of Student Success, indicates that Board approval, consistent with its values, purposes, and mandate, will be necessary for the initial offerings at graduation ceremonies of any bursary, scholarship, or other incentive with a monetary value.

The Rotary Club of Cobourg would like to establish an award, known as the Rotary Indigenous Achievement Award, in the amount of \$400 per year to a graduating student of Cobourg

Collegiate Institute. Selection of the successful applicant will be made by the Awards Committee at Cobourg Collegiate Institute.

The award will be presented at the commencement ceremony annually until the donor and school mutually agree to terminate the award.

It was,

Moved by: Trustee Klassen Jeninga
Seconded by: Trustee T. Brown

(23-087)

That the Kawartha Pine Ridge District School Board approve the establishment of the Rotary Indigenous Achievement Award to be awarded annually in the amount of \$400 to a graduating student of Cobourg Collegiate Institute who has met the award criteria.

CARRIED

14.2.5 Awards and Scholarships – Thomas A. Stewart Secondary School

Superintendent Brake spoke to the report stating Board Policy ES-4.2, Recognition of Student Success, indicates that Board approval, consistent with its values, purposes and mandate, will be necessary for the initial offerings at graduation ceremonies of any bursary, scholarship, or other incentive with a monetary value.

The Keene Masonic Lodge would like to establish a bursary, known as the Keene Masonic Lodge Bursary in the amount of \$500 per year to a graduating student of Thomas A. Stewart Secondary School. Selection of the successful applicant will be made by the Awards Committee at Thomas A. Stewart Secondary School.

The award will be presented at the commencement ceremony annually until the donor and school mutually agree to terminate the award.

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Abraham

(23-088)

That the Kawartha Pine Ridge District School Board approve the establishment of the Keene Masonic Lodge Bursary to be awarded annually in the amount of \$500 to a graduating

student of Thomas A. Stewart Secondary School who has met the award criteria.

CARRIED

14.2.6 Awards and Scholarships – Campbellford District High School

Superintendent Ford spoke to the report stating Board Policy No. ES-4.2, Recognition of Student Achievement, indicates that Board approval, consistent with its values, purposes, and mandate, will be necessary for the initial offerings at graduation ceremonies of any bursary, scholarship, or other incentive with a monetary value.

Percy Agricultural Society would like to establish an award to be known as the Percy Agricultural Society Community and Agricultural Award. This award is to be presented annually in the amount of \$250 to one graduating Grade 12 student at Campbellford District High School. Selection of the successful recipient will be made by the Awards Committee of Campbellford District High School.

This award will be presented at the commencement ceremony annually by the Percy Agricultural Society until the donor and the school mutually agree to terminate the award.

It was,

Moved by: Trustee T. Brown

Seconded by: Trustee Klassen Jeninga

(23-089)

That the Kawartha Pine Ridge District School Board approve the establishment of the Percy Agricultural Award to be presented annually in the amount of \$250 to one graduating Grade 12 student of Campbellford District High School, who has met the award criteria.

CARRIED

14.2.7 Awards and Scholarships – Peterborough Alternative and Continuing Education

Superintendent Gohil spoke to the report stating Board Policy No. ES-4.2, Recognition of Student Achievement, indicates that Board approval, consistent with its values, purposes, and mandate, will be necessary for the initial offerings at graduation ceremonies of any bursary, scholarship, or other incentive with a monetary value.

The Community Foundation of Greater Peterborough would like to establish an award to be known as the PCVS Legacy Award for

PACE. This award is to be presented annually in the amount of \$250 to two graduating Grade 12 students at Peterborough Alternative and Continuing Education (PACE) at Peterborough Collegiate Vocational School (PCVS). Selection of the successful recipients will be made by the Awards Committee of PACE at PCVS.

This award will be presented at the commencement ceremony annually by Community Foundation of Greater Peterborough until the donor and the school mutually agree to terminate the award.

Trustee Dickson excused herself from the meeting at 8:26 p.m.

It was,

Moved by: Trustee Kitney
Seconded by: Trustee Flynn

(23-090)

That the Kawartha Pine Ridge District School Board approve the establishment of the PCVS Legacy Award for PACE in the amount of \$250 to be awarded annually to two graduating students of Peterborough Alternative and Continuing Education (PACE) at Peterborough Collegiate Vocational School (PCVS) who have met the award criteria.

CARRIED

15. **ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION (OPSBA) REPORT**

Trustee Angela Lloyd, the Board's Delegate Member of OPSBA, spoke to the upcoming Board of Directors' meeting on Friday, April 28 and Saturday, April 29, 2023. Updates will be provided at the next Board meeting.

Trustee A. Lloyd spoke to the recent news release of Bill 98, Better Schools and Student Outcomes Act, 2023, stating this will have a significant effect on the board and will touch every aspect of the board including the Board of Trustees, the directors of education and senior administration. Public consultation will take place May 8 and 9, with the website for submissions closing on May 16, 2023. Following discussion, trustees agreed a Special Board meeting would be held to discuss the Bill in a more fulsome manner and to create a submission to the Ministry of Education on behalf of the Board. It is important to protect public education. Those in attendance were encouraged to create a submission.

Questions of clarification were asked by Board members which were addressed by Trustee A. Lloyd or Trustee Abraham.

16. **CORRESPONDENCE**

Nil.

17. **INFORMATION ITEMS – CONSENT ITEMS**

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Abraham

(23-091) That the following agenda items for the April 25, 2023 Board meeting be received for information:

- Item 17.1 Student Transportation Services of Central Ontario (STSCO) Governance Committee Report
- Item 17.2 Special Education Advisory Committee Report
- Item 17.3 Program Review Committee Report
- Item 17.4 Equity, Diversity and Inclusion Committee Report

Requests were made by trustees to pull the following reports for comment and/or discussion:

- Item 17.1 Student Transportation Services of Central Ontario (STSCO) Governance Committee Report
- Item 17.3 Program Review Committee Report

The motion was **CARRIED**

17.1 **Student Transportation Services of Central Ontario**

Committee Chairperson Russell noted they are making progress in lowering the number of bus cancellations. Committee members heard bell time changes are being proposed which should bring even further reductions to the cancellations. Bus driver recruitment is taking place and further information will be provided at the next STSCO meeting.

Board members were informed that Roy Wierenga has been hired to replace Joel Sloggett as Chief Administrative Officer of STSCO effective May 8, 2023.

17.3 **Program Review Committee Report**

Committee Chairperson Kitney spoke to the report stating the committee met on April 4, 2023. The committee had an informative presentation on Science, Technology, Engineering and Mathematics (STEM) and also engaged in discussion regarding the incorporation of the arts, becoming STEAM. Associate Director McNaughton was invited to speak the role of arts within STEM. The committee heard a presentation by the Teaching and Learning consultants who provided examples of the arts tying into STEM. The department will take the information gathered at the meeting, to review how the arts can be further incorporated into STEM.

18. **BOARD MEMBER ADDITIONS**

Trustee Klassen Jeninga spoke to the participation of Hastings Public School (PS) students in a Math Day Celebration on May 4, 2023 called May the 4th Be With Us. This is in celebration of the International Online Math Contest which took place on World Math Day, March 8, 2023. A Grade 7 student, Tristen Wong, placed first in Canada and eighteenth in the world and another student, Isaac Rinsma, Grade 8, placed thirteenth in Canada and 303 in the world. The school will celebrate the May the 4th be With Us on May 4, 2023 with a full day of math fun. This is an exciting time for the school and community.

Trustee Klassen Jeninga acknowledged a school community who is mourning the loss of a Kindergarten student. Darsh Sajith (aka Happy) passed away on Monday, April 10, 2023 after a very brief illness with strep. Hastings PS staff and students were affected very deeply by this loss. Trustee Klassen Jeninga acknowledged the work that KPR does when a situation such as this occurs.

Trustee Klassen Jeninga spoke to C.R. Gummow PS students who participated in the Terry Fox Run fundraising placing twenty-third in the province and in the top 50 in Ontario for fundraising raising \$12,682.55 of the \$969,688 raised in total. This is very exciting news for the Terry Fox Foundation.

Trustee T. Brown stated both he and Trustee Klassen Jeninga were fortunate to be invited to the C.R. Gummow PS Call to Recycle and the Earth Rangers event. Minister of the Environment Piccini was also in attendance. The school is in competition with other schools within the province on the collection and recycling of batteries. Students learned about the minerals in the batteries and how they are recycled. A brief slideshow was displayed for Board members showing animals which were available for the students to view and ask questions about.

Trustee Kitney spoke of Ziysah von Bieberstein who is a part of the King George PS community, was on the Accommodation Review team for Armour Heights PS and is currently still very involved with Kaawaate East City PS. Ziysah was presented the Peterborough's second Poet Laureate title and will hold the title from April 2023 to September 2024. Ziysah recently presented at the Holocaust Educational Event hosted by the Jewish Community of Peterborough.

Trustee Conway noted he had the honour to attend the Honour and Respect Exhibition on Saturday, April 22, 2023. He encourages other trustees and Board members to view this at the local Peterborough Museum.

19. **FUTURE MEETING DATES**

Chairperson Russell drew attention to the future meeting dates listed in the Board agenda.

A discussion regarding the need to move the June 27, 2023 Board meeting due to Commencement scheduling conflicts was held. The June Board meeting will be held on Tuesday, June 20, 2023.

20. **QUESTION PERIOD**

Chairperson Russell opened the meeting to questions from the floor.

21. **REPORT OF THE COMMITTEE OF THE WHOLE IN-CAMERA SESSION**

Nil.

22. **ADJOURNMENT**

It was,

Moved by: Trustee T. Brown
Seconded by: Trustee Flynn

(23-092) That the meeting be adjourned (8:55 p.m.).

CARRIED

Steve Russell
Chairperson of the Board

Rita Russo
Director of Education
and Secretary of the Board

SUBJECT TO BOARD APPROVAL

**DRAFT MINUTES OF THE
SPECIAL MEETING OF
KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**Wednesday, April 26, 2023 at 9:00 a.m.
Roy H. Wilfong Boardroom, Education Centre
1994 Fisher Drive, Peterborough, Ontario**

ATTENDANCE

Present: Trustees Steve Russell (Chairperson of the Board), Jaine Klassen Jeninga (Vice-chairperson of the Board), Cathy Abraham, Paul Brown, Terry Brown, Kathleen Flynn, Rose Kitney, Angela Lloyd, and Diane Lloyd.

Regrets: Trustees Sean Conway and Cyndi Dickson.

Also Present: R. Russo, Director of Education, and L. Burton, Executive Liaison to the Trustees.

1. **CALL TO ORDER**

S. Russell, Chairperson of the Board, called the meeting to order at 9:09 a.m.

2. **LAND ACKNOWLEDGEMENT**

S. Russell respectfully acknowledged that the Board was meeting on the traditional territory of the Mississauga First Nations.

3. **ADOPTION OF AGENDA**

It was,

Moved by: Trustee Abraham
Seconded by: Trustee P. Brown

(23-093) That the agenda be adopted as printed.

CARRIED

4. **DECLARATION OF CONFLICTS OF INTEREST**

Nil.

5. **IN-CAMERA SESSION**

It was,

Moved by: Trustee T. Brown
Seconded by: Trustee Kitney

- (23-094) **That the Board move into the In-camera Session of the meeting (9:12 a.m.)**
CARRIED

Open session reconvened at 4:25 p.m.

6. **REPORT OF THE IN-CAMERA SESSION**

6.1 **Personnel Matter** – Recommendation 1

It was,

Moved by: Trustee P. Brown
Seconded by: Trustee Flynn

- (23-095) **That the Personnel Matter Report, Agenda Item IC.4.1, Recommendation 1, considered in the In-camera Session of the Special Board Meeting on Wednesday, April 26, 2023, be approved.**
CARRIED

A brief discussion occurred regarding upcoming commencement exercises. Director Russo presented the dates and Board members selected those which they were able to attend.

7. **ADJOURNMENT**

It was,

Moved by: Trustee Abraham
Seconded by: Trustee D. Lloyd

- (23-096) **That the meeting be adjourned (4:36 p.m.).**
CARRIED

Steve Russell
Chairperson of the Board

**Kawartha Pine Ridge
District School Board**

Rita Russo
Director of Education
and Secretary of the Board

DRAFT

SUBJECT TO BOARD APPROVAL

**DRAFT MINUTES OF THE SPECIAL MEETING OF
KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**Tuesday, May 2, 2023 at 6:00 p.m.
Roy H. Wilfong Boardroom, Education Centre
1994 Fisher Drive, Peterborough, Ontario**

ATTENDANCE

Present: Steve Russell (Chairperson of the Board), Jaine Klassen Jeninga (Vice-chairperson of the Board), Cathy Abraham, Paul Brown, Terry Brown, Sean Conway, Kathleen Flynn, Rose Kitney, Angela Lloyd, and Diane Lloyd.

Trustees Sean Conway and Cyndi Dickson, and Student Trustee Maria Mahfuz attended via Webex.

Also Present: R. Russo, Director of Education; G. Kidd, Executive Officer, Corporate Affairs and L. Burton, Executive Liaison to the Trustees.

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 6:00 p.m.

2. **LAND ACKNOWLEDGEMENT**

Trustee Cathy Abraham respectfully acknowledged that the Board was meeting on the traditional territory of the Mississauga First Nations.

3. **ADOPTION OF AGENDA**

It was,

Moved by: Trustee P. Brown
Seconded by: Trustee A. Lloyd

(23-097) That the agenda be adopted as printed.

CARRIED

4. **DECLARATIONS OF CONFLICTS OF INTEREST**

Nil.

5. **IN-CAMERA SESSION**

It was,

Moved by: Trustee A. Lloyd

Seconded by: Trustee Flynn

(23-098) **That the Board move into In-camera Session (6:02 p.m.).**

CARRIED

The Open Session of the meeting resumed at 6:48 p.m.

6. **DECISION ITEM**

6.1 **Better Schools and Student Outcomes Act, 2023**

Director Russo spoke to the report stating on April 17, 2023 the government tabled the Better Schools and Student Outcomes Act, 2023 which, if passed, will result in a wide range of potential impacts to Ontario's public education system. The legislation outlines amendments to the Education Act in a number of areas, including:

- Accountability and Transparency
- Governance and Leadership
- Maximizing Capital Assets
- Teacher Training and Oversight
- Consistent Approaches to Student Learning

S. Russell noted there was a great deal of concern at the April 25, 2023 Board Meeting, which resulted in this meeting being scheduled to examine the document in a fulsome manner and make suggestions for inclusions within the submission to the government. The Board reviewed the document and provided feedback on each item.

Items reviewed included the items below and suggestions or concerns are noted:

Accountability And Transparency

Provincial Priorities Framework:

- Boards currently set their own priorities through multi-year strategic plans that incorporate local input after community consultation. This requirement is currently set out within the Education Act.
- Trustees are publicly elected by the communities they serve, as is the case for representatives at all other levels of government in the province of Ontario, and are mandated by voters to represent the local interests within their communities.
- Clarity is required with respect to the *deployment of support personnel, with corresponding obligations for boards to cooperate.*

- School boards are committed to transparency and the results of Education Quality and Accessibility Office (EQAO) and Ontario Secondary School Literacy Test (OSSLT) are reported out at Board meetings.
- Student achievement is always a focus. School boards must retain autonomy to set local educational priorities that reflect the unique communities served. Further clarity is required to better understand what the implications and intent of the legislation.
- School boards cannot apply a one-size-fits-all approach. Communities and needs differ.
- Individual boards know their communities the best and understand what the students require for success.

Transparent and Accountable Use of Resources:

- School boards take their obligation to be fiscally accountable and responsible managers of public funds very seriously. External auditors are already involved with items reported out the Audit committee.
- Further clarity is required with respect to the definition of *school board-controlled entities*.
- School boards need autonomy to flexibly allocate funding to meet local needs and priorities within the diverse communities they serve.

School Board-Municipality Cooperation in support of Child Care Programs:

- KPR already has positive and co-operative relationships with municipalities within its district; child care centres located in schools are collaboratively planned and supported.
- KPR welcomes child care centres within its schools, provided the expenses tied to them, comes to the board through the Ministry of Education and would not cut into KPR's student success.
- True-cost funding provisions for building child care facilities within new schools or school additions (including ancillary costs for parking and capital expenses) need to be considered as part of ongoing child care planning.
- Future additional federal government child care funding needs to be distributed to local child care centres and school boards to offset operational costs.

Accelerated Apprenticeship Pathways:

- School boards prioritize experiential learning for students. Among the concerns with this provision is the existing lack of opportunity for apprenticeships within skilled trades for students. Consideration should be given to accelerating pathways for younger students.
- Students must be provided with the opportunity to build twenty-first century competencies – with a focus on collaboration, creativity, problem solving, critical thinking, innovation and global citizenship. KPR is concerned that this provision potentially marginalizes the disadvantaged students from experiencing a rich educational

experience across all disciplines, including Science, Technology, Engineering and Mathematics (STEM) and the Arts, that contribute to the development of skills that ensure success for life.

- Students leaving after Grade 11 for the trades is a concern.

Governance and Leadership

Training / Trustee Conduct / Directors of Education Performance

Appraisals:

- The Board has significant concerns this provision arbitrarily establishes and imposes training measures and requirements on representatives of a democratically elected level of government within the province of Ontario – school board trustees.
- Extensive training and professional development opportunities already exist for school board trustees and senior staff through the Ontario Public School Boards' Association, Ministry of Education, Council of Ontario Directors of Education and other entities.
- School board trustees and senior administration are committed life-long learners who support expanded opportunities for growth but believe that training plans and material should be developed in consultation with school boards and professional associations.
- Code of conduct requirements currently exist within KPR. The expanded sanctions for breaches of conduct are lacking in clarity and specificity.
- The Board has concerns with the Integrity Commissioner-led process. This process is lacking in clarity, and individual integrity commissioners will lead to a lack of consistency and variability in investigation and application. Further information in this area is required.
- The Director of Education is the sole employee of the Board. There are significant concerns with this provision and the unprecedented intrusion of the Minister of Education with a Director's performance appraisal process. In the normal course of their work as the chief executive and education officer of school boards, directors of education have a limited to non-existent direct relationship with the Minister of Education. The Board questions how the Minister of Education could reasonably and fairly be involved in this human resources exercise between employers and an employee.

The Board recessed at 7:54 p.m.

The Board reconvened at 8:04 p.m.

Trustees Dickson and Kitney excused themselves from the meeting 8:00 p.m.

Maximizing Capital Assets

Leveraging Surplus School Board Property:

- Well-detailed and effective provisions already exist within the Education Act that outline a prescriptive process for the disposal of surplus school board assets.
- A Board member stated it is always good to look at how surplus properties can benefit KPR communities. This was done as recently as April 2023.
- Boards often buy property at a premium and then tend to sell for less to communities.
- Further clarity on what is contemplated by the regulatory framework is needed given the existing requirements within the Education Act.

Addressing High Growth Areas/Needs:

- Board members support any reductions to barriers for school boards to continue to explore innovative new partnerships, including multi-use buildings, to meet student accommodation needs.
- KPR currently has joint-use agreements in place with many municipalities within its jurisdiction supporting community use of facilities.
- Further clarity is required.
- The Board would like the government to lift the school closure moratorium currently in place.

Early and Integrated Planning with Municipalities:

- The Board urges the government to lift the moratorium on school closures and release revised Public Accommodation Guidelines (PARG). By preventing school boards from effectively using their current assets, the continued moratorium effectively is in direct conflict with the municipal partnerships envisioned within this provision.
- While KPR is fortunate to have positive relationships with its municipal partners, any requirements for school board cooperation with municipalities must be reciprocal.
- When planning for new schools, by not accounting for potential (as opposed to actual) population growth the need for portables is created as soon as a new school is built.

Joint Use of Schools:

- Further clarity and consultation are required with respect to this provision.
- Again, the current moratorium on school closures prevents school boards from creatively maximizing their assets to provide for the innovative joint-use partnerships contemplated with this provision.
- Concerns were expressed with the proposal of putting schools within other buildings. A Board member noted this is being done in high-density areas around the world. In some areas within condominium

complexes the second floor is a school, something currently done in Hong Kong, and this now may happen in the Toronto area.

- A Board member spoke to the challenges they envisioned with this provision with library books, Equity, Diversity and Inclusion beliefs, and auditorium use.
- Two different school systems within one building takes a lot of work and is not always successful – further consultation is required.

Enhancement of Design Standardization:

- KPR broadly supports measures to expedite planning and construction of new schools for students.
- KPR is currently participating in a Ministry of Education school build pilot project to accelerate school build times and that outcomes from this pilot may positively inform this provision.
- Schools exist at the heart of the communities they serve, and KPR is concerned that a cookie-cutter approach to school design will not reflect the unique natural properties of individual school settings. Centralized decision making in this area will not serve local community interests.

Teacher Oversight

Effective Teacher Disciplinary Processes and Funding Eligibility for Children and Student Victims of Sexual Abuse:

- KPR support measures that contribute to safer learning and working environments for students and staff. KPR encourages funding resources to be expanded to support children and students victimized across broad areas of trauma and abuse.

Consistent Information And Approaches To Student Learning

Curriculum Review Process and Materials:

- KPR is in support of updated curriculum.
- KPR is concerned that this provision is narrowly focused on *market needs*. The Board supports ongoing curriculum review that ensures learning resources are authentic, culturally relevant and reflect the lived experiences of students and staff.
- The Board is concerned that additional fees charged to publishers for Ministry of Education evaluation of textbooks will simply be passed on to school boards through increased retail pricing.

Consistency in Student Mental Health Supports and Special Education:

- Student Mental health and well-being is a signature priority for school boards across the province of Ontario. KPR needs to again express concerns with language within the Better Schools and Student Outcomes Act, 2023 that erodes the autonomy and local decision-

making mandate of elected school boards to continue that important work.

- Further clarity with respect to *policies and guidelines relating to student mental health* is needed.

Strengthening Parent Involvement:

- KPR believes that parents/guardians play a vital role in the education of their children and in the success of schools. As part of the commitment to parent engagement, and reflective of organizational goals of service excellence, KPR has well-established pathways and platforms for communication with the parents/guardians it serves.
- KPR fosters family involvement and community engagement to build partnerships that support student learning. The language within this provision needs to be broadened to be more inclusive of the families served and reference guardians and other important members of a student's life.

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Flynn

(23-099)

That Kawartha Pine Ridge District School Board submit a written submission to the Ontario Regulatory Registry. Submissions are due by May 7, 2023. Comments are to be sent to: education.feedback@ontario.ca no later than 7:00 p.m. on May 9, 2023.

CARRIED

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee T. Brown

(23-100)

That the Better Schools and Student Outcomes Act, 2023 Report, dated May 2, 2023 be received for information.

CARRIED

7. **REPORT OF THE IN-CAMERA SESSION**

Nil.

8. **ADJOURNMENT**

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee T. Brown

(23-101)

That the meeting be adjourned (8:56 p.m.).

CARRIED

Steve Russell
Chairperson of the Board

Rita Russo
Director of Education
and Secretary of the Board

Kawartha Pine Ridge
District School Board

Student Trustee Report

Student Trustees Maria Mahfuz and Kelly Mitchell

May symbolizes a time of renewal and growth, marked by the arrival of warmer weather and blooming flowers. For numerous students at Kawartha Pine Ridge District School Board (KPR), May is an exciting time as they approach graduation ceremonies and the start of summer vacation, signifying the beginning of a new chapter in their lives. It is a time of growth and change as they prepare for new challenges and opportunities.

Our school district is currently undergoing some exciting developments aimed at fostering more effective student leadership. At the Chairperson's Committee meeting on May 16, 2023, Student Trustee Mitchell and I proposed changing the name of the Student Leadership Group (SLG) to Student Senate to reflect its evolving role and responsibilities better. We believe using the name "Student Senate" can lend more legitimacy to the SLG and enhance its visibility and influence within the school community. The term can also foster a sense of responsibility among student leaders and provide valuable leadership skills for future pursuits. Additionally, it may generate more interest and participation among students, leading to a more diverse range of perspectives in student leadership. This change represents a significant step forward in our efforts to empower and engage students in shaping their education and future. We are delighted to announce that the motion to change the SLG's name to Student Senate was recommended for approval by Chairpersons' Committee and will now move to the May 23, 2023 Board Meeting for final approval. We are grateful for the support from the trustees and staff on this motion. Our next step is to work on developing a constitution for the group and create formalized roles for the members to increase student engagement and ensure this group will work effectively to enhance student voices KPR.

Over the course of this year, the Student Leadership Group has been meeting regularly to address various student-related issues and develop creative solutions. We identified that one of the biggest challenges students faced was resuming pre-COVID-19 activities and events. Many student organizations struggled to plan and execute events due to a lack of experience or difficulties adjusting to new safety protocols. Some students felt less inclined to socialize and participate in extracurricular activities. So, the SLG has organized a student leadership retreat called the 'KPR Elevate.' As the name suggests, this event was designed to 'elevate' student voices and engagement at KPR by bringing together all student councils and related organizations from different schools to demonstrate how they could execute various initiatives at their schools while having fun. KPR Elevate was held this morning, and it was a great success. We hope the event inspired our students to continue organizing different events and activities to keep the spirit alive at their schools.

As our term draws to a close, Student Trustee Mitchell and I have been working hard to ensure a smooth transition for our incoming Student Trustees. We have been in communication with them, introducing them to their roles and responsibilities so they can settle into their positions easily. Last week, I had the pleasure of attending the Annual General Meeting of the Ontario Student Trustees Association (OSTA-AECO) with the two incoming Student Trustees. This was a valuable opportunity for them to connect with other Student Trustees across the province and become familiar with their roles. While it was bittersweet to say goodbye to some of the friends I have made through the organization, I am grateful for the opportunities and experiences it has provided me. I hope our incoming Student Trustees will continue to engage with OSTA-AECO.

We have one more month left before this school year ends, and Student Trustee Mitchell and I hope to make the most of our last month together. Student Trustee Mitchell and I look forward to the new beginnings to come as we continue to develop our plans to make lasting, positive changes at KPR.

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

RESOURCE COMMITTEE REPORT

The committee met on May 3, 2023 and reports as follows.

ATTENDANCE

Present: Trustees Cathy Abraham (Committee Chairperson), Terry Brown, Sean Conway and Angela Lloyd.

Regrets: Trustee Cyndi Dickson.

Also Present: Trustee Jaine Klassen Jeninga (Vice-chairperson of the Board), R. Russo, J. Ford, A. Foster, G. Payne, J. Thompson, A. Morton and M. Williams.

Trustees Steve Russell (Chairperson of the Board), Rose Kitney and Diane Lloyd attended via the Webex platform.

DECISION ITEMS

Review of Board Policy ES-2.1, Emergency Preparedness

Superintendent Ford reported that in accordance with the Board Policy Review Schedule for the 2022-2023 school year, Board Policy ES-2.1, Emergency Preparedness (Appendix A), has been reviewed and revisions reflecting updated language and practice are being recommended.

A motion was adopted to approve Board Policy ES-2.1, Emergency Preparedness, as revised.

Review of Board Policy, ES-3.14, Student Activity Fees

Superintendent Ford reported that in accordance with the Board Policy Review Schedule for the 2022-2023 school year, Board Policy ES-3.14, Student Activity Fees (Appendix B), has been reviewed and the policy has been updated to include revisions of clarification.

A motion was adopted to approved Board Policy ES-3.14, Student Activity Fees, as revised.

Review of Board Policy, BA-6.3, School Playground Equipment

G. Payne, Executive Officer, Facilities Services, reported that in accordance with the Policy Review Schedule for the 2022-2023 school year, Board Policy BA-6.3, School Playground Equipment (Appendix C), has been reviewed and the policy has been updated to include updated language and current practice.

A motion was adopted to approve Board Policy BA-6.3, School Playground Equipment, as revised.

Surplus Property

Superintendent Foster advised the committee that school boards in Ontario are required to comply with Ontario Regulation 444/98 when disposing of surplus real property. This regulation also states that property must be declared surplus by the Board prior to its disposal.

Board Policy BA-6.5, Surplus Board Real Estate – Disposal/Rental, states that the Board shall determine whether or not surplus property is to be retained for future use, leased or sold, in keeping with applicable Board policies and administrative regulations and provincial legislation and regulations. Administrative Regulation BA-6.5.1, Surplus Board Real Estate – Disposal/Rental, identifies the first step in the process of surplus real estate is that the Board must deem the property to be surplus and approve of its disposal.

Superintendent Foster provided information on the Westwood property in Cobourg, 14 acres of vacant land consisting of two properties, 699 Westwood Drive and 687 Burwash Street in the Town of Cobourg. The committee was advised that staff have corresponded with the Town of Cobourg planning staff to determine potential growth in Cobourg. Presently, there are active plans of subdivision to the west of this site, which are anticipated to yield approximately 200 elementary students. These subdivisions are within the Burnham Public School (PS) boundary. Burnham PS remains below its on-the-ground capacity and could accommodate these students.

Future residential development plans are in the east end of Cobourg. This area is known as the Cobourg East Community Secondary Plan. The Board entered into an Option to Purchase Agreement with Tribute Communities late in 2022 for a school site within this development area. There are several other potential sites identified in the secondary plan that the Board will have an opportunity to consider as the residential development is realized.

On April 26, 2018, the Board deemed the Ridpath Junior Public School site and the vacant land at Maple Grove Road in Bowmanville to be surplus to the Board and to be disposed of in accordance with Board policies and Ontario Regulation 444/98. Superintendent Foster advised the committee that administration plans to initiate the Ontario Regulation 444/98 process.

Following discussion, a motion was approved that the Westwood property, located at 699 Westwood Drive and 687 Burwash Street, Cobourg, Ontario, be deemed surplus to the Board and disposed of in accordance with Ontario Regulation 444/98, Disposition of Surplus Real Property and Acquisition of Real Property, and Board Policy BA-6.5, Surplus Board Real Estate – Disposal/Rental.

RESOURCE COMMITTEE REPORT

INFORMATION ITEMS2022-2023 Second Quarter Financial Variance Report

Superintendent Foster presented the report that is based on preliminary October 31, 2022 enrolment, projected March 31, 2023 enrolment, and six months' financial activity, ending February 28, 2023. Total enrolment is 523.85 ADE higher than budget, and is comprised of 583.00 ADE favourable elementary, and 59.15 ADE unfavourable secondary.

Revenue has increased by \$1.459M; Expenses have increased by \$2.397M, resulting in a projected increase in deficit of \$0.937M. The change is comprised primarily of the following:

- \$3,679,000 increase in grant allocations due to higher enrolment
- (\$1,974,000) decrease in revenue due to a reduction in overall teacher qualification and experience funding
- \$686,000 increase in other revenue due to increased rental revenue, pupil tuition fees, and interest revenue
- (\$3,284,000) increase in instructional costs due to additional teachers and administrators added to support the system and the increase in enrolment
- increase in Funded Programs revenue and expenditures of \$1.92M

The projected 2022-2023 Capital spending is forecasted to be \$10.4M higher than budget.

Northglen Neighbourhood School Accommodation Planning

Superintendent Foster advised the committee that the Northglen neighbourhood school was approved as part of the Ministry of Education's (MOE) 2021-2022 Capital Priorities Program. The original submission requested a new 562-pupil-place school to be situated on Board-owned property in the Northglen neighbourhood in Bowmanville. At that time, the Board also submitted a request for a two-storey, 242-pupil-place addition to M.J. Hobbs Senior PS. The MOE approved a new 769-pupil-place Junior Kindergarten (JK)-Grade 8 school along with a four-room childcare centre (1 infant, 1 toddler, 2 preschool) at the Northglen neighbourhood school site. The school is intended to reduce accommodation pressures at Charles Bowman PS, Hampton Junior PS and M.J. Hobbs Senior PS.

The Board is part of a rapid build pilot project in partnership with the MOE and Infrastructure Ontario. Barring any unforeseen circumstances, the projected occupancy date is September 2024. To prepare for the 2024-2025 budget process and staffing deadlines, this review must be completed by December 2023. This will ensure that students being relocated due to this review can be moved promptly in the system and will allow enough time to project the enrolment figures for the schools impacted for the start of the September 2024 school year.

RESOURCE COMMITTEE REPORT

Planning Services staff have completed a Background Study and Options Report: Student Accommodation Planning (Appendix D). The existing catchments were divided into study areas and an analysis was completed based on a combination of the study areas, program and cohort changes. J. Thompson, Manager, Planning Services reviewed the Northglen Neighbourhood School Accommodation Plan detailing the study areas, information collected and options being brought forward at the community consultations beginning in September 2023.

Superintendent Foster reported that administration will provide the Resource Committee with updates following public engagement sessions detailing feedback received. A final recommendation report will be made to the Resource Committee, and subsequently to the Board of Trustees, in December 2023.

Boundary Adjustment Review – Bowmanville Area Schools

Superintendent Foster reported that the Board is presently undergoing a review to identify the school boundary for the new Northglen neighbourhood school that was approved as part of the MOE's 2021-2022 Capital Priorities Program. As part of this review, Planning Services staff have completed a preliminary analysis focusing on capacity and space limitations in the Bowmanville/West Clarington area schools and have noted that these schools are experiencing uneven accommodation pressures.

Planning Services staff completed a Background Study and Options Report: Student Accommodation Planning (Appendix E) in order to initiate the review process. A meeting with Planning Services staff, Superintendents Foster and Maliha, and Executive Officer, Facilities Services, Glen Payne, produced the following scenarios to be reviewed:

- a boundary adjustment to redirect students from Vincent Massey PS to Harold Longworth PS.
- a boundary adjustment between Dr. Ross Tilley PS and Lydia Trull PS to provide relief from the accommodation pressures at Dr. Ross Tilley PS
- a change in the grade cohort between Hampton Junior PS and M.J. Hobbs Senior PS

Following public engagement meetings, administration will provide the Resource Committee with updates on the feedback gathered. A final recommendation report will be presented to the Resource Committee and subsequently to the Board of Trustees in December 2023.

RECOMMENDATIONS

1. That Board Policy ES-2.1, Emergency Preparedness, be approved as revised.
2. That Board Policy ES-3.14, Student Activity Fees, be approved as revised.

RESOURCE COMMITTEE REPORT

3. That Board Policy BA-6.3, School Playground Equipment, be approved as revised.
4. That the Westwood property, located at 699 Westwood Drive and 687 Burwash Street, Cobourg, Ontario, be deemed surplus to the Board and disposed of in accordance with Ontario Regulation 444/98, Disposition of Surplus Real Property and Acquisition of Real Property, and Board Policy No. BA-6.5, Surplus Board Real Estate – Disposal/Rental.

Cathy Abraham
Committee Chairperson



KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

POLICY STATEMENT

Policy Name: Emergency Preparedness
Section: Educational Services

Policy Code: ES-2.1

Established: April 27, 2000

Revised or

Reviewed: May 28, 2009; February 27, 2014; DRAFT February 21, 2023

1. POLICY STATEMENT

The Kawartha Pine Ridge District School Board recognizes the importance of maintaining school environments that are safe for employees to work. The Board further
~~The Kawartha Pine Ridge District School Board~~ acknowledges that the safety of the student is of prime importance and all necessary steps will be taken to protect their welfare in an emergency situation.

2. OBJECTIVE

This policy formally establishes the Board's commitment to creating safe learning and working environments.

3. DEFINITIONS

Administrative Regulation

A document issued through the Director of Education, governing the implementation of a Board policy, or required to coordinate and control certain aspects of system operations.

Board

The corporate Board which maintains the daily operation of the system; Kawartha Pine Ridge District School Board; a reference specifically pertaining to Kawartha Pine Ridge District School Board as a legal entity; also referred to as KPR or KPRDSB.

Board of Trustees

The elected governance branch of the Board.

Emergency

Any abnormal situation which endangers people, property, or the environment and which requires prompt action beyond normal procedures.

Emergency Response Database

A repository where Emergency Response Plans are stored.

Emergency Response Plan

A comprehensive plan that outlines the procedures to follow in the event of an emergency situation. This plan identifies essential school/Board staff and their roles and responsibilities.

Employees

All KPR staff members and management personnel, including occasional, temporary and full-time staff.

Ontario Fire Code

An Ontario Regulation under the Fire Protection and Prevention Act, 1997, that applies across Ontario and consists of a set of minimum requirements for fire safety within and around existing buildings and facilities.

Policy

A statement of intent, governing principle or end result, adopted by the Board of Trustees in open public session; it is intended to articulate what must be done, the rationale for it and a framework for the system.

4. APPLICATION

This policy applies to all employees involved in the development, review and practice of emergency procedures.

5. RESPONSIBILITY

The Board of Trustees is responsible for establishing and approving Board policies.

The superintendent responsible for school operations, or designate, is responsible for the guidelines and directives within this policy and related administrative regulation, in addition to the maintenance of the Emergency Response Database.

The Family of Schools Superintendent and the Executive Officer of Facilities Services, or designate, are responsible to review the Emergency Preparedness Plan for each school or Board site.

The principal/manager of each school/site is responsible for the development and review of the Emergency Response Plan for their location.

6. POLICY

6.1 The Ontario Fire Code requires all boards to establish procedures that shall be followed in the event of fire and other emergencies that may develop on, or adjacent to, school property and to provide for drills in such procedures. All persons in a Board building must take part in emergency drills.

- 6.2 It is the responsibility of each school principal/manager to ensure adequate preparations are made to respond in an organized and expeditious manner in the event of an emergency situation. Therefore, an emergency ~~preparedness~~ response plan will be devised by each principal/manager, or designate, and be updated by September 30 each year and submitted to the family of schools superintendent of ~~Student Achievement~~ and the Executive Officer of Facilities Services, by uploading to the Emergency Response Database.

7. RELATED POLICIES, ADMINISTRATIVE REGULATIONS OR PROCEDURAL DOCUMENTS

Board Policies:

[BA-8.5, Bus Accidents and Resulting Injuries](#)

[ES-1.1, Safe and Caring Schools](#)

[ES-1.5, Health and Medical Needs](#)

[ES-3.6, Program Safety](#)

Administrative Regulations:

[BA-8.5.1, Bus Accidents and Resulting Injuries: Process](#)

[ES-1.1.6, Safe and Caring Schools – Critical Incidents](#)

[ES-1.1.8, Safe and Caring Schools – Procedures in the Event of a Bomb Threat](#)

[ES-1.5.1, Health and Medical Needs](#)

[ES-1.5.1, Appendix A Plan of Care, Administration of Medication Log](#)

[ES-1.5.1, Appendix B Program Safety Guidelines for Concussions](#)

[ES-1.5.1, Appendix C Diabetes Management Protocol](#)

[ES-2.1.1, Emergency Preparedness](#)

Procedural Documents:

Emergency Response Plan Template

Program Safety Guidelines for Out-of-Classroom Programs

Nuclear Emergency Response Procedures

Violence Threat Risk Assessment (VTRA)

8. REFERENCE DOCUMENTS

Legislation:

[Accessibility for Ontarians with Disabilities Act](#)

[Education Act](#)

[Fire Protections and Prevention Act](#)

[Ontario Regulation 213/07: Fire Code, section 2.8](#)

[Ontario Regulation 298: Operations of Schools – General](#)

Police School Board Protocol (2016) (to be linked)



KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

POLICY STATEMENT

Policy Name: Student Activity Fees
Section: Educational Services

Policy Code: ES-3.14

Established: September 29, 2011

Revised or

Reviewed: May 26, 2016; DRAFT May 3, 2023; DRAFT May 23, 2023

1. POLICY STATEMENT

In accordance with the Education Act, every student has the right to attend a school, where they are a qualified resident pupil, without payment of a fee. Students attending schools in Kawartha Pine Ridge District School Board will be provided with the materials and resources required to complete a regular course of study, without the payment of a fee.

2. OBJECTIVE

It is recognized that fees may be appropriate in cases where schools choose to offer enhancements or supplementary learning materials beyond the core curriculum. Where fees are appropriate, they should be minimized as much as possible, with the goal of supporting student participation in programs and activities regardless of individual economic circumstances.

3. DEFINITIONS

Enhanced Programming and Materials

Voluntary enrichments or upgrades to the curriculum or co-curricular activities beyond what is necessary to meet the learning expectations for a particular grade or course. For example, in some performance and production courses (e.g., music, woodworking), students may wish to use a superior product or consumable than that provided by the school, in which case they may be asked to pay the additional cost of the upgrade.

Optional Programming

Refers to voluntary courses or activities that students normally choose to attend through an application process, with the knowledge that these programs are beyond the core curriculum. Examples would ~~may~~ include Advanced Placement and International Baccalaureate ~~and Hockey Canada Skills Academy programs.~~

Student Activity Fees

Voluntary amounts that are used to supplement a student's school experience through materials and activities such as student agendas, student recognition programs, yearbooks, extracurricular activities, school dances, or theme days.

4. APPLICATION

This policy applies to all employees involved in the delivery of enhanced or optional educational programs where additional fees and/or learning materials are required for courses of study.

5. RESPONSIBILITY

The families of schools superintendents, or designates, are responsible to review this policy with school administrators and to monitor administration of student fees to ensure consistent application and compliance with this policy and its associated administrative regulation.

The principal of each school is responsible for review of this policy and its associated administrative regulation with appropriate staff and provide leadership and guidance to staff when determining whether fee charges may be appropriate.

6. POLICY

In certain circumstances, following consultation with the school community, some schools may choose to offer optional enhanced programming. When students, in consultation with their parents, select optional enhanced courses or programs, parents may be asked to contribute resources in the way of time, money or materials to support these programs or activities. Fees may also be appropriate in cases where schools choose to offer enhancements or supplementary learning materials beyond the core curriculum. In cases where this occurs, opportunities to complete the course requirements, at no cost, will be provided. Student activity fees may also be charged for extra-curricular activities.

7. RELATED POLICIES, ADMINISTRATIVE REGULATIONS OR PROCEDURAL DOCUMENTS

Administrative Regulations:
ES-3.14.1, Student Activity Fees
[ES-3.14.1 Student Activity Fees](#)

8. REFERENCE DOCUMENTS

Legislation:
[Education Act](#)

Other Documents:
[Fees for Learning Materials and Activities at Schools](#)



KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

POLICY STATEMENT

Policy Name: School Playground Equipment
Section: Business and Administrative Services

Policy Code: BA-6.3

Established: June 21, 2001

Revised or

Reviewed: September 28, 2006; October 25, 2012; November 23, 2017;
DRAFT April 24, 2023; DRAFT May 3, 2023; DRAFT May 23, 2023

1. POLICY STATEMENT

The Board recognizes the inherent value of physical activity and recognizes that the public and school community are generally supportive of having playground equipment on school property.

2. OBJECTIVE

As a responsible community partner, the Board recognizes the need to promote positive play experiences with a safe environment and its obligation to inspect playground structures to ensure maintenance is managed and to reduce risk of injury.

3. DEFINITIONS

AODA
Accessibility for Ontarians with Disabilities Act

CSA
Canadian Standards Association

Board
The corporate Board which maintains the daily operation of the system; Kawartha Pine Ridge District School Board; a reference specifically pertaining to Kawartha Pine Ridge District School Board as a legal entity; also referred to as KPR or KPRDSB.

Board of Trustees
The elected governance branch of the Board.

4. APPLICATION

This Board Policy applies to all school sites and all school playground equipment whether provided by the Board as part of a capital project or purchased by a school community and donated to the Board as part of a local school initiative. School playground equipment includes structural equipment used for play(e.g., ~~shade structures~~).

5. RESPONSIBILITY

5.1 Board of Trustees

The Board of Trustees is responsible for reviewing this policy in accordance with the overall Board priorities and within the approved policy review cycle. Concerns or issues with school playground equipment received by any member of the Board of Trustees will be brought to the attention of the appropriate Family of Schools Superintendent and/or the Executive Officer, Facilities Services.

5.2 Director of Education

The Director of Education shall allocate staff and resources to support this policy and associated administrative regulation.

5.3 Principals

The principal will forward any concerns, hazards or other issues regarding playground equipment to the attention of the Executive Officer, Facilities Services. The principal will share the annual inspection report with the school council.

5.4 Facilities Services

The annual inspections will be provided or coordinated by the Board Facilities Services and will be based on the current CSA standards. Directives and/or recommendations from these inspections will be the final authority for local school ~~administrators~~ administration to follow.

6. POLICY

It is the policy of the Kawartha Pine Ridge District School Board that new playground installations and replacement parts comply with current ~~Accessibility for Ontarians with Disabilities Act (AODA) and Canadian Standards Association (CSA)~~ standards on children's play spaces and equipment. Existing equipment installed prior to these standards shall be maintained and modified as required, or removed, through consultation with the school principal.

The funding of new playground structures, the upgrading of existing structures (new parts), ground cover, and cribbing is the responsibility of ~~the local~~ school council. School fundraising plans must include a playground maintenance objective to offset the cost of any future repairs.

~~In this regard the~~ The Board will endeavour to provide resources for minor maintenance as determined through the budget process and inspection services through the inspection services and as determined through the budget processes. ~~The Board's liability policy covers the use of this equipment.~~

The Board will provide inspection services for this equipment. The annual inspection report will be shared with principals who ~~will~~ shall review with school councils, recommendations regarding any major repair, deficiencies and possible removal.

7. RELATED POLICIES, ADMINISTRATIVE REGULATIONS OR PROCEDURAL DOCUMENTS

Board Policies:

[B-3.3, Human Rights: Code-based Discrimination and Harassment](#)

[B-3.4, Accessibility for Persons with Disabilities](#)

[BA-4.7, Fidelity Insurance](#)

[BA-4.8, Fundraising](#)

[ES-1.1, Safe, Caring and Restorative Schools](#)

[HR-4.1, Occupational Health and Safety](#)

Administrative Regulations:

[B-3.3.1, Human Rights: Code-based Discrimination and Harassment](#)

[B-3.4.1, Accessibility for Persons with Disabilities](#)

[BA-4.8.1, Fundraising Guidelines](#)

[BA-4.8.1, Fundraising Guidelines – Appendix A – School Fundraising Plan](#)

Procedural Documents (Internal):

Playground Support Manual (currently in development)

8. REFERENCE DOCUMENTS

Legislation:

[Accessibility for Ontarians with Disabilities Act](#)

Background Study and Options Report
Student Accommodation Planning

New Northglen Neighbourhood School

Bowmanville High School and
Clarington Central Secondary School
Families of Schools

May 2023

1 Introduction

1.1 Background

The Northglen neighbourhood school was approved as part of the Ministry of Education's (MOE) 2021-2022 Capital Priorities Program. The original submission requested a new 562-pupil-place school to be situated on Board-owned property in the Northglen neighbourhood in Bowmanville. At that time, the Board also submitted a request for a 2-storey, 242-pupil-place addition to M.J. Hobbs Senior Public School (PS). Instead of approving the requested school addition, MOE staff recommended a change in scope to the Northglen neighbourhood school, which would reduce accommodation pressures at Hampton Junior PS and M.J. Hobbs Senior PS. The MOE ultimately approved a new 769-pupil-place Junior Kindergarten (JK)-Grade 8 school along with a four-room child care centre (1 infant, 1 toddler, 2 preschool) at the Northglen neighbourhood school site.

The Board is part of a rapid build pilot project in partnership with the MOE and Infrastructure Ontario. The projected occupancy date is September 2024. To prepare for the 2024-2025 budget process and staffing deadlines, this planning review must be completed by December 2023. This will ensure that students being relocated due to this review can be moved promptly in the system and will allow enough time to project the enrolment figures for the schools impacted for the start of the September 2024 school year.

1.2 Purpose of the Report

Planning Services staff have completed a preliminary analysis focusing on capacity and space limitations in the Bowmanville/West Clarington area and have noted that the area is experiencing uneven accommodation pressures within its schools. As the goal of long-term accommodation planning is to identify viable, long-term solutions to accommodation pressures, Planning Services staff recommend that a fulsome review be completed.

The purpose of this review is to provide the Board of Trustees with sufficient information to initiate a review of school boundaries, program offerings and age cohorts involving the Bowmanville High School (HS) Family of Schools and Clarington Central Secondary School (SS) Family of Schools.

Notwithstanding the above, the primary purpose of this report is to establish the student population/cohort and school boundary for the new Northglen neighbourhood school. Further, this report will evaluate the new

Northglen neighbourhood school and Charles Bowman PS as feeder schools for Bowmanville HS and Clarington Central SS. An accompanying Background Study and Options Report will be completed to address accommodation needs at the other area schools, specifically, Harold Longworth PS, John M. James PS, Vincent Massey PS, Dr. Ross Tilley PS and Lydia Trull PS.

1.3 Board-Wide Accommodation Planning Goals

The following goals relate to every accommodation planning review that the Board undertakes and must be considered in this review:

- Provide school accommodation which optimizes and supports the learning environment.
 - Provide a healthy student learning and work environment.
 - Recognize the diversity of students and seek to accommodate their needs, where possible.
- Ensure an efficient use of system resources by balancing enrolment and facilities.
 - Maximize the use of existing Board-owned permanent facilities over the long term.
 - Minimize the use of non-permanent accommodation (i.e., portables, holding areas) as a long-term strategy while recognizing that these are part of the solution in the short-term).
- Create school boundaries that consider:
 - natural geographic boundaries;
 - bus transportation and road patterns;
 - relative location of schools (i.e., walkability); and
 - municipal boundaries.
- Develop accommodation options with consideration for MOE capital funding formulas and the Board's Long Term Accommodation Plan (LTAP).

2 Accommodation Planning Review Process

2.1 Relevant Policies and Regulations

The accommodation planning review will follow Administrative Policy BA-7.1, Student Accommodation/School Boundaries and its associated regulation BA-7.1.1, Student Accommodation/School Boundaries to the greatest extent possible. The policy briefly addresses boundary reviews:

After thorough consultation with school councils and the community impacted by the boundary changes, the boundaries for elementary and secondary schools shall be set by the Board on the recommendation of administration. If a student is to be relocated, the principal shall communicate this requirement to the parent(s)/guardian(s) in writing, in a

timely fashion ensuring reasonable time for alternate arrangements to be made.

The associated regulation states:

2. School Boundaries

2.1 Attendance area boundaries will be established for each school taking into consideration natural geographic boundaries, bus transportation, road patterns, municipal boundaries, relative locations of schools and amount of accommodation provided by permanent school facilities.

2.2 School attendance boundaries may require adjustment from time-to-time. Long range planning will be used to predict accommodation needs and provide adequate notice of boundary changes to parent(s)/guardian(s) and staff. School councils will have the opportunity for input into proposed boundary changes before recommendations are made to the Board.

The policy also states:

At such time as administration determines a holding area designation is no longer required, students from the holding area, attending the designated holding school, and within two years of graduation effective the first September the holding designation is removed, will be allowed to remain at the former holding school. If originally eligible for transportation, that would also continue. All other students would be required to attend their applicable home school.

To be consistent with this policy, any students that are relocated as a result of this review and are within two years of graduation, will have the option of remaining at the former school whether it is a holding school or their regular home school.

Board Policy BA-1.2, Pupil Accommodation Review: School Closure/Consolidation focuses on school closures/consolidations and therefore has limited applicability in this boundary review. Similarly, the Ministry of Education Accommodation Review Guidelines (2018) applies only to reviews contemplating school closures or moving more than 50% of a school's enrolment and therefore is not applicable to this review.

2.2 Initial Staff Report

This report shall serve as the Initial Staff Report to guide the boundary review process. This report will provide all relevant background information, potential timelines, and initial options for consideration.

2.3 Steering Committee

A Steering Committee (SC) has been established, and is composed of the following staff positions:

- Superintendent of Education: Student Achievement, Clarington Family of Schools
- Superintendent, Business and Corporate Services
- Manager, Planning Services
- Manager of Operations, Student Transportation Services of Central Ontario
- Planning GIS Technician, Planning Services

Other staff members will be consulted on an ad hoc basis:

- Executive Officer, Corporate Affairs
- Senior Manager, Communications and Community Outreach
- Executive Officer, Facilities Services
- Senior Administration
- Principal(s) of the affected schools

The role of the SC is to:

- Guide the review process
- Prepare and present reports/materials to senior administration, Board of Trustees, and other staff as required
- Facilitate community consultation
- Review community input/feedback
- Present a final recommendation for the Board of Trustee's consideration

2.4 Public Consultation

Several options are being presented within this initial report for trustee and community feedback. Feedback will be collected through in-person and online engagement opportunities. Staff will review and summarize community feedback and identify the preferred options. An additional community engagement meeting will be conducted to help identify a preferred solution.

2.5 Recommendation and Approval

After the public consultation phase ends, a final staff report will be brought to the Resource Committee for review and presented to the Board of Trustees for final approval. The report will summarize the process, the public consultation and the recommendations being put forward. The final staff report will be available to the public. The Board of Trustees will make the final decision.

2.6 Timelines

It is proposed that the boundary review would commence in April 2023, with the approval of the final report/recommendation by December 2023 (Attachment A).

3 Historical Growth Mitigation Strategies

Existing school boundaries are presented in Attachment B. The schools that are part of this boundary review have employed several growth mitigation strategies (e.g., use of temporary accommodations, boundary and program/cohort changes, school additions, etc.) over the past several years to manage the accommodation pressures. The following provides a summary of the different mitigation methods employed.

3.1 Charles Bowman Public School

Charles Bowman PS was built in 2011 as a 516-pupil-place Kindergarten to Grade 8 school. In 2015, a seven-room addition was completed increasing the On-the-Ground Capacity (OTG) to its current 686. In 2018, Clarington Intermediate School (IS) was established (refer to Section 4.2) to reduce accommodation pressures at Charles Bowman PS. As can be referenced in Table 1, Charles Bowman PS has a current enrolment of 913 which is a utilization rate of 133%.

3.2 Clarington Central Intermediate School

Following community consultation, Clarington Central IS was established within available space at Clarington Central Secondary School (SS) in September of 2018. At that time, Clarington Central SS was under capacity and Charles Bowman PS was experiencing significant accommodation pressure. Therefore, the decision was made to move the Grade 7 and 8 students from Charles Bowman PS into the newly established intermediate school. However, as can be noted in Table 1 recent enrolment projections which factor in the rapid growth and development in the area illustrates that both Clarington Central IS and Clarington Central SS are above capacity.

3.3 Central Public School

In 2018, Grade 7 and 8 students attending Vincent Massey PS from the Central PS catchment area were returned to Central PS, to alleviate accommodation pressures being experienced at Vincent Massey PS from the on-going development activity. While keeping Grade 7 and 8 students from Central PS within their own catchment area has worked out well from a capacity utilization perspective, the 132-year-old facility has proven to be inadequate for Grade 7 and 8 students. Currently, Grade 7 and 8 students utilize the gymnasium at the nearby United Church, as the gymnasium in the Central PS is inadequate to accommodate intermediate sports.

3.4 Harold Longworth Public School as a Holding School

As a growth mitigation strategy, holding areas were established in the Charles Bowman PS catchment area in 2018. Students from three development sites within the Northglen neighbourhood are currently being directed to a holding school - Harold Longworth PS (refer to Attachment B). At present 93 students from the Northglen neighbourhood are attending Harold Longworth PS. It is anticipated that by 2024, the entire development will be built out, with an anticipated 124 students from the Northglen neighbourhood attending the Harold Longworth PS holding school. Table 1 illustrates the impact of the Harold Longworth PS holding school on the total enrolment of the school.

3.5 Duke of Cambridge Public School

In 2017 a French Immersion program was established at Newcastle PS, to alleviate accommodation pressure at Duke of Cambridge PS. As noted in Table 1, Duke of Cambridge PS is slightly over capacity, however it is projected to maintain steady enrolment at or slightly above capacity in the five- to-ten-year planning horizon.

3.6 Hampton Junior Public School and M.J. Hobbs Senior Public School

A school boundary adjustment was completed in 2012-2013 between the Hampton Junior PS/M.J. Hobbs Senior PS and Charles Bowman PS catchment areas to better balance the students between the schools. However, as illustrated in Table 1, Hampton Junior PS and M.J. Hobbs Senior PS are experiencing accommodation pressures, notably from the Brookhill neighbourhood development area. Presently, any new students generated from the pending development in the Brookhill neighbourhood will be directed to Lydia Trull PS as a holding school.

The Board's 2021-2022 capital priorities submission included an addition to M.J. Hobbs Senior PS; however, the MOE opted to approve a larger pupil place school in the Northglen neighbourhood, with the intention of that school accommodating students from the Hampton Junior PS/M.J. Hobbs Senior PS catchment area.

Table 1: Actual and Projected Enrolment

School	OTG	2022-2023 Actual Enrolment	2022-2023 Actual Utilization	2024 Projected Enrolment	2024 Projected Utilization
Secondary Panel					
Bowmanville HS	903	1170	130%	1287	142%
Clarington Central SS	915	937	102%	1032	113%
Elementary Panel					
Central PS	234	235	100%	270	115%
Charles Bowman PS	686	915	133%	992	155%
Clarington Central IS	161	215	134%	249	137%
Duke of Cambridge PS	703	811	115%	806	114%
Enniskillen PS	219	235	107%	253	116%
Hampton Junior PS	144	171	119%	160	111%
Harold Longworth PS	585	616	105%	682	117%
M.J. Hobbs Senior PS	285	321	113%	333	117%
Lydia Trull PS	469	325	69%	370	79%
Waverley PS	432	363	84%	399	92%

3.7 Waverley Public School

Waverley PS was constructed in 1979, with additions being completed in 2009 and 2014. This school has been identified as a holding school for students being generated by the on-going residential development in Newcastle. This school is seeing enrolment trending upwards.

3.8 Enniskillen Public School

Enniskillen PS was constructed in 1926, with additions being completed in 1968 and 1972. Enrolment at this school remains steady, near or slightly above capacity. Given its rural location, and limited residential development activity within the catchment, enrolment is expected to remain steady.

3.9 Lydia Trull PS as a Holding School

Lydia Trull PS was established as a holding school for Bowmanville area development in 2018. Since that time, planning staff have directed students from five (5) development applications to the holding school, which could generate up to 67 elementary students. Thirty-two of those students are anticipated to come from the Brookhill neighbourhood and would otherwise attend Hampton Junior PS/M.J. Hobbs Senior PS. Historically, Lydia Trull PS has seen minimal growth and has been well below capacity. However, recently the school has seen an increase in enrolment. Although Lydia Trull PS is still well below capacity with a 69% utilization rate in 2022-2023, it is expected that the public school will be at 79% utilization by 2024-2025.

3.10 Bowmanville High School

Bowmanville HS was constructed in 1972 on an 18.7-acre site with an OTG of 903. Presently, there are seven (7) portables on the site. Currently Bowmanville HS is above capacity at 130% utilization and is projected to grow steadily.

3.11 Clarington Central Secondary School

Clarington Central SS was constructed in 2005 on a 15-acre site, with an OTG of 1,404. As noted in Section 3.2, Clarington Central IS was established within available space at the Clarington Central SS in September of 2018. Since that time both schools have seen a steady increase in enrolment and are now both experiencing accommodation pressures.

4 Study Area Analysis

To analyze enrolment patterns and boundary options, each school involved in the review has been divided into study areas (Attachment C). French Immersion students have not been included in this study as these students will remain at Duke of Cambridge PS, a single-track French Immersion, Senior Kindergarten (SK)-Grade 8 school.

4.1 Charles Bowman Public School

Presently Charles Bowman PS is a JK-Grade 6 school. The students are fed into Clarington Central IS (Grades 7 and 8) and are provided with a choice to attend either Clarington Central SS or Bowmanville HS for secondary school.

For the purposes of this analysis, the Charles Bowman PS school boundary has been divided into two (2) study areas, CB-1 and CB-2, separated by Concession 3 (refer to Attachment C). Study area CB-2 incorporates the developing Northglen neighbourhood, including the area designated as the Harold Longworth PS holding school (refer to Section 4.2).

As illustrated in Table 2, there are 703 students in study area CB-1 attending Charles Bowman PS, with an additional 24 students anticipated to be generated from on-going development activity. Students in this study area would continue to attend Charles Bowman PS.

There are 404 students in study area CB-2 attending Charles Bowman PS or Clarington Central IS. It is anticipated that an additional 100 students will be generated from the on-going development activity. This study area would be part of the new Northglen school attendance boundary.

4.2 Harold Longworth Public School as a Holding School

Harold Longworth PS is a JK-Grade 8 school, which feeds into Bowmanville HS. As noted in Section 3.4 of this report, students from the Northglen neighbourhood have been attending Harold Longworth PS as a designated holding school. The holding school area is part of CB-2. Presently there are 97 students attending Harold Longworth PS holding school from study area CB-2. It is anticipated that the holding designation would be removed, and these students would attend the new Northglen neighbourhood school.

Table 2: Study Area Analysis

Study Area	Existing Enrolment	Potential Enrolment	Total Enrolment
Charles Bowman PS Attendance Boundary			
CB-1	703	24	727
CB-2	404	83	487
CB-2 (Harold Longworth PS Holding School)	97	17	114
Hampton Junior PS/M.J. Hobbs Senior PS Attendance Boundary			
HH-1	226	0	226
HH-2	129	28	157
HH-3	18	0	18
HH-4	4	25	36
HH-5	47	0	39

4.3 Hampton Junior Public School/M.J. Hobbs Senior Public School

Students currently in this school boundary attend Hampton Junior PS from JK-Grade 2 and M.J. Hobbs Senior PS from Grades 3-8. These schools feed into Clarington Central SS. For the purposes of this analysis, the Hampton Junior PS/M.J. Hobbs Senior PS school boundary area has been divided into five (5) study-areas, HH-1, HH-2, HH-3, HH-4, and HH-5 (Attachment C).

Study area HH-1 consists of the school boundary area north of Concession 4 and west of Green Road. There are 80 students in this area attending Hampton Junior PS and 146 students attending M.J. Hobbs Senior PS in study area HH-1. Currently, there are no development applications in this study area.

Study area HH-2 consists of the school boundary area west of Green Road and south of Nash Road across Regional Highway 2. The study area incorporates a significant portion of the developed Brookhill neighbourhood. There are 58 students in this area attending Hampton Junior PS and 71 students attending M.J. Hobbs Senior PS, with an additional 28 students anticipated to be generated from on-going development activity.

Study area HH-3 consists of the school boundary area south of Concession 4 to the existing Charles Bowman PS attendance boundary, and the general area east of Green Road to the existing Charles Bowman PS attendance boundary. There are 7 students in this area attending Hampton Junior PS and 11 students attending M.J. Hobbs Senior PS.

Study area HH-4 consists of the school boundary area south of Brookhill Boulevard to Regional Highway 2, and east of Boswell Drive to the existing Hampton Junior PS/M.J. Hobbs Senior PS attendance boundary. The study area incorporates a small undeveloped draft plan of subdivision, which is anticipated to generate 25 students. Presently, these students are being directed to Lydia Trull PS as a holding school. Otherwise, this study area is largely comprised of commercial and institutional development. There are 2 students in this area attending Hampton Junior PS and 2 students attending M.J. Hobbs Senior PS.

Study area HH-5 includes Green Road and east to the existing Hampton Junior PS/M.J. Hobbs Senior PS school boundary. This study area includes the developed area along Green Road. There are 30 students in this area attending Hampton Junior PS and 17 students attending M.J. Hobbs Senior PS. Currently, there are no development applications in this study area.

4.4 Clarington Central Intermediate School

As noted above, the Grade 7 and 8 students from Charles Bowman PS feed into Clarington Central IS. In Section 5 the option of the Grade 7 and 8 students remaining at Charles Bowman PS and the new Northglen Neighbourhood school will be explored. The space being utilized as the intermediate school would revert to secondary school space.

4.5 Central Public School

Presently, Central Public School is a JK-Grade 8 school feeding into Bowmanville HS. As noted in Section 3.3, the school does not adequately address the needs of the intermediate students. Relocating the Grade 7 and 8 students to Charles Bowman PS, which has adequate facilities, will be explored in Sections 5.

5 Accommodation Options for Northglen Neighbourhood School

Section 5 will outline proposed accommodation options for the new Northglen neighborhood school. Students within two (2) years of graduation (i.e., in Grades 7 and 8) will be provided with the option to remain at their home school or holding school. The projections assume that these students would choose to remain at their home/holding school. Please refer to Attachment D for the proposed attendance boundaries of each option presented.

5.1 Option 1

5.1.1 Option 1A

In Option 1A the following is proposed:

- Students residing in study area CB-1 will continue to attend Charles Bowman PS.
- Students residing in study area CB-2, including the students attending Harold Longworth PS holding school, will attend the new Northglen neighbourhood school.
- Students residing in study area HH-1 will continue to attend Hampton Junior PS/M.J. Hobbs Senior PS.
- Students residing in study areas HH-2, HH3 and HH-5 will attend the new Northglen neighbourhood school.
- Students residing in study area HH-4 will attend Waverley PS.
- Clarington Central IS will be dissolved. Students residing in study area CB-1 will attend Charles Bowman PS, and students residing in study area CB-2 will attend the new Northglen neighbourhood school.

- Grade 7 and 8 students at Central PS will be relocated to Charles Bowman PS.

5.1.2 Option 1B

In Option 1B the following is proposed:

- Same as Option 1A
- There would be a change in grade cohorts between Hampton Junior PS and M.J. Hobbs Senior PS, with Hampton Junior PS becoming a JK-Grade 3 school and M.J. Hobbs Senior PS becoming a Grade 4 to 8 school.

Option 1A - Enrolment Projections							
School	OTG (Capacity)	2024-25 Projected Opening		2029-30 5-YR Projection		2034-35 10-YR Projection	
		Students	Utilization	Students	Utilization	Students	Utilization
Northglen neighbourhood school (JK-8)	769	729	95%	862	112%	931	121%
Central PS (JK-6)	234	239	102%	249	106%	249	106%
Charles Bowman PS (JK-8)	686	791	115%	819	119%	852	124%
Hampton Junior PS (JK-2)	144	47	33%	58	40%	87	60%
Harold Longworth PS (JK-8)	585	583	100%	576	98%	482	82%
M.J. Hobbs Senior PS (3-8)	285	200	70%	254	89%	257	90%
Waverley PS (JK-8)	432	401	93%	450	104%	432	100%

Option 1B - Enrolment Projections							
School	OTG (Capacity)	2024-25 Projected Opening		2029-30 5-YR Projection		2034-35 10-YR Projection	
		Students	Utilization	Students	Utilization	Students	Utilization
Northglen neighbourhood school (JK-8)	769	729	95%	862	112%	931	121%
Central PS (JK-8)	234	239	102%	249	106%	249	106%
Charles Bowman PS (JK-8)	686	791	115%	819	119%	852	124%
Hampton Junior PS (JK-3)	144	67	47%	68	47%	107	74%
Harold Longworth PS (JK-8)	585	583	100%	576	98%	482	82%
M.J. Hobbs Senior PS (4-8)	285	179	63%	224	79%	231	81%
Waverley PS (JK-8)	432	401	93%	450	104%	432	100%

5.1.3 Analysis

Northglen Neighbourhood School

- Northglen neighbourhood school is proposed to be a JK-Grade 8 school.
- Enrolment will exceed the school's OTG (capacity) within the 5-year projection period.

- It is anticipated that accommodation pressures over the 10-year projection period could be managed via portables.

Central Public School

- Central PS becomes a JK-Grade 6 school.
- Enrolment is projected to remain stable at the school's OTG (capacity).

Charles Bowman Public School

- Charles Bowman PS becomes a JK-Grade 8 school.
- Enrolment will continue to exceed the school's OTG (capacity) within the 10-year projection period, however it is not anticipated that enrolment will achieve historic levels of 850+ students.
- It is anticipated that accommodation pressures over the 10-year projection period could be managed via portables.

Hampton Junior Public School

- In Option 1A, Hampton Junior PS remains a JK-Grade 2 school. In Option 1B, Hampton Junior PS becomes a JK-Grade 3 school.
- In Option 1A the school will be significantly underutilized during the 10-year projection period. In Option 1B enrolment approaches capacity over the 10-year projection period but does remain underutilized.

Harold Longworth Public School

- The Harold Longworth PS holding school designation is removed. As per Board Policy BA-7.1, Student Accommodation/School Boundaries, all students JK-Grade 6 would attend the Northglen neighbourhood school. Grade 7 and 8 students would be provided with the option to remain at Harold Longworth PS or attend the new school. Projections were completed assuming the Grade 7 and 8 students would choose to remain at Harold Longworth PS.
- Enrolment is anticipated to decline over the 10-year projection period.

M.J. Hobbs Senior Public School

- In Option 1A, M.J. Hobbs Senior PS remains a Grade 3-8 school. In Option 1B, M.J. Hobbs Senior PS becomes a Grade 4-8 school.

- In Option 1A the school will be significantly underutilized during the 10-year projection period. In Option 1B enrolment approaches capacity over the 10-year projection period but does remain underutilized.
- In both options the school will be underutilized, however in Option 1A, the school nears capacity within the 10-year projection period.

Waverley Public School

- Waverley Public School would remain a JK-Grade 8 school.
- The school boundary would include a development area that is presently part of the Lydia Trull holding school. The removal of this designation would provide for additional space at Lydia Trull PS.
- In this option, Waverley PS would approach capacity.
- Please note that Waverley PS is also a holding school for development occurring in the Newcastle area. The projections include students from this area. If the Board is successful in its request for a new school in Newcastle, the projections will be updated.

5.2 Option 2

5.2.1 Option 2A

In Option 2A the following is proposed:

- Students residing in study area CB-1 will continue to attend Charles Bowman PS.
- Students residing in study area CB-2, including the students attending Harold Longworth PS holding school, will attend the new Northglen neighbourhood school.
- Students residing in study areas HH-1, HH-2, HH-4 and HH-5 will continue to attend Hampton Junior PS/M.J. Hobbs Senior PS.
- Students residing in study area HH-3 will attend the new Northglen neighbourhood school.
- Clarington Central IS will be dissolved. Students residing in study area CB-1 will attend Charles Bowman PS, and students residing in study area CB-2 will attend the new Northglen neighbourhood school.
- Grade 7 and 8 students at Central PS will be relocated to Charles Bowman PS.

5.2.2 Option 2B

Option 2B the following is proposed:

- Same as Option 2A
- Intermediate students would remain at Enniskillen PS instead of attending M.J. Hobbs Senior PS for Grades 7 and 8.

Option 2A - Enrolment Projections							
School	OTG (Capacity)	2024-25 Projected Opening		2029-30 1-YR Projection		2034-35 5-YR Projection	
		Students	Utilization	Students	Utilization	Students	Utilization
Northglen neighbourhood school (JK-8)	769	596	78%	710	92%	773	101%
Charles Bowman PS (JK-8)	686	791	115%	819	119%	852	124%
Central PS (JK-6)	234	239	102%	249	106%	249	106%
Hampton Junior PS (JK-2)	144	135	94%	145	101%	171	119%
Harold Longworth PS (JK-8)	585	583	100%	576	98%	482	82%
M.J. Hobbs Senior PS (3-8)	285	359	126%	301	106%	341	120%

Option 2B - Enrolment Projections							
School	OTG (Capacity)	2024-25 Projected Opening		2029-30 1-YR Projection		2034-35 5-YR Projection	
		Students	Utilization	Students	Utilization	Students	Utilization
Northglen neighbourhood school (JK-8)	769	596	78%	710	92%	773	101%
Central PS (JK-6)	234	239	102%	249	106%	249	106%
Charles Bowman PS (JK-8)	686	791	115%	819	119%	852	124%
Enniskillen PS (JK-8)	219	294	134%	296	135%	293	134%
Hampton Junior PS (JK-2)	144	135	94%	145	101%	171	119%
Harold Longworth PS (JK-8)	585	583	100%	576	98%	482	82%
M.J. Hobbs Senior PS (3-8)	285	326	114%	235	82%	275	96%

5.2.3 Analysis

Northglen Neighbourhood School

- Northglen neighbourhood school is proposed to be a JK-Grade 8 school.
- Enrolment approaches the school's OTG (capacity) within the 10-year projection period.

Central Public School

- Same as Option 1 (refer to Section 5.1.3).

Charles Bowman Public School

- Same as Option 1 (refer to Section 5.1.3).

Enniskillen Public School

- In Option 2B, Grade 7 and 8 students at Enniskillen PS would remain at Enniskillen PS instead of attending M.J. Hobbs Senior PS for their intermediate years.
- Enrolment would be above capacity throughout the 10-year projection period.

Hampton Junior Public School

- Hampton Junior PS remains a JK-Grade 2 school.
- The school approaches capacity and will be above capacity within the 10-year projection period.

Harold Longworth Public School

- Same as Option 1 (refer to Section 5.1.3).

M.J. Hobbs Senior Public School

- In Option 2A, M.J. Hobbs Senior PS remains a Grade 3-8 school. In Option 2B, Grade 7 and 8 students at Enniskillen PS would remain at that school instead of attending M.J. Hobbs Senior PS.
- In Option 2A the school will remain overutilized during the 10-year projection period. In Option 2B enrolment is stable at capacity over the 10-year projection period.

5.3 Option 3

5.3.1 Option 3

In Option 3 the following is proposed:

- Students residing in study area CB-1 will continue to attend Charles Bowman PS.
- Students residing in study area CB-2, including the students attending Harold Longworth PS holding school, will attend the new Northglen neighbourhood school.
- Students residing in study areas HH-1 and HH-2 will continue to attend Hampton Junior PS/M.J. Hobbs Senior PS.

- Students residing in study areas HH-3 and HH-5 will attend the new Northglen neighbourhood school.
- Students residing in study area HH-4 will attend Waverley PS.
- Clarington Central IS will be dissolved. Students residing in study area CB-1 will attend Charles Bowman PS, and students residing in study area CB-2 will attend the new Northglen neighbourhood school.
- Grade 7 and 8 students at Central PS will be relocated to Charles Bowman PS.

Option 3 - Enrolment Projections							
School	OTG (Capacity)	2024-25 Projected Opening		2029-30 5-YR Projection		2034-35 10-YR Projection	
		Students	Utilization	Students	Utilization	Students	Utilization
Northglen neighbourhood school (JK-8)	769	630	82%	741	96%	801	104%
Central PS (JK-6)	234	239	102%	249	106%	249	106%
Charles Bowman PS (JK-8)	686	791	115%	819	119%	852	124%
Hampton Junior PS (JK-2)	144	131	91%	145	101%	147	102%
Harold Longworth PS (JK-8)	585	583	100%	576	98%	482	82%
M.J. Hobbs Senior PS (3-8)	285	289	101%	346	121%	349	122%
Waverley PS (JK-8)	432	401	93%	450	104%	432	100%

5.3.2 Analysis

Northglen Neighbourhood School

- Northglen neighbourhood school is proposed to be a JK-Grade 8 school.
- Enrolment approaches the school's OTG (capacity) within the 10-year projection period.

Central Public School

- Same as Option 1 (refer to Section 5.1.3).

Charles Bowman Public School

- Same as Option 1 (refer to Section 5.1.3).

Hampton Junior Public School

- Hampton Junior PS remains a JK-Grade 2 school.
- Enrolment remains relatively stable at capacity throughout the 10-year projection period.

Harold Longworth Public School

- Same as Option 1 (refer to Section 5.1.3).

M.J. Hobbs Senior Public School

- M.J. Hobbs Senior PS remains a Grade 3-8 school.
- Enrolment is stable at capacity throughout the 10-year projection period.

Waverley Public School

- Same as Option 1 (refer to Section 5.1.3).

6 Conclusion

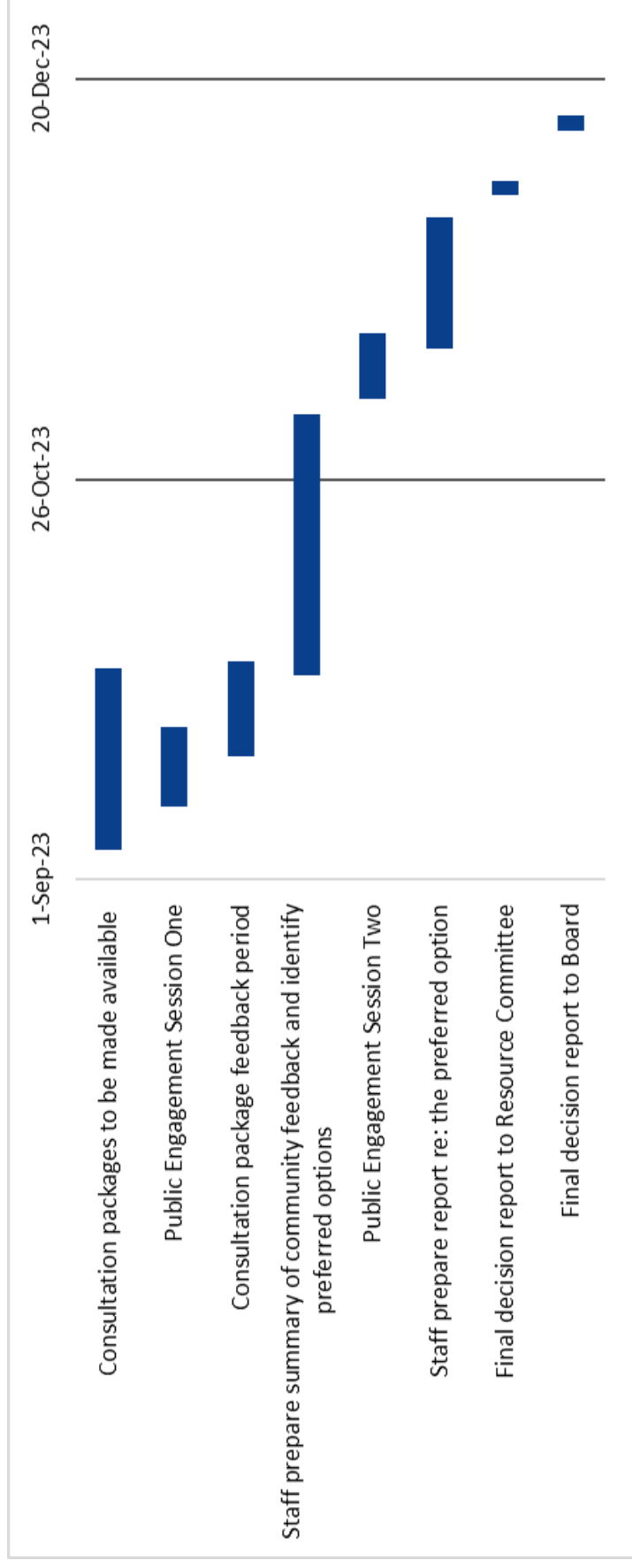
The new Northglen neighbourhood school is anticipated to open September 2024, and as such the student population/cohort and school boundary must be established.

With the planning review commencing on May 23, 2023, it is anticipated that the review will be completed no later than December 31, 2023.

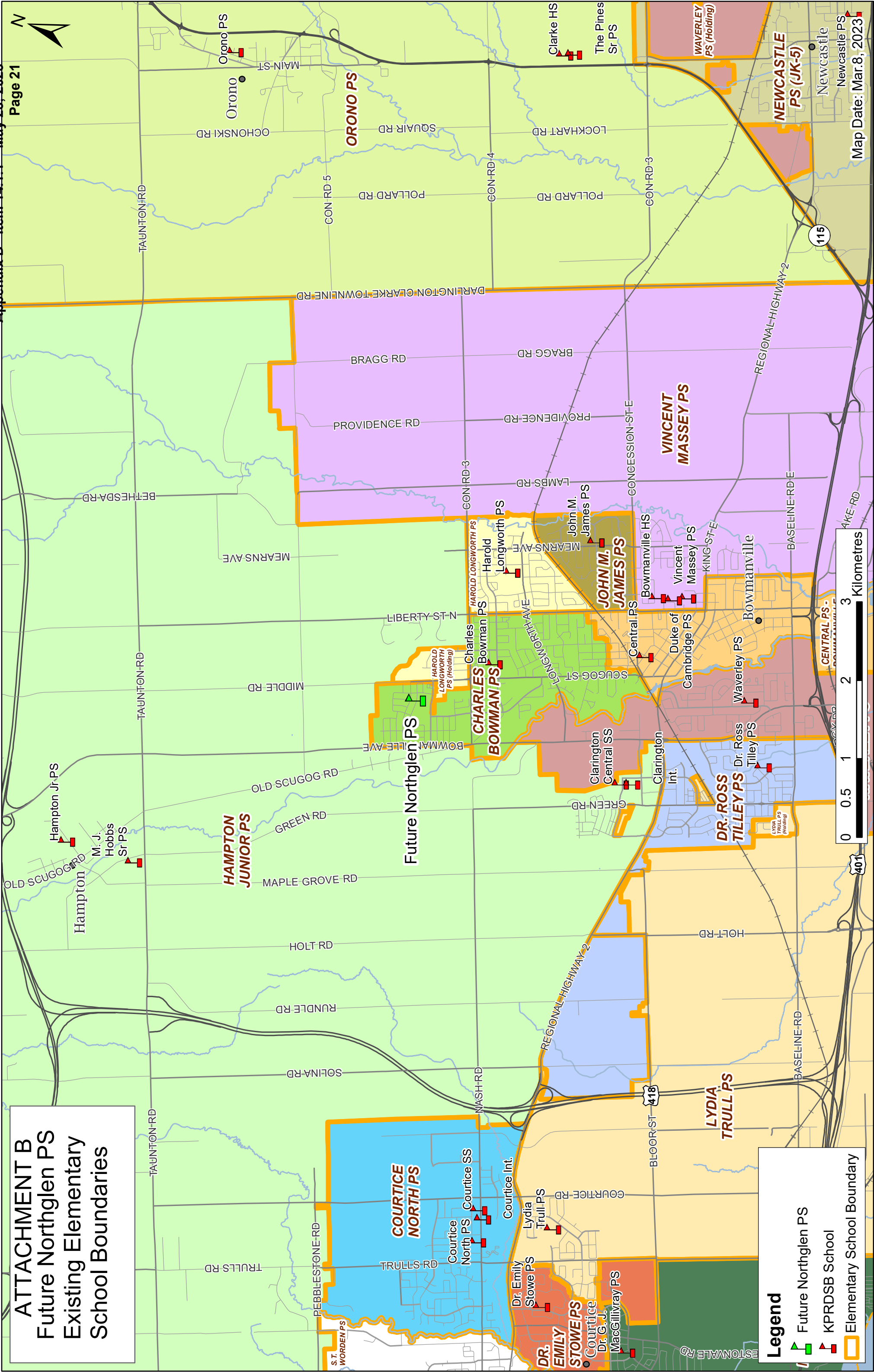
Once a decision is made, a separate committee will be established to support students, families and staff as they transition to their new schools.

Proposed Northglen Neighbourhood School Accommodation Planning Timeline

ATTACHMENT A



ATTACHMENT B
Future Northglen PS
Existing Elementary
School Boundaries



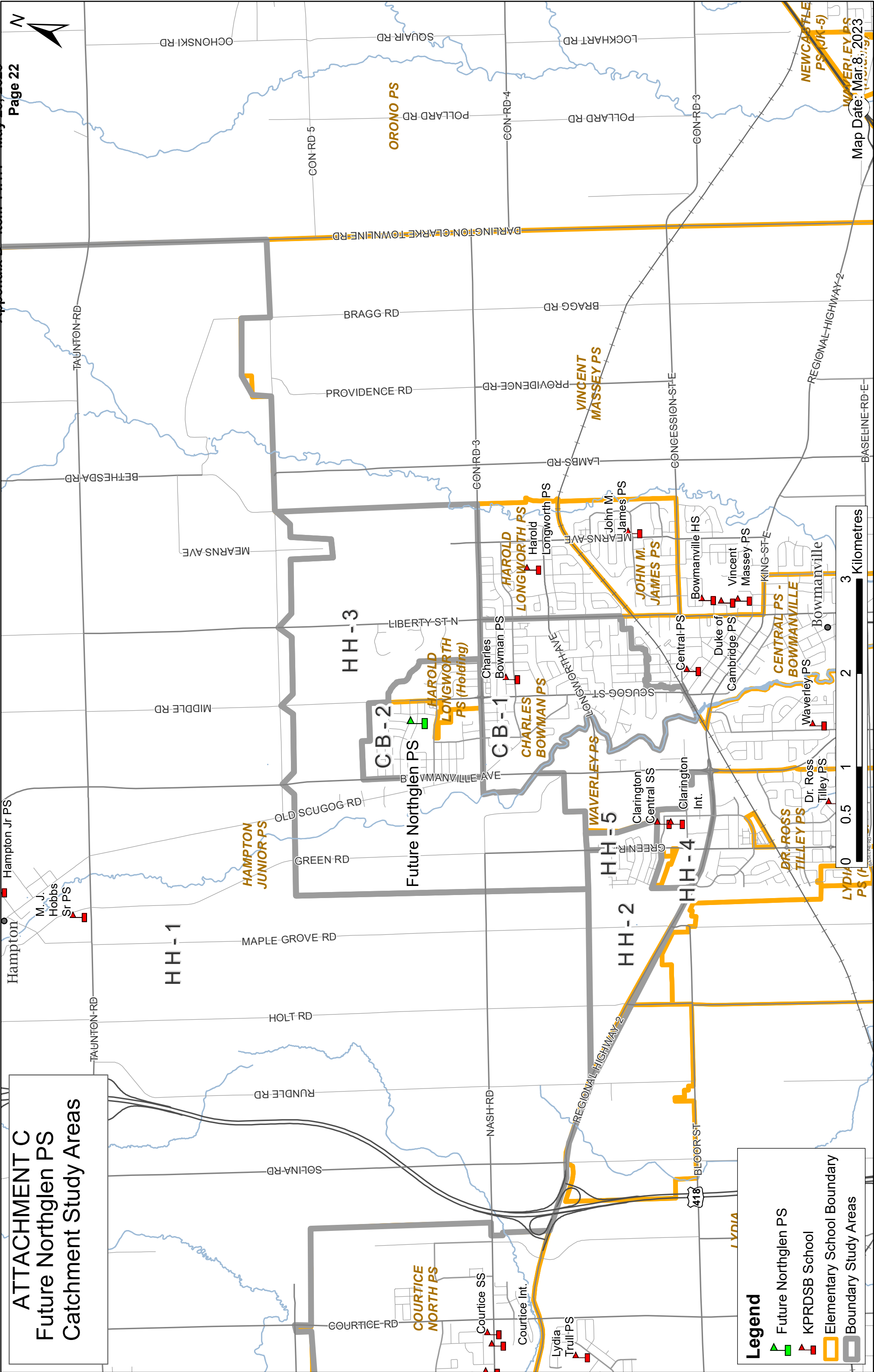
Legend

 Future Northglen PS

 KPRDSB School

 Elementary School Boundary

ATTACHMENT C
Future Northglen PS
Catchment Study Areas



ATTACHMENT D

Future Northglen PS

Proposed School Boundaries

Option 2

COURTICE
NORTH PS

NORTHGLEN PS

HAMPTON JR PS /
MJ HOBBS SR PS

CHARLES
BOWMAN PS

WAVERLEY
PS

HAROLD
LONGWORTH PS

VINCENT
MASSEY PS

JOHN M.
JAMES PS

CENTRAL PS -
BOWMANVILLE

DR. ROSS
TILLEY PS

Legend

 Future Northglen PS

 KPRDSB School

Proposed School Boundaries Option 2

 NORTHGLEN PS

 HAMPTON JR PS / MJ HOBBS SR PS

 WAVERLEY PS

 CHARLES BOWMAN PS

 Other Elementary Schools

Future
Northglen PS

Charles
Bowman PS

Harold
Longworth PS

John M.
James PS

Bowmanville HS

Vincent
Massey PS

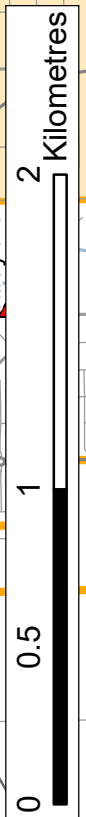
Duke of
Cambridge PS

Central PS

Waverley PS

Dr. Ross
Tilley PS

Bowmanville



ATTACHMENT D

Future Northglen PS

Proposed School Boundaries

Option 3

COURTICE
NORTH PS

NORTHGLEN PS

HAMPTON JR PS /
MJ HOBBS SR PS

CHARLES
BOWMAN PS

WAVERLEY
PS

HAROLD
LONGWORTH PS



VINCENT
MASSEY PS


JOHN M.
JAMES PS


CENTRAL PS -
BOWMANVILLE


DR. ROSS
TILLEY PS


Legend


-  Future Northglen PS
-  KPRDSB School
- Proposed School Boundaries Option 3

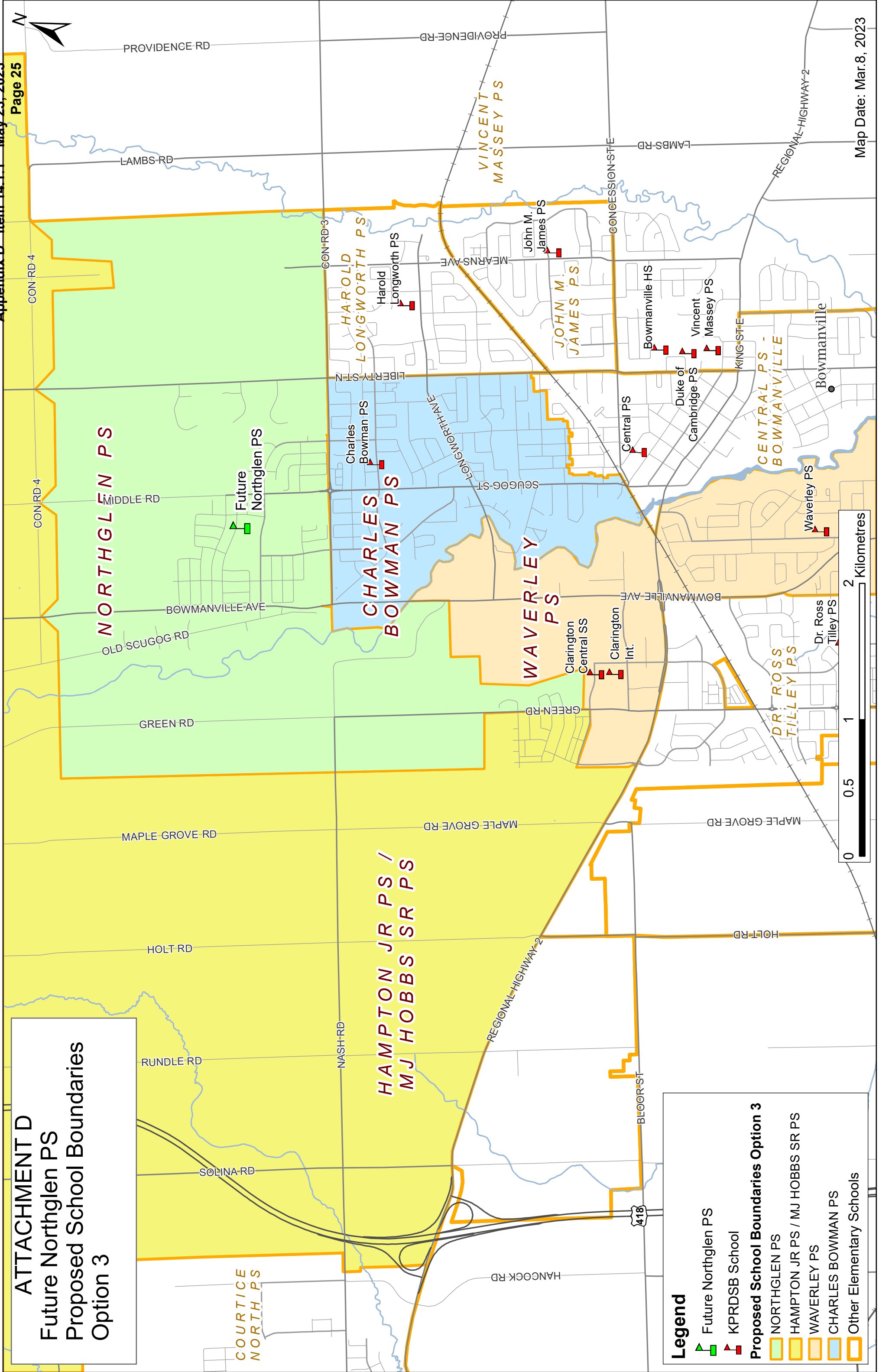
 NORTHGLEN PS

 HAMPTON JR PS / MJ HOBBS SR PS

 WAVERLEY PS

 CHARLES BOWMAN PS

 Other Elementary Schools



Background Study and Options Report
Student Accommodation Planning

Boundary Adjustment Review

Bowmanville High School and
Clarington Central Secondary School
Families of Schools

May 2023

Background Study and Options Report: Student Accommodation Planning

1 Introduction

1.1 Background

The Board is presently undergoing a review to identify school boundaries for the new Northglen neighbourhood school, which was approved as part of the Ministry of Education's (MOE) 2021-2022 Capital Priorities Program.

Planning Services staff have completed a preliminary analysis focusing on capacity and space limitations in the Bowmanville/West Clarington area schools and have noted that these schools are experiencing uneven accommodation pressures. As the goal of long-term accommodation planning is to identify viable, long-term solutions to accommodation pressures, Planning Services staff recommend that a fulsome review be completed.

1.2 Purpose of the Report

The purpose of this report is to address accommodation pressures being experienced at Bowmanville/West Clarington area schools, specifically, Harold Longworth Public School (PS), John M. James PS, Vincent Massey PS, Dr. Ross Tilley PS and Lydia Trull PS.

1.3 Board-Wide Accommodation Planning Goals

The following goals relate to every accommodation planning review that the Board undertakes and must be considered in this review:

- Provide school accommodation which optimizes and supports the learning environment.
 - Provide a healthy student learning and work environment.
 - Recognizes the diversity of students and seeks to accommodate their needs, where possible.
- Ensure an efficient use of system resources by balancing enrolment and facilities.
 - Maximizing the use of existing Board-owned permanent facilities over the long term.
 - Minimizing the use of non-permanent accommodation (i.e., portables, holding areas) as a long-term strategy while recognizing that these are part of the solution in the short-term.
- Create school boundaries that consider:
 - natural geographic boundaries;
 - bus transportation and road patterns;
 - relative location of schools (i.e., walkability); and
 - municipal boundaries.

Background Study and Options Report: Student Accommodation Planning

- Develop accommodation options with consideration for MOE capital funding formulas and the Board's Long Term Accommodation Plan (LTAP).

2 Accommodation Planning Review Process

2.1 Relevant Policies and Regulations

The accommodation planning review will follow board policy BA-7.1, Student Accommodation/School Boundaries and its associated administrative regulation BA-7.1.1, Student Accommodation/School Boundaries to the greatest extent possible. The policy briefly addresses boundary reviews:

After thorough consultation with school councils and the community impacted by the boundary changes, the boundaries for elementary and secondary schools shall be set by the Board on the recommendation of administration. If a student is to be relocated, the principal shall communicate this requirement to the parent(s)/guardian(s) in writing, in a timely fashion ensuring reasonable time for alternate arrangements to be made.

The associated regulation states:

2. School Boundaries

2.1 Attendance area boundaries will be established for each school taking into consideration natural geographic boundaries, bus transportation, road patterns, municipal boundaries, relative locations of schools and amount of accommodation provided by permanent school facilities.

2.2 School attendance boundaries may require adjustment from time-to-time. Long range planning will be used to predict accommodation needs and provide adequate notice of boundary changes to parent(s)/guardian(s) and staff. School councils will have the opportunity for input into proposed boundary changes before recommendations are made to the Board.

The policy also states:

At such time as administration determines a holding area designation is no longer required, students from the holding area, attending the designated holding school, and within two years of graduation effective the first September the holding designation is removed, will be allowed to remain at the former holding school. If originally eligible for transportation, that

Background Study and Options Report: Student Accommodation Planning

would also continue. All other students would be required to attend their applicable home school.

To be consistent with this policy, any students that are relocated as a result of this review and are within two years of graduation, will have the option of remaining at the former school whether it is a holding school or their regular home school.

Board policy BA-1.2, Pupil Accommodation Review: School Closure/Consolidation focuses on school closures/consolidations and therefore has limited applicability in this boundary review. Similarly, the Ministry of Education Accommodation Review Guidelines (2018) applies only to reviews contemplating school closures or moving more than 50% of a school's enrolment and therefore is not applicable to this review.

2.2 Initial Staff Report

This report shall serve as the Initial Staff Report to guide the boundary review process. This report will provide all relevant background information, potential timelines, and initial options for consideration.

2.3 Steering Committee

A Steering Committee (SC) has been established, and is composed of the following staff positions:

- Superintendent of Education: Student Achievement, Bowmanville area schools;
- Superintendent, Business and Corporate Services;
- Manager, Planning Services;
- Manager of Operations, Student Transportation Services of Central Ontario;
- Planning GIS Technician, Planning Services.

Other staff members will be consulted on an ad hoc basis:

- Executive Officer, Corporate Affairs
- Senior Manager, Communications and Community Outreach
- Executive Officer, Facility Services
- Senior Administration
- Principal(s) of the affected schools

The role of the SC is:

- To guide the review process
- Prepare and present reports/materials to senior administration, Board of Trustees, and other staff as required

Background Study and Options Report: Student Accommodation Planning

- To facilitate community consultation
- To review community input/feedback
- Present a final recommendation for the Board of Trustee's consideration.

2.4 Public Consultation

Several options are being presented within this initial report for trustee and community feedback. Feedback will be collected through engagement meeting(s), on-line forms and written forms. Staff will review and summarize community feedback and identify the preferred options. An additional community engagement meeting will be conducted to help identify a preferred solution.

2.5 Recommendation and Approval

After the public consultation phase ends, a final staff report will be brought to the Resource Committee for review and presented to the Board of Trustees for final approval. The report will summarize the process, the public consultation and the recommendations being put forward. The final staff report will be available to the public. The final decision will be made by the Board of Trustees.

2.6 Timelines

It is proposed that the boundary review would commence in September 2023, with the approval of the final report/recommendation by December 2023 (Attachment A).

3 Historical Growth Mitigation Strategies

Existing school boundaries are presented in Attachment B. The schools that are part of this boundary review have employed several growth mitigation strategies (e.g., use of temporary accommodations, boundary and program/cohort changes, school additions, etc.) over the past several years to manage the accommodation pressures. The following provides a summary of the different mitigation methods employed.

3.1 Central Public School

In 2018, Grade 7 and 8 students attending Vincent Massey PS from the Central PS catchment area were returned to Central PS, to alleviate accommodation pressures being experienced at Vincent Massey PS from the on-going development activity. While keeping Grade 7 and 8 students from Central PS within their own catchment area has worked out well from

Background Study and Options Report: Student Accommodation Planning

a capacity utilization perspective, the 132-year-old facility has proven to be inadequate for Grade 7 and 8 students. Currently, Grade 7 and 8 students utilize the gymnasium at the nearby United Church, as the gymnasium in the Central PS is inadequate to accommodate intermediate sports. The concurrent Northglen neighbourhood school review considers relocating the Grade 7 and 8 students to Charles Bowman PS.

3.2 Dr. Ross Tilley Public School

Dr. Ross Tilley PS was constructed in 1996, with an addition completed in 2013. Although enrolment has been stable at capacity in recent years, enrolment at this school has been trending higher, with the trend projected to continue. A purposely built two-room daycare is within the school facility.

3.3 Harold Longworth Public School

Harold Longworth PS was constructed in 2003 as a Junior Kindergarten (JK)-Grade 8 school. As a growth mitigation strategy, holding areas were established in the Charles Bowman PS catchment area in 2018. Students from three development sites within the Northglen neighbourhood are currently being directed to a “holding school” at Harold Longworth PS. At present 93 students from the Northglen neighbourhood are attending Harold Longworth PS. It is anticipated that by 2024, the entire development will be built out, with an anticipated 124 students from the Northglen neighbourhood attending the Harold Longworth PS holding school. The concurrent Northglen neighbourhood school review considers removing the holding school designation and redirecting these students to the new Northglen neighbourhood school. The enrolment projection for 2024-2025 shown on Table 1 assumes the holding school designation has been removed and the students are attending the new Northglen neighbourhood school.

3.4 John M. James Public School

John M. James PS was constructed in 2001, with an addition being completed in 2013. Presently there are four portables on site. Facilities staff have indicated that the site cannot support any additional portables. 2022-2023 enrolment is 484 or 112% utilization. The upward enrolment growth trend is expected to continue.

The YMCA is currently operating a three-room childcare at the site which utilizes purposely renovated/constructed space within the school.

Background Study and Options Report: Student Accommodation Planning

3.5 Lydia Trull Public School

Lydia Trull PS was constructed in 1998 as a JK-Grade 8 school. In 2018 a holding school was established at Lydia Trull PS for Bowmanville area development. Since that time, planning staff have directed students from five development applications to the holding school, which could generate up to 67 elementary students. Historically, Lydia Trull PS has seen minimal growth and has been well below capacity. However, recently Lydia Trull PS has seen an increase in enrolment. Although Lydia Trull PS is still well below capacity with a 69% utilization rate in 2022-2023, it is expected that the public school will be at 79% utilization by 2024-2025. The concurrent Northglen neighbourhood school review considers removing the holding school designation and redirecting these students to the new Northglen neighbourhood school, Waverley PS and/or Hampton Junior PS/M.J. Hobbs Senior PS.

3.6 Vincent Massey Public School

Vincent Massey PS was constructed in 1954, with additions being completed in 1956 and 1990. As noted in Section 3.1, Grade 7 and 8 students from the Central PS catchment were relocated back to Central PS in order to alleviate accommodation pressures at Vincent Massey PS. The area is experiencing ongoing development, therefore enrolment at this school has been trending higher, with the trend projected to continue. Further, this area is part of the Bowmanville East Urban Centre Secondary Plan, which is expected to be developed with approximately 3,500 mixed-residential units by 2031.

3.7 Waverley Public School

Waverley PS was constructed in 1979, with additions being completed in 2009 and 2014. This school has been identified as a holding school for students being generated by the on-going residential development in Newcastle. This school is seeing enrolment trending upwards.

Background Study and Options Report: Student Accommodation Planning

School	OTG	2022-2023 Actual Enrolment	2022-2023 Actual Utilization	2024 Projected Enrolment	2024 Projected Utilization
Elementary Panel					
Central PS	234	235	100%	270	115%
Dr. Ross Tilley PS	457	584	127%	591	129%
Harold Longworth PS	585	616	105%	583	100%
John M. James	432	484	112%	529	122%
Lydia Trull PS	469	325	69%	370	79%
Vincent Massey PS	395	370	94%	426	108%
Waverley PS	432	363	84%	399	92%

Table 1: Actual and Projected Enrolment

4 School Boundary Adjustment Options

Section 4 will outline proposed school boundary adjustment options for the aboved noted schools. Students within two (2) years of graduation (i.e., in grades 7 and 8) will be provided with the option to remain at their home school or holding school. The projections assume that these students would choose to remain at their home/holding school. Please refer to Attachment C for the proposed attendance boundaries of each option presented.

4.1 Central Public School

As the Northglen neighbourhood school review considers relocating the Grade 7 and 8 students to Charles Bowman PS, enrolment at this school remains stable at or near capacity. Therefore, currently no further changes to this school's enrolment population are recommended.

Impact of Grade Cohort Change - Central Public School							
School	OTG (Capacity)	2024/25 Projected Opening		2029/30 5-YR Projection		2034/35 10-YR Projection	
		Students	Utilization	Students	Utilization	Students	Utilization
Central PS - Status Quo (JK-8)	234	270	115%	298	127%	298	127%
Central PS - Grade Cohort Change (JK-6)	234	239	102%	249	106%	249	106%

4.2 Dr. Ross Tilley Public School & Lydia Trull Public School

A study area west of Maple Grove Road within the school boundary was created (Attachment C). At present, there are twenty-eight students located in this area. Enrolment projections were completed with these students attending Lydia Trull PS.

Background Study and Options Report: Student Accommodation Planning

Impact of Boundary Adjustment Between Dr. Ross Tilley PS & Lydia Trull PS							
School	OTG (Capacity)	2024/25 Projected Opening		2029/30 5-YR Projection		2034/35 10-YR Projection	
		Students	Utilization	Students	Utilization	Students	Utilization
Dr. Ross Tilley PS Status Quo (JK-8)	456	591	130%	694	152%	785	172%
Dr. Ross Tilley PS Boundary Adjustment (JK-8)	456	545	120%	658	144%	753	165%
Lydia Trull PS Status Quo (JK-8)	469	370	79%	427	91%	433	92%
Lydia Trull PS Boundary Adjustment (JK-8)	469	398	85%	451	96%	453	97%

As noted in the above table, the proposed boundary adjustment provides relief from the accommodation pressures at Dr. Ross Tilley PS, and Lydia Trull PS has the capacity to accept these students. Further, as can be seen in Attachment C, the proposed school boundary adjustment would round out the Lydia Trull PS school boundary.

4.3 Harold Longworth Public School and John M. James Public School

John M. James PS was divided into two areas, with the area north of Sprucewood Crescent to the existing school boundary being a study area. This area was selected as it is within the walk zone of Harold Longworth PS. However, as the railway crossing is a level crossing, it was determined that a boundary adjustment between these two schools is not a viable option.

4.4 Harold Longworth Public School and Vincent Massey Public School

Vincent Massey PS was divided into two areas, with the area north of Concession Street East to the existing school boundary being a study area. There are eight students within this study area. Further, there is an approved plan of subdivision in this area that has the potential to generate 155 elementary students. Enrolment projections have been completed with these students attending Harold Longworth PS.

Impact of Boundary Adjustment Between Harold Longworth PS & Vincent Massey PS							
School	OTG (Capacity)	2024/25 Projected Opening		2029/30 5-YR Projection		2034/35 10-YR Projection	
		Students	Utilization	Students	Utilization	Students	Utilization
Harold Longworth PS Status Quo (JK-8)	585	583	100%	576	98%	510	87%
Harold Longworth PS Boundary Adjustment (JK-8)	585	593	101%	692	118%	585	100%
Vincent Massey PS Status Quo (JK-8)	395	426	108%	491	124%	457	116%
Vincent Massey PS Boundary Adjustment (JK-8)	395	416	105%	481	122%	447	113%

Background Study and Options Report: Student Accommodation Planning

As can be seen in the above table, with Harold Longworth PS no longer being designated as a holding school, there is residual capacity at the school. The school boundary adjustment enrolment projections include the students that will potentially be generated from the approved plan of subdivision that is currently within the Vincent Massey PS school boundary. Vincent Massey PS has limited room to accept these students, whereas Harold Longworth PS will be able to.

4.5 Waverley Public School & Hampton Junior Public School/M.J. Hobbs Senior Public School

The Northglen neighbourhood school boundary review recommends a boundary adjustment between these schools to incorporate an undeveloped portion of the Brookhill neighborhood.

As Waverley PS is a holding school for development areas within the Newcastle PS school boundary, it is anticipated that enrolment will continue to trend upwards as Waverley PS welcomes these students. Therefore, currently, no further boundary adjustments are recommended. However, when Newcastle students are accommodated in their own neighbourhood schools, it is recommended that a boundary adjustment between Waverley PS and Hampton Junior PS/M.J. Hobbs Section PS be explored.

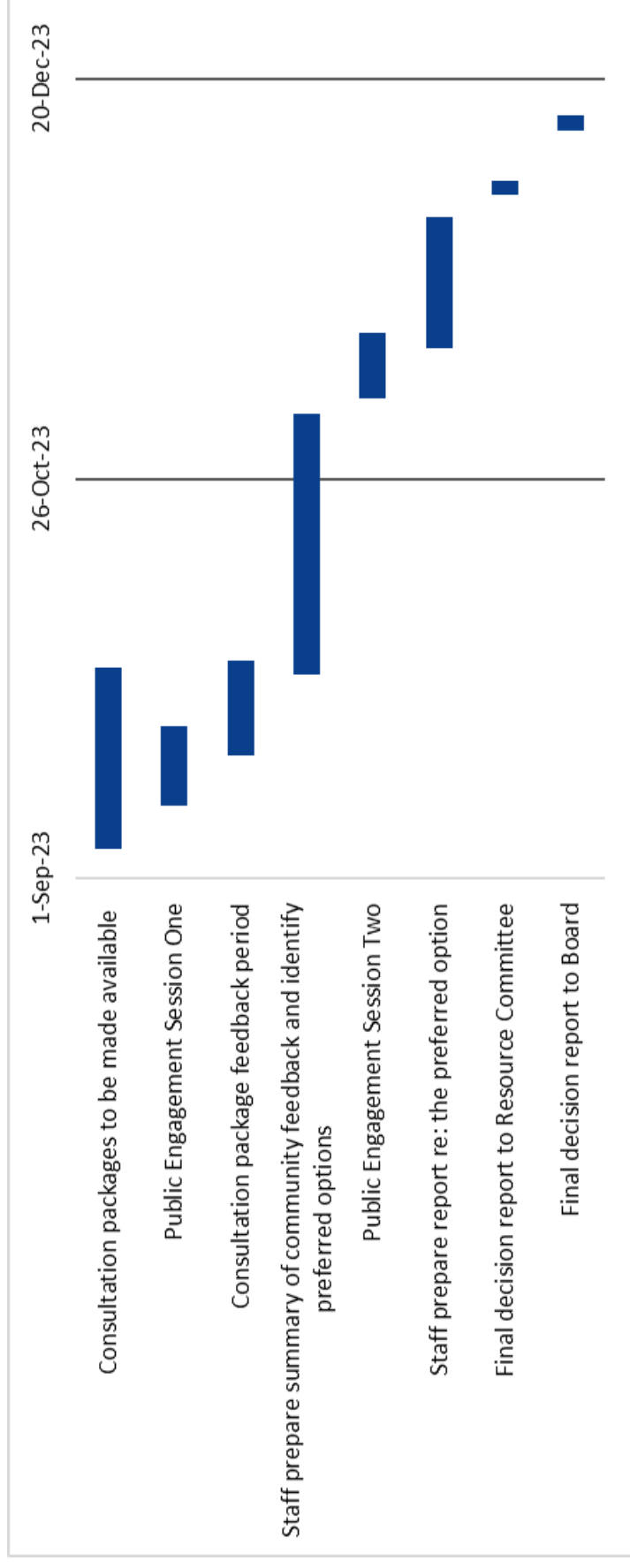
5 Conclusion

With the opening of the new Northglen neighbourhood school planned for September 2024, new school boundaries and school population/cohort changes will be established affecting Charles Bowman PS, Central PS, Hampton Junior PS/M.J. Hobbs Senior PS, Harold Longworth PS and Waverly PS. As part of a larger area review staff noted uneven accommodation pressures in the Bowmanville area schools. Therefore, staff have made school boundary adjustment recommendations between Harold Longworth PS and Vincent Massey PS, and between Dr. Ross Tilley PS and Lydia Trull PS in order to address some of these accommodation pressures.

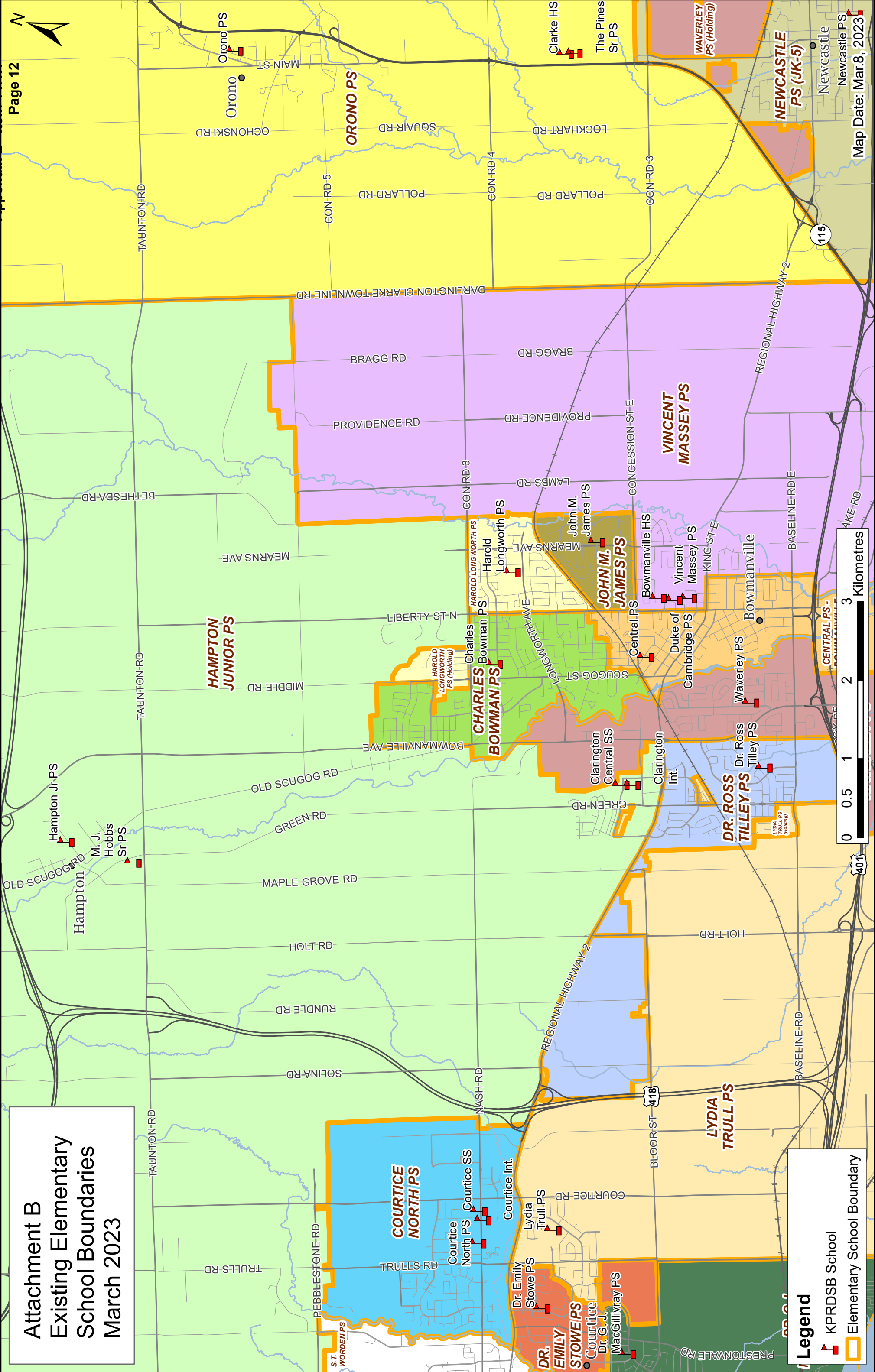
With the planning review commencing in September 2023, it is anticipated that the review will be completed no later than December 31, 2023.

Once a decision is made, a separate committee will be established to support students, families and staff as they transition to their new schools.

Attachment A: Proposed Bowmanville Area Boundary Adjustment Review Timeline



Attachment B
Existing Elementary
School Boundaries
March 2023



Attachment C



KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

CHAIRPERSONS' COMMITTEE REPORT

The committee met on May 16, 2023 and reports as follows.

ATTENDANCE

Present: Trustees Steve Russell (Committee Chairperson/Chairperson of the Board), Jaine Klassen Jeninga (Vice-chairperson of the Board), Diane Lloyd (Past Chairperson of the Board) Cathy Abraham (Resource Committee Chairperson).

Trustee Rose Kitney (Program Review Committee Chairperson) attended via Webex.

Also Present: Trustees Paul Brown, Terry Brown, Cyndi Dickson and Kathleen Flynn; Student Trustees Maria Mahfuz and Kelly Mitchell; R. Russo, J. Brake, S. Gohil, G. Kidd and L. Burton.

Trustee Angela Lloyd attended via Webex.

Director's Update

R. Russo shared progress being made with the Strategic Plan renewal. Committee members heard that on Tuesday, May 16, 2023 the first of three regional focus groups was held at Peterborough Alternative and Continuing Education (PACE) at PCVS and was a very successful day. The group consisted of students, staff and community members. Committee members heard two more regional focus groups will occur, one in each of the Northumberland and Clarington regions of the board. The ThoughtExchange platform will remain open for engagement until May 31, 2023. An online Town Hall will take place on May 31, 2023 at 6:00 pm.

Review of Board Policy B-2.2, Annual Meetings and Committees of the Board

The committee heard at the January 24, 2023 Board meeting, Board Policy B-3.4 Accessibility for Persons with Disabilities was passed. Outlined in this new policy under Section 5.1.3 is the expectation to appoint at least one trustee to attend all Accessibility Advisory Committee meetings held during the school year (four meetings annually). As such, Board Policy B-2.2, Annual Meetings and Committees of the Board, required a revision to include such detail.

R. Russo stated as Board Policy B-2.2, Annual Meetings and Committees of the Board (Appendix A), was being reviewed further revisions to clarify expectations for the annual Organizational Board meeting were made. R. Russo reviewed the revisions with committee members.

Questions of clarification were asked by the committee members and addressed by Director Russo.

Chairpersons' Committee Report

A motion was adopted to approve Board Policy B-2.2, Annual Meetings and Committees of the Board, as revised.

Review of Board Policies B-1.8, Parental and Public Concerns, B-1.9, Flag Display, ES-3.2, Political Activity in Schools

Greg Kidd, Executive Officer, Corporate Affairs, stated policies are to be reviewed on a five-year cycle. G. Kidd reviewed each policy with the committee.

Board Policy B-1.8, Parental and Public Concerns (Appendix B), was reviewed and G. Kidd discussed that revisions include updated language and information on the Report It! Tool.

Board Policy B-1.9, Flag Display (Appendix C), and ES-3.2, Political Activity in Schools (Appendix D), were reviewed noting minor language updates.

Questions of clarification were asked by committee members and responded to by G. Kidd. Following discussion motions were adopted to approve the three policies.

Dependent Care Amendment to Administrative Regulation BA-4.9.1, Expenses and Reimbursements for Trustees

Director Russo informed committee members during the April 25, 2023 Board meeting the Chairpersons' Committee Report spoke to Board Policy BA-4.9, Expenses and Reimbursements for Trustees. Following discussion related to the report a trustee asked that language be written to include dependent care within Administrative Regulation BA-4.9.1, Expenses and Reimbursement to Trustees (Appendix E). Clarification was asked surrounding criteria and an understanding of where the funds for this expense would come from, be presented at this meeting.

R. Russo provided a review of the Administrative Regulation. Committee members heard that the changes and language are reflective of the language within the Broader Public Sector (BPS) and Ontario Public Sector (OPS) guidelines. R. Russo noted the amount which would be allocated is \$1500 per budget year per trustee and meets the criteria listed, would require prior approval, and be compensated through the mileage expense budget line. No additional funding will be added to the trustee budget line. R. Russo noted following a review of past years mileage expenses, there should be allowable space for the additional expenses.

Following an in-depth discussion, questions of clarification and expressed concerns, a motion was adopted to approve Administrative Regulation BA-4.9.1, Expenses and Reimbursements for Trustees, as revised.

Proposed Name Change for the Student Leadership Group

The committee heard from Student Trustees Mahfuz and Mitchell that exploring ways to strengthen and amplify the voices of KPR students, will establish a sustainable and cohesive model of student leadership which aligns with the board's vision for student

Chairpersons' Committee Report

success and enables the Student Leadership Group (SLG) to gather student input effectively. To achieve these goals, M. Mahfuz and K. Mitchell propose changing the name of the SLG to Student Senate. The name Student Senate will be an improved representation of the role of the current SLG. Several benefits to making this change include increased recognition and legitimacy, improved communication with school administration, greater accountability, enhanced leadership opportunities, and increased student engagement within the board. The name Student Senate is often associated with official bodies that hold decision-making power such as secretary and treasurer. Using this name, the SLG may be seen as a more formal and legitimate group, which will help increase its visibility and influence within the school community. A Student Senate may have a more formalized relationship with the administration in some schools, allowing for more open and effective communication channels. This can help the Student Senate better advocate for student needs and concerns. Furthermore, using this name may create a greater sense of responsibility among student leaders as they represent their peers. Most importantly, being part of a Student Senate may provide more opportunities for students to develop leadership skills, such as parliamentary procedures, public speaking, and conflict resolution. These skills can be valuable in future academic and professional pursuits. The committee heard lastly; this name change can increase the diversity of perspectives in the leadership group.

It was further noted that with the name change it would allow the Student Trustees to move forward with their vision and create a constitution for the group along with formalized roles for the members to increase student engagement and ensure the group will work effectively to enhance student voices in KPR.

A motion was adopted that the Student Leadership Group be renamed Student Senate.

Department Name Change – Safe and Caring Schools

The committee heard from Superintendent Gohil that safe and caring schools, both physically and psychologically, are a critical element to successfully nurturing positive student experiences. KPR is committed to creating and sustaining safe and caring schools for the purpose of promoting learning, achievement and well-being. S. Gohil discussed that every student can reach their full potential through a whole school approach to ensuring a positive school climate where all members of the school community feel they are safe, have a sense of belonging, are accepted, supported, cared for and included. Currently the department which supports these commitments is the Safe, Caring and Restorative Schools department.

S. Gohil noted KPR acknowledges that students' individual identities may be impacted differently by historical and current systemic biases and oppression. To enhance safe and caring school climates, supports are provided and inappropriate behaviour is addressed considering mitigating and other factors using a progressive discipline approach.

S. Gohil stated over time there has been a shift in emphasis from using restorative practices as a focus of resolution to proactively developing healthy relationships using a

trauma-informed, culturally responsive approach to support all students within our system.

The committee heard the new department will be named Safe and Caring Schools and is inclusive of individual identities and lived experiences of all students we serve.

Master Calendar 2023-2024

R. Russo spoke the Master Calendar (Appendix F), which is a planning tool for trustees, and as a base document from which all other organizational meetings are planned. R. Russo drew attention to Appendix G, which speaks to Black Diamond Days and Sundown Events for 2023-2024. R. Russo reviewed the calendar and stated that Outlook calendars will be updated with the diamond days information.

Committee members spoke to items within the calendar and asked questions of clarification which were addressed by the Director. A committee member noted that the Canadian School Boards' Association (CSBA) will be hosted by Ontario in 2024 and will occur at the same time as the Annual General Meeting (AGM) the first week of July 2024.

Trustee Budget Update

S. Russell, Committee Chairperson and Chairperson of the Board, spoke to the Budget Report noting the Chairpersons' Committee reviews the trustee budget and expenditures accounts at each Chairpersons' Committee meeting. Currently 66% of the 2022-2023 budget is spent. S. Russell stated the expenses listed include partial costs of upcoming professional development sessions for trustees.

<i>Account Description</i>	<i>Total</i>	<i>Budget</i>	<i>Available</i>	<i>% Spent</i>
Honorarium	98,143.57	155,766.00	57,622.43	63
Benefits (Mandatory Employer Health Tax)	5,518.20	8,752.00	3,233.80	63
P.D. Non-academic	45,192.19	28,000.00	-17,192.19	161
P.D. Non-academic (Student Trustees)	6,015.97	10,000.00	3,984.03	60
Photocopying	920.83	6,000.00	5,079.17	15
Mileage	10,179.82	32,981.00	22,801.18	31
Other Travel	0	3,000.00	3,000.00	0
Telephone	4,323.53	13,900.00	9,576.47	31
Supplies	6,547.54	8,000.00	1,452.46	82
Grand Total:	\$176,841.65	\$266,399.00	\$89,557.35	66

Chairpersons' Committee ReportTrustee Expenditures to Date – September 1, 2022 to May 3, 2023

S. Russell spoke to the report noting in accordance with the Ministry of Education's Trustee Expenditure Guideline, and Board Policy BA-4.9, Expenses and Reimbursements for Trustees that each trustee's annual expenditure will be made public at the end of each school year. This report displays individual charges by trustee, including professional development, mileage, cell phones and additional expenses up to May 3, 2023.

The expense charts have been revised since the meeting on May 16, 2023.

<i>Trustee</i>	<i>Professional Development</i>	<i>Mileage or Other Travel</i>	<i>Cell Phone Expenses</i>	<i>Additional Expenses</i>	<i>Total</i>
Abraham, Cathy	-	703.11	330.45		1,033.56
Brown, Paul	2,866.88	1,179.26	541.92		4,588.06
Brown, Terry	2,718.27	1,236.14	152.88		4,107.29
Conway, Sean	2,653.78	613.20	86.16		3,353.14
Dickson, Cyndi	4,355.00	1,382.84	372.92		6,110.76
Dupuis, Kailee	-	96.56	87.19		183.75
Flynn, Kathleen	6,179.62	255.20	610.09	223.73	7,268.64
Kitney, Rose	4,917.17	126.80	158.82		5,202.79
Klassen Jeninga, Jaine	6,239.94	2,106.27	253.12	40.45	8,639.78
Lloyd, Angela	4,270.05	520.13	455.42		5,245.60
Lloyd, Diane	6,261.45	1,285.67	151.12		7,698.24
Nyberg, Gail	-	281.94	64.91		346.85
Ojeda, Emilio	-	-	117.34		117.34
Russell, Steve	4,730.03	392.70	633.41	29.62	5,785.76
Mahfuz, Maria (Student Trustee)	2,603.10	-	157.07		2,760.17
Mitchell, Kelly (Student Trustee)	1,799.42	-	150.71		1,950.13
In-coming Student Trustees	1,613.45	-	-		1,613.45
Grand Total:	\$ 51,208.16	\$ 10,179.82	\$ 4,323.53	\$ 293.80	\$66,005.31

RECOMMENDATIONS

1. That Board Policy B-2.2, Annual Meetings and Committees of the Board, be approved as revised.
2. That Board Policy B-1.8, Parental and Public Concerns, be approved as revised.

Chairpersons' Committee Report

3. That Board Policy B-1.9, Flag Display, be approved as revised.
4. That Board Policy ES-3.2, Political Activity in Schools, be approved as revised.
5. That Administrative Regulation BA-4.9.1, Expenses and Reimbursements for Trustees, be approved as revised.
6. That the Student Leadership Group be renamed to Student Senate.
7. That the Chairpersons' Committee Report, dated May 23, 2023, be received for information.

S. Russell
Committee Chairperson



KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

POLICY STATEMENT

Policy Name: Annual Meetings and Committees of the Board
Section: Board and Community

Policy Code: B-2.2

Established: October 7, 1999

Revised or

Reviewed: April 27, 2000; June 14, 2000; December 21, 2000; December 6, 2001;
 May 22, 2003; November 27, 2003; February 26, 2004; October 26, 2006;
 October 23, 2008; May 27, 2010; October 27, 2011; April 18, 2013;
 October 22, 2015; October 22, 2019; April 26, 2022; May 30, 2022;
 April 25, 2023; May 16, 2023

1. POLICY STATEMENT

The Annual Meetings and Committees of the Board policy ~~was developed in supports of~~ the Board of Trustees' legislated duties and obligations under the Education Act sections 207, 208 and 209.

The policy advances democratic decision-making through fair and respectful dialogue and debate. The Board will ensure that fairness, non-discrimination, anti-oppression, anti-racism, equity, acceptance and inclusion are integrated into Board and Committee practices.

2. OBJECTIVE

This policy establishes how the Board of Trustees will conduct their annual meetings and committees of the Board in the fulfillment of their governance and fiduciary responsibilities under the Education Act.

3. DEFINITIONS

Board

The corporate Board which maintains the daily operation of the system; Kawartha Pine Ridge District School Board; a reference specifically pertaining to Kawartha Pine Ridge District School Board as a legal entity; also referred to as KPR or KPRDSB.

Board Meeting

For the purposes of this policy, Board Meeting or Meeting of the Board indicates a meeting of the Board of Trustees.

Board of Trustees

The elected governance branch of the Board.

Committee of the Board

For the purposes of this policy, committee of the Board or Board committee indicates a duly recognized committee of the Board of Trustees where the membership of the committee is made up of trustees and/or non-trustees as set forth in Board Policy B-2.2, Annual Meetings and Committees of the Board.

Designate

A person authorized to carry out certain and specific tasks on behalf of the Chairpersons, Vice-chairperson or Director, as appropriate.

Ex Officio

A member of a committee by virtue of holding the position of Chairperson or Vice-chairperson of the Board. An ex officio member is not a regular member but has the same voting rights and privileges as any other member of a committee, except those committees where membership is established by legislation, regulation or contract.

In-camera

A meeting or a portion of a meeting of the Board or a committee which is closed to the public pursuant to section 207(2) of the Education Act.

Inaugural Meeting

A meeting conducted once every four years following the municipal election. The inaugural meeting shall occur within seven days of the beginning of the new electoral term.

Annual Organizational Meeting

A meeting held in the second, third, and fourth years of the electoral term. The organizational meeting elects the Chairperson of the Board of Trustees for a one-year term section 208(4), (5), elects the Vice-chairperson, adopts a meeting schedule for Board and committee meetings for the following 12-month period. ~~and appoints members to statutory, advisory or other committees.~~

Policy

A statement of intent, governing principle or end result, adopted by the Board of Trustees in open public session; it is intended to articulate what must be done, the rationale for it and a framework for the system.

Quorum

The minimum number of members necessary to conduct a meeting, which represents a simple majority of members. Ex officio members may count towards quorum.

Trustee

A person elected, acclaimed or appointed to the office of trustee of the Board pursuant to the provisions of the Education Act and the Municipal Elections Act, and a member of the Board of Trustees.

4. APPLICATION

This policy applies to all Trustees.

5. RESPONSIBILITY

The primary responsibility for this policy rests with the Board of Trustees and the Director of Education.

This policy is enacted and administered by the Board of Trustees with support of the Director of Education and designated staff.

6. POLICY

6.1 Annual Board Meetings

In accordance with the Education Act, the Board shall hold an inaugural meeting within seven days of the beginning of the new electoral term. ~~In the second, third, and fourth years of the electoral term, The Board shall hold an organizational meeting at 7:00 p.m. in each following year, on or approximately following the anniversary of the date the term of office of the board began. The on the fourth Tuesday in November with the Director of Education and Secretary of the Board will preside~~ presiding until the election of a Chairperson.

6.1.1 The Education Act, Sections 208 and 209, delineates certain procedures to be followed at the first meeting in ~~December~~ of each year of a board of education as follows:

6.1.1.1 the meeting shall be called in accordance with Section 208(2) of the Act,

6.1.1.2 Declarations of Office for all newly elected trustees must be completed and be on file,

6.1.1.3 Oaths of Allegiance for all newly elected trustees may be completed and be on file, and

6.1.1.4 the chief executive officer shall preside until the Chairperson has been chosen.

6.1.2 At the annual meeting, the Board shall elect a Chairperson using the following procedure:

6.1.2.1 nominations for the position of Chairperson will be from the floor;

- 6.1.2.2 nominations will be asked for three times following receipt of nominations and they then will be closed;
- 6.1.2.3 any trustee so nominated who wishes to decline nomination will advise accordingly at that time;
- 6.1.2.4 those nominated for Chairperson will be given an opportunity to speak prior to the ballot but subsequent to their nomination;
- 6.1.2.5 ballots will be completed by trustees, identifying a trustee for election of Chairperson;
- 6.1.2.6 ballots will be folded and placed in a ballot box by the Director of Education and Secretary of the Board and the Executive Liaison to the Trustees and Recording Secretary of the Board, and if the ballot results in a clear majority for a trustee (over fifty percent [50%] of those present) the trustee will be declared elected Chairperson, however if no trustee has a clear majority, the name of the person receiving the least number of votes will be omitted;
- 6.1.2.7 in the event of an equality of votes, lots will be drawn;
- 6.1.2.8 balloting will continue on the remaining names of this same plan until a Chairperson with a clear majority vote of the Board is elected;
- 6.1.2.9 the Director of Education and Secretary of the Board and the Executive Assistant to the Director of Education and Recording Secretary to the Board will act as scrutineers; and
- 6.1.2.10 the ballots will be destroyed after the annual meeting.

As soon as the new Chairperson has been elected, the Chairperson will assume the Chair and preside for the election of the Vice-chairperson using the same procedure outlined in Section 6.1.2.

- 6.1.3 The Board shall elect a Vice-chairperson.
- 6.1.4 The Board shall appoint a trustee or trustees to membership on the Board's Striking Committee.
- 6.1.5 The Board shall appoint trustees to membership on the Board's Expulsion Committee.

6.1.6 The Board shall, at its inaugural/organizational meeting, re-affirm the signing officers of the Board.

6.1.7 The Board shall approve interim financing arrangements, as required.

6.1.8 The Board shall confirm Board meeting dates for the year.

6.2 Committees of the Board

6.2.1 Committee Structure

Each of the committees listed below will have at least the number of trustees listed in brackets as committee members. The Chairperson of the Board and the Vice-chairperson of the Board, without being named, shall be voting members of all committees except for legislated or contractual committees of the Board (IEAC, Audit, Expulsion, First Nations Education Services Agreement, Parent Involvement, SEAC and SAL). A member of administration shall act as resource person on all Board committees.

In the case where the committee structure calls for a Past-chairperson of the Board to fill a committee position and there is no Past-chairperson of the Board available to assign, a trustee will be appointed to fill the committee position.

6.2.1.1 Ad Hoc Committees

The Board may designate an ad hoc committee to consider a specific issue. The terms and conditions, composition, and timelines shall be approved by the Board. When the final report of such a committee has been submitted to the Board the committee will normally be dissolved.

6.2.1.2 Advisory Committees

The Board shall annually establish special committees, as follows:

6.2.1.2.1 Indigenous Education Advisory Committee (IEAC) (1),

6.2.1.2.2 Chairpersons' Committee (5) (Board Chairperson, Vice-chairperson, Past Chairperson, Chairperson of the Program Review Committee, and Chairperson of the Resource Committee) (where a trustee holds more than one of the above positions, an alternate shall be selected by the Board),

- 6.2.1.2.3 Employee Recognition Committee (2)
(one of whom will be the Past Chairperson of the Board or designate who will Chair and act as emcee at the event),
- 6.2.1.2.4 Special Education Advisory Committee (SEAC) (2+1),
- 6.2.1.2.5 Striking Committee (5)
(Board Chairperson, Vice-chairperson, Past Chairperson, and two additional trustees),
- 6.2.1.2.6 Supervised Alternative Learning Committee (SAL) (2),
- 6.2.1.2.7 Suspension Committee (3),
- 6.2.1.2.8 Expulsion Committee (5 + 1 alternate),
- 6.2.1.2.9 Trustee Development Committee (3)
(Board Chairperson, Vice-chairperson and Past Chairperson),
- 6.2.1.2.10 Parent Involvement Committee (1),
- 6.2.1.2.11 Audit Committee (3)

Three trustees are appointed by the Board and two non-trustees are approved by the Board. This committee serves for the entire Trustee term.

6.2.1.3 Standing Committees

The Board shall annually establish standing committees, as follows:

- 6.2.1.3.1 Program Review Committee (5),
- 6.2.1.3.2 Resource Committee (5).

6.2.1.4 Community Committee Appointments

The Board shall annually appoint a trustee to community committees, as follows:

6.2.1.4.1 Kenner Collegiate Vocational Institute Foundation (1).

6.2.1.5 Staff Committees

The Board shall annually appoint trustees to staff committees, as follows:

6.2.1.5.1 Accessibility Advisory Committee (1)

6.2.1.5.2 Equity, Diversity and Inclusion Committee (2)

6.2.1.5.3 Real Estate Disposal Committee (1).

6.2.1.6 Budget Committee

The Board shall establish a Budget Committee, consisting of the entire Board, which is to be chaired by the Vice-chairperson of the Board in open session committee meetings, and chaired by the Budget Committee Vice-chairperson chosen by the Board in the in-camera sessions.

6.2.1.7 Statutory Committees

Statutory committees shall be constituted by the Board in accordance with the Education Act and Regulations.

6.2.1.8 First Nations Education Services Agreement Committee (1)

The committee meets quarterly and reports to the Board through the First Nations trustee.

6.2.2 Committee Functions for Pre-determined Committees

Note: Although it is intended that the responsibilities of various committees should constitute a cohesive unit, responsibilities may be shifted from one committee to another by the mutual agreement of the committees and of the Chairperson of the Board. In its role as a governance body it is recognized that the main function of these standing Board committees is monitoring implementation of Board decisions not administering policy. Committees will provide trustees with an opportunity to understand a cross section of educational issues more deeply. Agenda items must be selected because they provide accountability of administration to the Board, not as micro-management of administrative functions.

6.2.2.1 Chairpersons' Committee

The Chairpersons' Committee consists of the Board Chairperson, Vice-chairperson, Past Chairperson, Chairperson of the Program Review Committee, and Chairperson of the Resource Committee. The Chairperson of the Board acts as the Chairperson of the Chairpersons' Committee. In the case where the Past Chairperson is Chairperson of either the Program Review Committee or the Resource Committee, another trustee will be appointed to the Chairpersons' Committee by the respective committee. The committee will meet during alternate months September to June or otherwise at the call of the Chairperson.

The Committee

- 6.2.2.1.1 reviews reports and recommendations of the Director of Education, or designate;
- 6.2.2.1.2 discusses issues of a personal nature affecting individual trustees or the Board generally and in the case of an issue involving a specific trustee, that trustee shall be notified and invited to attend the meeting; however, in matters involving direct litigation between the Board and a trustee, that trustee may be excluded from the meeting;
- 6.2.2.1.3 is responsible, with the Director of Education, for the recruitment and selection of supervisory officers and establishing contracts, terms and conditions, and renewals for personal services;
- 6.2.2.1.4 conducts the performance review of the Director of Education;
- 6.2.2.1.5 reviews and develops appropriate policy as necessary for recommendation to the Board;
- 6.2.2.1.6 provides for an information exchange between standing Committee Chairpersons, the Chairperson, the Vice-chairperson, the Past Chairperson and the Director of Education;
- 6.2.2.1.7 makes recommendations to Board on such matters as the Chairperson considers complementary to the effective operation of the Board;

6.2.2.1.8 makes recommendations to the Board on such issues not specifically within the mandate of other committees; and

6.2.2.1.9 deals with such other matters as may be referred to the committee by the Board.

6.2.2.2 Program Review Committee

The Program Review Committee consists of five trustees, plus the Chairperson and Vice-chairperson of the Board (ex officio, and count as quorum). The committee members should elect one chairperson for both open and in-camera meetings each year in accordance with this policy. In order to enable responsibility to be shared amongst Board members, the Chairperson of the Program Review Committee will not Chair the Resource Committee. Committee meetings should be less than two hours in length and meet monthly from September to June.

The Committee

6.2.2.2.1 advises the Board on all matters of education policy including school programs, financial implications of same, student activities and welfare;

6.2.2.2.2 monitors administration's effective implementation and ensures evaluation of education programs offered across the district;

6.2.2.2.3 monitors student achievement through the use of qualitative and quantitative measures with a focus on improving student achievement;

6.2.2.2.4 reviews progress on the objectives in the Board's Strategic Priorities that affect curriculum and/or instruction;

6.2.2.2.5 provides information on specific human resources issues directly affecting delivery of program (e.g. professional development of administrators, resource team model efficiency, technology, supporting aspiring administrators);

6.2.2.2.6 reviews school year calendar for submission to Board for approval for submission to Ministry of Education for approval;

6.2.2.2.7 reviews and develops appropriate policy as necessary for recommendation to the Board;

6.2.2.2.8 considers any matter affecting the Educational Services operation of the Board which in the opinion of the Committee Chairperson, or the Director of Education should be considered by the committee; and

6.2.2.2.9 deals with such other matters as may be referred to the committee by the Board.

6.2.2.3 Resource Committee

The Resource Committee consists of five trustees plus the Chairperson and Vice-chairperson of the Board (ex officio, and count as quorum). The committee members should elect one Chairperson for both open and in-camera meetings each year in accordance with this policy. In order to enable responsibility to be shared amongst Board members, the Chairperson of the Resource Committee will not Chair the Program Review Committee. Committee meetings should be less than two hours in length and should meet monthly from September to June.

The Committee

6.2.2.3.1 makes recommendations to Board on any action necessary to deal with all matters of Business and Corporate Services, School Operations (that are not Program related), including Human Resources, Finance, Information Technology, Plant Operations, and Transportation;

6.2.2.3.2 reviews progress on the objectives in the Board's Strategic Priorities that affect operations, facilities, broader human resources issues not directly affecting delivery of program;

6.2.2.3.3 reviews and develops appropriate policy as necessary for recommendation to the Board;

In the area of Human Resources

6.2.2.3.4 makes recommendations to the Board concerning wages and benefits of all non-bargaining employees except those in supervisory officer positions;

- 6.2.2.3.5 ensures the development of effective human resources practices including such areas as employment equity, Employee Assistance Program, benefits, workplace harassment, and human rights legislation;

In the area of School Operations

- 6.2.2.3.6 considers information and makes recommendations to the Board with respect to building maintenance, facility construction, acquisition and disposal of equipment, new pupil places, school councils, transportation, staffing, freedom of information, liability, automobile and property insurances, central services, boundary adjustments, school closure and consolidation, site acquisitions, purchasing, tendering and warehousing;

In the area of Business and Corporate Services

- 6.2.2.3.7 reviews Quarterly Variance Reports;
- 6.2.2.3.8 monitors the implementation of budget decisions throughout the year;
- 6.2.2.3.9 recommends the audited financial statements to the Board;
- 6.2.2.3.10 monitors implementation of technologies which will optimize the learning and administrative processes;
- 6.2.2.3.11 considers any matter affecting the Business and Administrative operation of the Board which in the opinion of the Committee Chairperson, or the Director of Education, or the Superintendent of Business and Corporate Services, the superintendent responsible for school operations, or the Superintendent of Human Resource Services, should be considered by the committee; and
- 6.2.2.3.12 deals with such other matters as may be referred to the committee by the Board.

6.2.2.4 Striking Committee

The Striking Committee, consisting of the Board Chairperson, Vice-chairperson, Past Chairperson and two other trustees, reviews trustee preferences. The mandate of the Striking

Committee is to endeavour to give preference to trustees who have not been members of a committee for two or more consecutive years. Emphasizing the value of a variety of committee experiences for both trustees and the committees, in consultation with the Director of Education and Secretary, the committee shall prepare a list of committee members for approval by the Board. The report of the Striking Committee may be revised, and the recommendation(s) will be dealt with annually at the first regular Board meeting.

6.2.2.5 Trustee Development Committee

The Trustee Development Committee consisting of the Board Chairperson, Vice-chairperson, and Past Chairperson approves trustee attendance at conferences, conventions, or workshops using the following criteria for approval:

- 6.2.2.5.1 the anticipated benefit to the Board,
- 6.2.2.5.2 the interest of individual trustees,
- 6.2.2.5.3 previous conference attendance, and
- 6.2.2.5.4 budget considerations.

The Trustee Development committee will serve with the Director of Education, or designate, as a Trustee Orientation Committee.

The Trustee Orientation Committee will:

- 6.2.2.5.5 meet in the month of May prior to the election of trustees,
- 6.2.2.5.6 seek input from all trustees on the orientation program, and
- 6.2.2.5.7 schedule an initial orientation meeting to be held after the election and prior to the Inaugural Meeting of the new Board.

If a trustee is elected or appointed to the Board at a time other than the normal election time, the Board Chairperson will arrange for orientation, as necessary, using this policy as a guideline.

6.2.3 Rules of Committee Operation

6.2.3.1 Regular meetings of each committee should normally be scheduled monthly. Special meetings may be called by the Committee Chairperson.

6.2.3.2 The agenda for each meeting shall be prepared by the Committee Chairperson in consultation with the designated administrative resource person and may include those items:

6.2.3.2.1 referred to the committee by the Board,

6.2.3.2.2 suggested by an individual trustee,

6.2.3.2.3 initiated for study by the committee, or

6.2.3.2.4 suggested by the Director of Education and Secretary of the Board.

Note: Electronic copies will be forwarded to all trustees.

6.2.3.3 A committee may forward a recommendation to the Board on any matter:

6.2.3.3.1 which has been referred to it by the Board,

6.2.3.3.2 which administration has studied at the committee's direction, and/or

6.2.3.3.3 which the committee has initiated.

6.2.3.4 A committee may designate sub-committees as it deems advisable, but the rules of committee operation apply and the sub-committee must report to the parent committee.

6.2.3.5 Reports and recommendations shall be clear and concise. They shall be submitted as regular agenda items except as follows:

6.2.3.5.1 in-camera issues, and

6.2.3.5.2 urgent matters.

Note: In-camera issues will be reported separately. Urgent matters will be extracted from the regular report and presented on a supplementary Board agenda.

Where an urgent matter must be given early consideration by the Board, that item only may be extracted from the regular report and a committee report covering that issue only may be placed on supplementary agendas of the Board.

6.3 Trustee Membership in the Ontario Public School Boards' Association

- 6.3.1 The Board of Trustees recognizes the Ontario Public School Boards' Association as an incorporated, non-profit organization designed to represent and promote the interests and concerns of Ontario's public school boards and public education. Membership will be provided in the Ontario Public School Boards' Association.
- 6.3.2 The Board of Trustees will annually review its membership in the Ontario Public School Boards' Association at the Annual Board meeting.
- 6.3.3 At its Annual Board meeting, the Board of Trustees will appoint one trustee to act as its Director and Delegate Member who will vote on behalf of the Board at the annual, general and regional Ontario Public School Boards' Association meetings. The Board of Trustees will also appoint another trustee who will act as an Alternate Director and Delegate Member in the absence of the Director and Delegate Member.
- 6.3.4 As appropriate, the Board of Trustees will participate in Ontario Public School Boards' Association sponsored events, respond to surveys and report on briefs from the Ontario Public School Boards' Association.
- 6.3.5 In the event that the Director and Delegate Member vacates the position prior to the end of the term, the Alternate Director and Delegate Member will assume the position and a new Alternate Director and Delegate Member will be appointed.

NOTE: Board Policy B-2.1, Board and Committee Meetings, applies to all committees covered by this policy.

7. RELATED POLICIES, ADMINISTRATIVE REGULATIONS OR PROCEDURAL DOCUMENTS

Board Policies:

[B-1.2, Code of Conduct](#)

[B-2.1, Board and Committee Meetings](#)

[B-3.2, Equity, Diversity and Inclusion](#)

8. REFERENCE DOCUMENTS

Legislation:

[Education Act](#)

[Education Statute Law Amendment Act \(Student Performance\), 2006](#)

[Municipal Conflict of Interest Act](#)

[Municipal Elections Act](#)

[Municipal Freedom of Information and Protection of Privacy Act](#)

[Ontario Regulation 463/97](#)

DRAFT



KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

POLICY STATEMENT

Policy Name: Parental and Public Concerns
Section: Board and Community

Policy Code: B-1.8

Established: April 26, 2018

Revised or

Reviewed: DRAFT March 20, 2023

1. POLICY STATEMENT

The Kawartha Pine Ridge District School Board (KPR) takes concerns from students, staff, families and communities seriously. To support our goals of success and wellness for all, we encourage individuals to address concerns directly with those involved.

2. OBJECTIVE

Concerns from students, staff, families and community stakeholders ~~require handling~~ will be handled in a timely and fair manner and are usually best handled closest to the source of the problem.

3. DEFINITIONS

Board

The corporate Board which maintains the daily operation of the system; Kawartha Pine Ridge District School Board; a reference specifically pertaining to Kawartha Pine Ridge District School Board as a legal entity; also referred to as KPR or KPRDSB.

Board of Trustees

The elected governance branch of the Board.

Parent

Any parent, guardian or caregiver of a KPR student.

Trustee

A person elected, acclaimed or appointed to the office of trustee of the Board pursuant to the provisions of the Education Act and the Municipal Elections Act, and a member of the Board of Trustees.

4. APPLICATION

This policy applies to:

- Kawartha Pine Ridge District School Board staff and trustees
- Parents, guardians, caregivers, and community stakeholders

Individuals with supervisory authority (both schools and non-school administrative departments) are responsible for taking prompt action, in accordance with this policy, whenever they are aware of parental or public concerns.

5. RESPONSIBILITY

The Communications and Corporate Affairs area is responsible for the guidelines and directives within this policy.

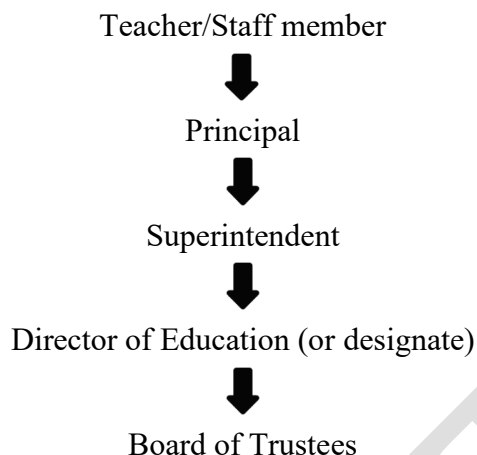
The Commissioner's Office of Human Rights, Equity and Accessibility is responsible for the administration of the Report It! tool.

6. POLICY

6.1. Trustees

Trustees receiving public complaints or concerns should refer the person(s) to the appropriate staff, principal or official as follows:

- 6.1.1 matters concerning individual students should first be directed to the teacher/staff member;
- 6.1.2 unsettled matters from 6.1.1 above, or problems and questions concerning individual schools, should be directed to the principal of the school;
- 6.1.3 unsettled matters from 6.1.2 above, or problems and questions concerning the school, should be directed to the local superintendent;
- 6.1.4 issues that are not school based should be directed to the appropriate superintendent, e.g., transportation matters;
- 6.1.5 if the steps outlined have been done, or for some legitimate reason are not feasible, the matter should be discussed with the Associate Director or Director of Education (or direct the person(s) to the Associate Director/Director of Education) who shall take steps to investigate; and
- 6.1.6 if Board of Trustees action is necessary, the Director of Education shall refer the matter to the appropriate Board committee or the Board of Trustees – delegations presenting to Board meetings and/or committee meetings is addressed in Board Policy No. B-2.1, Board and Committee Meetings, ~~Section 4~~, Delegations Appearing at Board and/or Committee Meetings.



6.2 Anonymous Concerns

No action will be taken on anonymous correspondence other than to refer it to the appropriate official.

6.3 Report IT!

In some situations, an individual may not feel comfortable or safe to report issues directly. Report IT! is a confidential online tool, accessible from the KPR website, to report issues of concern, including:

- discrimination and harassment
- bullying, threats, targeting and intimidation
- failure to accommodate, and
- other issues negatively affecting student well-being.

7. RELATED POLICIES, ADMINISTRATIVE REGULATIONS OR PROCEDURAL DOCUMENTS

Board Policies:

[B-2.1, Board and Committee Meetings](#)

[B-3.3, Human Rights: Code Based Discrimination and Harassment](#)

[Report IT!](#)

8. REFERENCE DOCUMENTS

Legislation:

[Education Act](#)



KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

POLICY STATEMENT

Policy Name: Flag Display
Section: Board and Community

Policy Code: B-1.9

Established: May 24, 2018
Revised or
Reviewed: DRAFT March 20, 2023

1. POLICY STATEMENT

The National Flag of Canada, as well as the flags of the provinces and territories, are symbols of honour and pride for all Canadians. The Kawartha Pine Ridge District School Board supports their respectful display of the National Flag of Canada, as well as the flags of the provinces and territories. symbols of honour and pride for all Canadians.

2. OBJECTIVE

This policy formally establishes the Board's general guidelines for the raising, lowering and display of flags at Board facilities.

3. DEFINITIONS

Board

The corporate Board which maintains the daily operation of the system; Kawartha Pine Ridge District School Board; a reference specifically pertaining to Kawartha Pine Ridge District School Board as a legal entity; also referred to as KPR or KPRDSB.

Board of Trustees

The elected governance branch of the Board.

4. APPLICATION

This policy applies to all schools and buildings of the Board.

5. RESPONSIBILITY

The Communications and Corporate Affairs area is responsible for the guidelines and directives within this policy developed to ensure consistent flag protocols.

School principals and custodians are responsible for implementing this policy at their buildings.

6. POLICY

General Guidelines

~~The following guidelines outline the raising, lowering and display of flags at Board facilities:~~

6.1 Display of National and Provincial Flags

- 6.1.1 All schools shall display inside the school both the National Flag of Canada and the Provincial Flag of Ontario, as required by Ontario Regulation 298.
- 6.1.2 The National Flag must be given prominence at all times and should be placed on the left of the other flags (to the right of the dais) when standards are used. If three flags are displayed, the National Flag should be placed in the middle.
- ~~6.2.1.3~~ Our schools are equipped with one exterior flag pole per school. As such, our schools ensure that the National Flag is given primacy of position at all times. This is maintained throughout the year when our schools also fly the Kawartha Pine Ridge District School Board flag.

6.2 Lowering Flags

- ~~3.~~ Exterior flags throughout the system shall be lowered to half-mast on the death of:
 - ~~3.16.2.2~~ the Sovereign or a member of the Royal Family related in the first degree to the Sovereign (husband or wife, son or daughter, father, mother, brother or sister);
 - ~~3.26.2.3~~ the Governor-general or a former Governor-general, the Prime Minister of Canada or a former Prime Minister;
 - ~~3.36.2.4~~ The Lieutenant-governor of Ontario or a former Lieutenant-governor;
 - ~~3.46.2.5~~ the Premier of Ontario or a former Premier;
 - ~~3.56.2.6~~ the Chairperson or member of the Board of Trustees;
- In addition:
 - ~~3.66.2.7~~ on the death of a Member of the House of Commons or Provincial Legislature for that riding;

- 3.76.2.8 flags at schools within a specific municipality shall be lowered to half-mast on the death of a Senator whose residence is in that municipality, or of the mayor of the municipality;
- 3.86.2.9 principals may lower flags to half-mast on the death of any person held in special regard in *the school*, including a student or staff member;
- 3.96.2.10 ~~at the discretion of the principal,~~ the National Flag may be lowered briefly, at 11:00 a.m. on Remembrance Day, in memory of the war dead; and
- 3.106.2.11 the Director of Education may order the lowering of flags to half-mast at all or any schools, in addition to the foregoing, on the death of any person held in special regard in the system.

"Death" for the purpose described above, may be taken to include the day of death, up to and including the day of funeral.

The position of the flag when flying at half-mast will depend on its size, the length of the flag staff and its location; but as a general rule, the centre of the flag should be exactly halfway down the staff – when hoisted to, or lowered from half-mast position, a flag should first be raised to the mast head.

4.6.3 Additional Flags

Schools may also display, in addition to the National, Provincial and Kawartha Pine Ridge District School Board flag, corporately endorsed flags in support of special events, observances or recognitions (e.g. Pride flag, Métis flag, Every Child Matters flag, etc.).

5.6.4 Pride Month

The Kawartha Pine Ridge District School Board values equity, diversity, inclusion and the dignity and humanity of each individual. This commitment is captured within its Mission, Vision and Values statements as:

“We value equity, diversity, inclusiveness and the dignity and humanity of each individual in our policies, practices, programs and interactions.”

June is Pride Month around the world, chosen in commemoration of the Stonewall Riots which occurred at the end of June, 1969. The pride flag is a universal symbol of pride, hope and diversity.

Consistent with the Board's adopted values of equity and inclusive education, and established practice, all schools will fly the pride flag for the duration of the month of June.

At the discretion of the principal schools may also fly the Ppride flag during other times in the school year.

7. REFERENCE DOCUMENTS

Legislation:

[Education Act](#)

[Ontario Regulation 298: Operation of Schools - General](#)

DRAFT



KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

POLICY STATEMENT

Policy Name: Political Activity in Schools
Section: Educational Services

Policy Code: ES-3.2

Established: May 27, 1999

Revised or

Reviewed: April 27, 2006; December 20, 2012; April 26, 2018; DRAFT March 20, 2023

1. POLICY STATEMENT

~~The Board believes it is important for students to gain an appreciation of good citizenship and of~~ The Kawartha Pine Ridge District School Board (KPR) supports student learning about civic engagement, good citizenship and the role local, provincial, national and global politics play in everyday life. The Board encourages schools to provide opportunities for students to gain experience in political affairs, believing that students should be encouraged to study, discuss and debate political opinions in an open, informed and reasoned manner.

2. OBJECTIVE

The Board encourages schools to provide these valuable learning experiences through program components within the curriculum and through co-curricular opportunities. At no time shall political activity interfere with the normal operation of the school unless by resolution of the Board and/or at the request of the Ministry of Education.

3. DEFINITIONS

Board

The corporate Board which maintains the daily operation of the system; Kawartha Pine Ridge District School Board; a reference specifically pertaining to Kawartha Pine Ridge District School Board as a legal entity; also referred to as KPR or KPRDSB.

4. APPLICATION

This policy applies to all Kawartha Pine Ridge District School Board staff and students.

5. RESPONSIBILITY

The Communications and Corporate Affairs area is responsible for the guidelines and directives within this policy.

The Superintendent of Student Achievement overseeing Student Leadership and school administration are responsible for implementing this policy in schools.

6. POLICY

6.1 Student Opportunities

To ensure that students have these opportunities, the Board endorses:

- 6.1.1 the Student Leadership Group as a political organization in secondary schools in accordance with Board Policy No. B-1.5, Student Trustees, and the supporting administrative regulations;
- 6.1.2 the inclusion of two pupils as trustees of the Board in accordance with Ontario Regulation 7/07, Board Policy No. B-1.5, Student Trustees, and any supporting administrative regulations;
- 6.1.3 the student council, or equivalent, as a form of student government in elementary, where appropriate, and secondary schools;
- 6.1.4 the inclusion of non-partisan political clubs as co-curricular activities in secondary schools;
- 6.1.5 the holding of all-candidates' assemblies, for educational and informational purposes, in the elementary schools, where appropriate, and secondary schools during federal, provincial and municipal election campaigns;
- 6.1.6 the development, where appropriate, of political study components within the curriculum; and
- 6.1.7 staff involvement in student political opportunities. This involvement must be, as always, highly professional, free of political bias, and must refrain from denigrating, promoting, or proselytizing any political points of view.

6.2 Right to Access

- 6.2.1—The Board reserves the right to prohibit access to elementary and secondary schools or any other Board property by a candidate(s), where it deems appropriate.

7. RELATED POLICIES, ADMINISTRATIVE REGULATIONS OR PROCEDURAL DOCUMENTS

Board Policies:

[B-1.5, Student Trustees](#)

Administrative Regulations:

[ES-3.2.1, Political Activity in Schools](#)

8. REFERENCE DOCUMENTS

Legislation:

[Education Act](#)

[Ontario Regulation 7/07: Student Trustees](#)

DRAFT



KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

ADMINISTRATIVE REGULATION

Regulation Name: Expenses and Reimbursements for Trustees

Regulation Code: BA-4.9.1

Section: Business and Administrative Services

Policy Code Reference: BA-4.9

Established: January 24, 2023

Revised or

Reviewed:

1. OBJECTIVE

The objective of this administration regulation is to ensure that trustees are reimbursed for necessary, legitimate, and reasonable out-of-pocket expenses incurred in carrying out their responsibilities while representing the interests of students, the community and/or the Board.

2. DEFINITIONS

Board

The corporate Board which maintains the daily operation of the system; Kawartha Pine Ridge District School Board; a reference specifically pertaining to Kawartha Pine Ridge District School Board as a legal entity; also referred to as KPR or KPRDSB.

Board of Trustees

The elected governance branch of the Board.

Detailed Receipt/Receipt

A document identifying the vendor with the date and amount of each expense item paid by the claimant.

Dependent

A dependent is a person who resides with the trustee on a full-time basis and relies on the trustee for care (e.g., a child, parent or spouse).

Spouse

The trustee's married, common law or same-sex partner.

Trustee

For the purpose of this administrative regulation, trustee includes the Board of Trustees and student trustees.

3. APPLICATION

This administrative regulation applies to all trustees.

4. RESPONSIBILITY

The Chairperson of the Board and the Superintendent of Business and Corporate Services have responsibility for administering this regulation. The Director of Education has the authority to implement this administrative regulation.

5. PROCEDURE

Eligible expense claims must be consistent with Board policy and be supported with original receipts detailing the purpose of the expenditure. If an overpayment occurs, the claimant shall be required to repay all such overpayments received.

5.1 Approval of Trustee Expenditures

5.1.1 The Chairperson of the Board shall approve expenses initiated by trustees.

5.1.2 The Chairperson of the Board shall approve expenses initiated by the Director of Education.

5.1.3 The Superintendent of Business and Corporate Services shall approve expenses initiated by the Chairperson of the Board.

5.1.4 Eligible expense claims must be consistent with Board policy and be supported with original receipts detailing the purpose of the expenditure, in compliance with audit requirements. A written explanation with the claim will be provided in rare circumstances where a receipt is not available.

5.1.5 Where a trustee has been denied entitlement for reimbursement for an item, the Chairperson of the Board will advise in writing of the reason for the disqualification. Trustees disputing the eligibility of any expense item may appeal to the Board, in public session.

5.2 Travel Expenses

Travel by trustees using their own vehicles to travel on Board business will be reimbursed upon submission of a monthly travel expense claim. For all mileage reimbursements, mileage calculations will begin at the permanent residence of the trustee.

The Government of Canada's reasonable per-kilometre rate for all kilometres, published each January, will be the Board's kilometre reimbursement rate,

effective September 1 of that year, and will be reviewed on February 1 to determine if a change is required.

Electronic Toll Roads (ETR), such as, but not limited to, the 407 ETR, should only be used in extenuating and exceptional circumstances.

Traffic or parking violation tickets will not be reimbursed.

5.3 Meal Expenses

The following daily meal allowance is provided as a guideline for meal expenses. It is recognized that meal costs in major urban centres may exceed these guidelines.

Breakfast	\$10.00
Lunch	20.00
Dinner	<u>30.00</u>
Total	\$60.00

For a full day of meal claims (breakfast, lunch, and dinner) there is discretion to reallocate the rate among meals; however, the total daily meal allowance guideline of \$60.00 applies.

Gratuities are capped at 20% of pre-tax amounts.

Alcohol charges will not be reimbursed by the Board.

Original, detailed receipts for meals, with names, must be provided. A debit/credit card receipt is not acceptable on its own as it does not give sufficient detail to authorize the payment nor meet audit requirements.

5.4 Dependent Care

For the purposes of this administrative regulation, a dependent is a person who resides with the trustee on a full-time basis and relies on the trustee for care (e.g., a child, parent or spouse).

Prior approval for reimbursement of dependent care expenses is required, as well as a documented explanation of the circumstances. As attendance at Board and Committee meetings outlined in Board Policy B-2.2 Annual Meetings and Committees of the Board are an expected part of trustee responsibilities, there will be no reimbursement for dependent care at these meetings.

Each trustee is eligible for dependent care up to a maximum of \$1500/fiscal year.

Expenses may be reimbursed under the following circumstances:

- If attendance at a particular meeting or event is occasional or unexpected; and
- If you incur expenses above and beyond your usual costs for dependent care as a direct result of attendance at a trustee meeting or event.

In these situations, you may be reimbursed for your actual costs up to a daily maximum:

- \$75/day/dependent, if you have a caregiver's receipt.
- \$35/day/dependent, if you provide a documented explanation.

5.5 Cellular Phones

Board-provided/corporate cell phones are issued to all trustees at the start of their term and paid for by the Board.

If traveling out of the country, notice will need to be provided to the Executive Liaison to the Trustees in order to ensure the correct roaming plan is placed on the Board-provided/corporate cell phone.

5.56 Internet Service

Internet service is to be provided to trustees. Efficient service and reasonable cost will be considered. Internet service is provided to the student trustees at their secondary schools.

Trustees who are personally invoiced by the internet provider are to be reimbursed through their monthly expense form submission, with supporting receipts.

5.67 Trustee Attendance at Special Events

Trustees receive many invitations to attend special events in their capacity as Board representatives. Some invitations require the purchase of a ticket or a contribution towards a gift; expenses incurred for such events can be reimbursed by submitting the amount on a monthly travel expense claim.

Expenses greater than \$100.00 should be pre-approved. This does not include Board or committee meetings, or school events within the Board's jurisdiction.

5.78 Trustee Accommodation

Travel accommodation should be booked through the Office of the Director to ensure that the best corporate rate is obtained and to enable hotels to bill the Board directly. Emergency accommodation arising from unforeseen circumstances while attending any Board function, either in or out of the system, will be paid upon submission of original receipts.

The following personal expenses will not be reimbursed:

5.78.1 hotel charges for fitness facilities, movie rentals, mini-bar charges, etc.; and

5.78.2 charges incurred by a family member or guest.

5.89 Trustee Equipment

Standard equipment (laptop, printer, cell phone) will be provided to all trustees. All equipment must be returned to the Education Centre when the duties of the trustee ceases.

5.910 Miscellaneous Expenses Incurred by Trustees

Occasionally, other minor miscellaneous expenses could be incurred by a trustee and these may be submitted for reimbursement. Generally, such items will be limited to the following:

5.910.1 Postage costs incurred arising from written communication with constituents, trustees from other boards, etc. are intended to be individual in nature, and mass mailings to constituents and others are not eligible for reimbursement. Trustees are expected to utilize the Board's internal mailing system wherever possible.

5.910.2 Small quantities of envelopes and stationery items may be provided on request. These items should be used on a very limited basis and only for Board business. The Chairperson of the Board and Vice-chairperson of the Board will be permitted the use of Board stationery items to the extent that these items are required to discharge the duties of the office.

5.910.3 Business cards will be provided upon request, and must be consistent with the Board's standard format.

5.910.4 Items not specifically identified within this administrative regulation are not eligible for reimbursement unless approved by the Board.

5.1011 Disclosure of Trustee Annual Expenditure

Each trustee's annual expenditure will be made public.

6. RELATED POLICIES, ADMINISTRATIVE REGULATIONS OR PROCEDURAL DOCUMENTS

Board Policies:

[BA-4.9, Expenses and Reimbursements for Trustees](#)

[BA-5.1, Purchasing Procedures](#)

Procedural Documents (Internal):

[Travel/Expense Reimbursement Form](#)

7. REFERENCE DOCUMENTS

Legislation:

[Broader Public Sector Accountability Act](#)

[Education Act](#)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 30	31	Aug 1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24 Leaders Launch	25	26
27	28	29	30	31 PA Day	Sep 1	2

September 2023

October 2023

September 2023

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Aug 27	28	29	30	31	Sep 1 Board Holiday	2
3	4 Labour Day	5 First Day of Classes	6 7:00pm Resource Committee Meeting (Roy H. Wilfong Boardroom)	7	8	9
10	11 • Samvatsari/Parvashan ends/Daslakshan 3:00pm Audit Committee Meeting (Roy H. Wilfong)	12 3:30pm Special Education Advisory Committee Meeting 7:00pm Program Review Committee (Roy H. Wilfong Boardroom)	13 10:30am Indigenous Education Advisory Committee (Room 157) 6:00pm Chairpersons' Committee Meeting (Roy H. Wilfong)	14	15 6:30pm Rosh Hashanah	16 Curve Lake Pow Wow
17	18 5:00pm Expulsion Committee Meeting (Roy H. Wilfong) 6:00pm Parent Involvement Committee Meeting	19 1:00pm Supervised Alternative Learning (Room 157)	20 • Kshamavani/Daslakshan Parva Ends (Jainism)	21 Strategic Planning - Trustees/Senior Administration (TDB)	22	23 • Harvestide/Fall Equinox (Wicca)
24	25 ♦ Yom Kippur (Judaism)	26 7:00pm Board Meeting (Roy H. Wilfong Boardroom)	27	28	29 PA Day (Elem & Sec)	30 ♦ National Day for Truth and Reconciliation

October 2023

October 2023							November 2023						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30		
29	30	31											

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 1	2 5:00pm Expulsion Committee Meeting (Roy H. Wilfong Boardroom)	3 1:00pm Supervised Alternative Learning (Room 157)	4 • National Day of Action for Missing and Murdered Indigenous 7:00pm Resource Committee Meeting (Roy H. Wilfong)	5	6	7
8	9 Thanksgiving Holiday	10 3:30pm Special Education Advisory Committee Meeting 7:00pm Program Review Committee (Roy H. Wilfong Boardroom)	11 9:30am Equity, Diversity and Inclusion Committee Meeting (Room 158)	12 6:00pm HOLD: Tentative MPP/Trustee Dialogue (Roy H. Wilfong Boardroom)	13	14
15	16 5:00pm Expulsion Committee Meeting (Roy H. Wilfong Boardroom)	17 • Birth of Bahá'u'lláh (Bahá'í) 1:00pm Supervised Alternative Learning (Room 157)	18	19	20	21 Tentative - Parent Conference
22	23 • Vijaya Dashmi/Dussehra (Hinduism)	24 • Vijaya Dashmi/Dussehra (Hinduism) 7:00pm Board Meeting (Roy H. Wilfong Boardroom)	25 3:00pm STSCO Governance Committee Meetings (TBD)	26	27	28
29	30 5:00pm Expulsion Committee Meeting (Roy H. Wilfong Boardroom)	31 1:00pm Supervised Alternative Learning (Room 157)	Nov 1	2	3	4

November 2023

November 2023							December 2023						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 29	30	31	Nov 1 • O Samhain (Wicca)	2	3 PA Day (Elem & Sec)	4
5	6 6:00pm Parent Involvement Committee Meeting (Room 158)	7 7:00pm Program Review Committee (Roy H. Wilfong Boardroom)	8 9:30am First Nations Education Services 10:30am Indigenous Education Advisory 7:00pm Resource Committee Meeting	9 6:00pm HOLD: Tentative MPP/Trustee Dialogue (Roy H. Wilfong Boardroom)	10	11
12	13 • New Year (Hinduism) 3:00pm Audit Committee (Roy H. Wilfong Boardroom) 5:00pm Expulsion Committee Meeting	14 • New Year/Enlightenment 1:00pm Supervised 3:30pm Special 7:00pm Annual Board 8:00pm Striking	15 6:00pm Chairpersons' Committee Meeting (Roy H. Wilfong Boardroom)	16	17	18
19	20	21	22	23	24 PA Day (Sec)	25
26	27 • Birth of Guru Nanak (Sikhism) 5:00pm Expulsion Committee Meeting (Roy H. Wilfong Boardroom)	28 1:00pm Supervised Alternative Learning (Room 157) 7:00pm Board Meeting (Roy H. Wilfong Boardroom)	29	30	Dec 1	2

December 2023

December 2023							January 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	1	2	3	4	5	6	7
10	11	12	13	14	15	16	7	8	9	10	11	12	13
17	18	19	20	21	22	23	14	15	16	17	18	19	20
24	25	26	27	28	29	30	21	22	23	24	25	26	27
31							28	29	30	31			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 26	27	28	29	30	Dec 1	2
3	4	5	6 9:30am Equity, Diversity and Inclusion 7:00pm Resource Committee Meeting	7	8	9
10	11 3:00pm Audit Committee Meeting 5:00pm Expulsion Committee Meeting	12 1:00pm Supervised Alternative Learning 3:30pm Special 7:00pm Program Review	13	14	15	16
17	18 7:00pm Board Meeting (Roy H. Wilfong Boardroom)	19	20	21 • Yule/Winter Solstice (Wicca)	22	23
24	25 ♦ Christmas (Christianity)	26 ♦ Kwanzaa	27 Winter Break (All Schools and Education Centre Closed)	28	29	30
31	Jan 1, 24	2	3	4	5	6

January 2024

January 2024							February 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	4	5	6	7	8	9	10
7	8	9	10	11	12	13	11	12	13	14	15	16	17
14	15	16	17	18	19	20	18	19	20	21	22	23	24
21	22	23	24	25	26	27	25	26	27	28	29		
28	29	30	31										

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 31	Jan 1, 24 • New Year's Day (Christianity)	2 1:00pm Supervised Alternative Learning (Room 157) 3:30pm Special Education Advisory Committee Meeting	3 Winter Break (All School Closed)	4	5	6
7 ♦ Christmas [Julian Calendar] (Christianity)	8	9	10 3:00pm STSCO Governance Committee Meeting 7:00pm Resource Committee Meeting (Roy H. Wilfong)	11	12	13
14 • New Year's Day [Julian Calendar] (Christianity)	15 6:00am Parent Involvement Committee Meeting (Room 158)	16 7:00pm Program Review Committee (Roy H. Wilfong Boardroom)	17 • Birth of Guru Gobind Singh (Sikhism) 6:00pm Chairpersons' Committee Meeting (Roy H. Wilfong Boardroom)	18	19	20
21	22 5:00pm Expulsion Committee Meeting (Roy H. Wilfong Boardroom)	23 1:00pm Supervised Alternative Learning (Room 157) 7:00pm Board Meeting (Roy H. Wilfong Boardroom)	24	25 Public Education Symposium (PES) (Sheraton Centre Toronto) Secondary Examinations/Culminating Activities Begin	26	27
28	29 Secondary Examinations/Culminating Activities Period	30	31	Feb 1	2	3

February 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 28	29	30	31	Feb 1 <div>Secondary Examinations/Cul</div>	2 <div>PA Day (Elem & Sec)</div>	3
4	5 <div>5:00pm Expulsion Committee Meeting (Roy H. Wilfong Boardroom)</div>	6 <div>1:00pm Supervised Alternative Learning (Room 157)</div>	7 <div>9:30am Equity, Diversity and Inclusion Committee Meeting 7:00pm Resource Committee Meeting (Roy H. Wilfong)</div>	8	9 <div>Trustee/Senior Administration Strategic Planning</div>	10 <div>Lunar New Year/Maitreya Bodhisattva's Birthday (Buddhism)</div>
11	12 <div>3:00pm Audit Committee (Roy H. Wilfong Boardroom) 6:00pm Parent Involvement Committee Meeting</div>	13 <div>3:30pm Special Education Advisory Committee Meeting 7:00pm Program Review Committee (Roy H. Wilfong Boardroom)</div>	14 <div>9:30am First Nations Education Services Agreement 10:30am Indigenous Education Advisory Committee (Room</div>	15 <div>Sakyamuni Buddha's Nirvana Day (Buddhism)</div>	16	17
18	19 <div>Family Day Holiday</div>	20 <div>1:00pm Supervised Alternative Learning (Room 157) 5:00pm Expulsion Committee Meeting (Roy H. Wilfong)</div>	21	22	23	24
25	26	27 <div>7:00pm Board Meeting (Roy H. Wilfong Boardroom)</div>	28 <div>7:00pm Resource Committee Meeting (Roy H. Wilfong Boardroom)</div>	29	Mar 1	2

March 2024

March 2024							April 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	1	2	3	4	5	6	7
10	11	12	13	14	15	16	7	8	9	10	11	12	13
17	18	19	20	21	22	23	14	15	16	17	18	19	20
24	25	26	27	28	29	30	21	22	23	24	25	26	27
31							28	29	30				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 25	26	27	28	29	Mar 1	2
3	4 5:00pm Expulsion Committee Meeting (Roy H. Wilfong Boardroom)	5 1:00pm Supervised Alternative Learning 7:00pm Program Review Committee (Roy H. Boardroom)	6 6:00pm Chairpersons' Committee Meeting (Roy H. Wilfong Boardroom)	7	8 • Mahashivratri (Hinduism) March Break Begins	9
10 ◊ Ramadan Begins (Islam)	11	12	13 March Break (All Schools Closed)	14	15	16
17	18 5:00pm Expulsion Committee Meeting (Roy H. Wilfong Boardroom)	19 1:00pm Supervised Alternative Learning 3:30pm Special Education Advisory	20 • O Ladyday/Spring Equinox (Wicca) • O Now Ruz (New Year) (Bahá'í)	21 • Navroze (New Year) (FC) (Zoroastrianism)	22 Strategic Planning Senior Administration	23
24	25 7:00pm Pre-Budget Committee Meeting (Roy H. Wilfong Boardroom)	26 • Khordad Sal (FC) (Zoroastrianism) 7:00pm Board Meeting (Roy H. Wilfong)	27 3:00pm STSCO Governance Committee Meeting (TBD)	28	29 Good Friday (Holiday) (Christianity)	30
31 • Easter (Christianity)	Apr 1	2	3	4	5	6

April 2024

April 2024							May 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6		5	6	7	8	9	10	11
7	8	9	10	11	12	13	12	13	14	15	16	17	18
14	15	16	17	18	19	20	19	20	21	22	23	24	25
21	22	23	24	25	26	27	26	27	28	29	30	31	
28	29	30											

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 31	Apr 1 Easter Monday (Holiday) (Christianity)	2 1:00pm Supervised Alternative Learning (Room 157) 5:00pm Expulsion Committee Meeting (Roy H. Wilfong)	3 7:00pm Resource Committee Meeting (Roy H. Wilfong Boardroom)	4	5	6
7	8 6:00pm Parent Involvement Committee Meeting (Room 158)	9 6:00pm ◊ Eid ul-Fitr (Islam)	10 ◊ Eid ul-Fitr (Islam)	11 3:30pm Special Education Advisory Committee Meeting 7:00pm Program Review Committee (Roy H. Wilfong Boardroom)	12	13 ♦ Vaisakhi (Hinduism + Sikhism)
14	15 • Birth of Guru Nanak (Sikhism) 5:00pm Expulsion Committee Meeting (Roy H. Wilfong Boardroom)	16 1:00pm Supervised Alternative Learning (Room 157)	17 • Shri Ram Navami (Hinduism)	18 7:00pm Pre-budget Committee Meeting (Roy H. Wilfong Boardroom)	19	20 First day of Ridvan♦◊ (Bahá'í)
21	22 6:00pm ◊ Pesach/Passover (Judaism)	23 ♦◊ Pesach/Passover (Judaism)	24 ♦◊ Pesach/Passover (Judaism) • Theravada New Year (Buddhism)	25 • ◊ Pesach/Passover (Judaism) 7:00pm Board Meeting (Roy H. Wilfong Boardroom)	26 • ◊ Pesach/Passover (Judaism) PA Day (Elem & Sec)	27 • ◊ Pesach/Passover (Judaism)
28	29 ♦◊ Pesach/Passover (Judaism) • ◊ Ninth day of Ridvan (Bahá'í)	30 ♦◊ Pesach/Passover (Judaism)	May 1	2	3	4

May 2024

May 2024							June 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 28	29	30	May 1 9:30am Equity, Diversity and Inclusion 1:00pm Supervised Alternative Learning 7:00pm Resource Committee Meeting	2 • Twelfth day of Ridvan (Bahá'í) 5:00pm Expulsion Committee Meeting (Roy H. Wilfong Boardroom)	3 ♦ Holy Friday [Julian Calendar] (Christianity)	4
5 ♦ National Day of Awareness for Missing and Murdered Indigenous • Easter [Julian Calendar] (Christianity)	6 • Easter Monday [Julian Calendar] (Christianity)	7 7:00pm Program Review Committee (Roy H. Wilfong Boardroom)	8 9:30am First Nations Education Services Agreement 10:30am Indigenous Education Advisory Committee (Room	9 6:00pm Trustee/School Council Dialogue (TBD)	10	11 • Shavuot (Judaism)
12 • Shavuot (Judaism)	13 • Shavuot (Judaism) 5:00pm Expulsion Committee Meeting (Roy H. Wilfong Boardroom)	14 1:00pm Supervised Alternative Learning (Room 157) 3:30pm Special Education Advisory Committee Meeting	15	16	17	18 Hiawatha First Nation Pow Wow
19	20 Victoria Day Holiday	21	22 6:00pm Chairpersons' Committee Meeting (Roy H. Wilfong Boardroom)	23 • Wesak/Buddha Day (Buddhism)	24 Strategic Planning Senior Administration	25
26	27 7:00pm Budget Committee Meeting (Roy H. Wilfong Boardroom)	28 1:00pm Supervised Alternative Learning (Room 157) 7:00pm Board Meeting (Roy H. Wilfong Boardroom)	29 7:00pm Budget Committee Meeting (Roy H. Wilfong Boardroom)	30	31	Jun 1

June 2024

July 2024

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2024

Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 26	27	28	29	30	31	Jun 1
2	3 3:00pm Audit Committee Meeting 7:00pm Budget Committee Meeting	4 7:00pm Program Review Committee (Roy H. Wilfong Boardroom)	5 3:00pm STSCO Governance 7:00pm Resource Committee Meeting	6	7	8
9	10 5:00pm Expulsion Committee Meeting (Roy H. Wilfong Boardroom)	11 1:00pm Supervised Alternative Learning 3:30pm Special 6:00pm Employee	12	13	14	15
16 ◊ Eid ul-Adha (Islam)	17 ◊ Eid ul-Adha (Islam)	18 7:00pm Board Meeting (Roy H. Wilfong Boardroom)	19	20 • O Litha/Summer Solstice (Wicca)	21 ◊ National Indigenous Peoples Day (Indigenous)	22
23	24 5:00pm Expulsion Committee Meeting (Roy H. Wilfong)	25 Secondary Examination/Culminating Activities Period/Commencements 1:00pm Supervised Alternative Learning (Room 157)	26	27	28 PA Day (Elem & Sec)	29
30	Jul 1	2	3	4	5	6

July 2024

July 2024							August 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6		4	5	6	7	8	9	10
7	8	9	10	11	12	13	11	12	13	14	15	16	17
14	15	16	17	18	19	20	18	19	20	21	22	23	24
21	22	23	24	25	26	27	25	26	27	28	29	30	31
28	29	30	31										

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 30	Jul 1 Canada Day	2	3	4 OPSBA AGM & Canadian School Boards Association - National Gathering (TBD)	5	6
7	8	9	10	11	12	13 HOLD: Alderville First Nation Pow Wow
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	Aug 1	2	3

Black Diamond Days & Sundown Events 2023-2024

- ◆ Do not schedule events at any time on these days.
- ◇ Do not schedule events on the evenings of these days.
- Events are encouraged to be scheduled on an alternate day.
- Events are encouraged to be scheduled on an alternate evening (days of significance begin at sundown).

Meeting dates that need to be modified and suggested dates to move to					
Date D/M/Y	Meeting	Suggested Revised Date	Notes (moved to)	Legend Code	Reason
December 26, 2023	Board	December 19, 2023	Tuesday	Holiday	Winter Break
February 19, 2024	Expulsion	February 20, 2024	Tuesday	Holiday	Family Day
April 1, 2024	Expulsion	April 2, 2024	Tuesday	Holiday	Easter
April 9, 2024	Program	April 11, 2024	Thursday	Diamond Day	◇ Eid ul-Fitr (Islam)
April 10, 2024	SEAC	April 11, 2024	Thursday	Diamond Day	◆ Eid ul-Fitr (Islam)
April 23, 2024	Board	April 25, 2024	Thursday	Diamond Day	◆ Pesach/Passover
June 25, 2024	Board	June 18, 2024	Tuesday	Conflict	Commencements

TO: Kawartha Pine Ridge District School Board

TOPIC: **Awards and Scholarships – Cobourg Collegiate Institute**

INITIATOR: James Brake, Superintendent, Student Achievement and Indigenous Education

BACKGROUND

1. Board Policy ES-4.2, Recognition of Student Success, indicates that Board approval, consistent with its values, purposes, and mandate, will be necessary for the initial offerings at graduation ceremonies of any bursary, scholarship, or other incentive with a monetary value.

STATUS

2. Community Living Campbellford Brighton would like to establish an award, known as the Community Living Campbellford Brighton Award in the amount of \$300 per year to a graduating student of Cobourg Collegiate Institute.
3. The criteria for the recipient of the award will be as follows:
 - must be a graduating student of Cobourg Collegiate Institute
 - must be pursuing a post-secondary education in the area of development services, social services or social work
 - has demonstrated a considerable or high degree of academic achievement
4. Selection of the successful applicant will be made by the Awards Committee at Cobourg Collegiate Institute.
5. The award will be presented at the commencement ceremony annually until the donor and school mutually agree to terminate the award.

RECOMMENDATION

1. That the Kawartha Pine Ridge District School Board approve the establishment of the Community Living Campbellford Brighton Award to be awarded annually in the amount of \$300 to a graduating student of Cobourg Collegiate Institute who has met the award criteria.

James Brake
James Brake, Superintendent, Student Achievement and Indigenous Education

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

SPECIAL EDUCATION ADVISORY COMMITTEE REPORT

The committee met on May 2, 2023 and reports as follows.

ATTENDANCE

Present:	P. Brown J. Klassen Jeninga	Trustee (alternate) Trustee
Present via Webex:	A. Rodriguez K. Baker A. Belanger M. Brynaert J. Camenzuli S. Gonsalves K. Hill J. Hunter N. Lajoie J. McIntyre M. Robinson A. Spencer	Community Living Peterborough (Committee Vice-chairperson) Alternatives Community Program Services Incorporated Grandview Kids Frontenac Youth Services Five Counties Children's Centre Easter Seals Ontario Canopy Support Services Curve Lake First Nation Brain Injury Association Peterborough Region Kinark Child and Family Services Autism Ontario Developmental Services Ontario
Regrets:	A. Lloyd	Trustee (Committee Chairperson)
Also Present:	D. Crawford, J. Shuttleworth and L. Hull.	
Also Present via Webex:	M. Masterson and C. Pike.	

Board Report

Trustees P. Brown and J. Klassen Jeninga updated the committee on events and initiatives being undertaken by the Board.

Special Education Budget Overview

J. Shuttleworth, System Principal of Special Education, welcomed and introduced Connor Pike, Manager of Finance.

C. Pike provided committee members with an overview of the 2023-2024 Draft Operating Budget, with a focus on Special Education expenditures and funding.

Information regarding anticipated budget process timelines was shared, indicating that boards are required to approve a balanced and compliant budget by June 30, 2023.

Administrative Update

J. Shuttleworth provided an overview of the updated education workers allocation chart for 2023-2024, highlighting the expanded criteria that reflects the board's commitment to reviewing and revising established practices in service of all students. Education worker allocation to schools will commence in May. The committee heard that education workers support high-intensity, high-frequency medical and safety needs in students.

J. Shuttleworth presented the updated individual education plan (IEP) content tables called, *How to Complete the Individual Education Plan, Elementary and Secondary*, which provides an explanation of each section of the IEP and what content should be included to ensure there is a more consistent approach across the system. This resource was originally developed a few years ago and is updated to reflect the current best practices.

The committee heard that funding from the Ministry of Education has been received to offer mental health clinician support to students during summer programs. Additional funding has also been received for professional assessments to help reduce wait times and to complete additional assessments during the summer, including funding in collaboration with the Teaching and Learning department to hire special education resource teachers and education workers to support summer learning and summer school programs.

J. Shuttleworth updated the committee on the learning opportunities that were presented at the April 28, 2023 professional development day including Islamophobia training and a review of health and safety topics, including a review of the Administrative Regulation, HR-4.1.2, Supporting Positive Behaviour and Safety for All.

Association Updates

Verbal reports that included updates on upcoming meetings, in-services, projects, and various events were provided by the following associations:

- Frontenac Youth Services
- Grandview Kids
- Kinark Child and Family Services
- Easter Seals Ontario
- Alternatives Community Program Services
- Five Counties Children's Centre
- Brain Injury Association Peterborough Region
- Canopy Support Services
- Autism Ontario
- Curve Lake First Nation
- Community Living Trent Highlands

Future Meeting Dates

The next meeting of the Special Education Advisory Committee will be held at 3:30 p.m. on May 30, 2023.

RECOMMENDATION

1. That the Special Education Advisory Committee Report, dated May 23, 2023, be received for information.

Angela Lloyd
Committee Chairperson

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

FIRST NATIONS EDUCATION SERVICES AGREEMENT COMMITTEE REPORT

The committee met on May 3, 2023, and reports as follows.

ATTENDANCE

Present: Trustee S. Conway (Committee Chairperson),
J. Hunter, Manager of Provincial and Post-Secondary Programs,
Curve Lake First Nation
K. MacMurray, Education Counsellor, Hiawatha First Nation
A. Smoke, Education Manager, Alderville First Nation.

Regrets: A. Fleguel, Director of Education, Curve Lake First Nation.

Also Present: J. Brake, A. Foster, G. Kidd and C. Honey.

Community Consultation for Strategic Plan

G. Kidd, Executive Officer, Corporate Affairs, informed the committee of the current board consultation with students, staff, families, communities and partners as the Board establishes its next multi-year strategic plan. Every four years, KPR trustees start a process to develop a new strategic plan for the school board. The committee was informed about the ThoughtExchange survey and upcoming meetings. Education managers were asked how to best include their communities to ensure everyone is able to contribute to the strategic plan.

Promotion of Tuition-Paying Students Attending Summer School

Superintendent Brake informed the committee that summer school is an opportunity for students to upgrade or take a full course during the month of July. Students from a First Nation community are not required to pay tuition fees to attend summer school.

Communication Plan Update

The committee reviewed and updated the Communication Plan form used by schools serving First Nation communities.

Supporting of Writing GED in Community

The committee discussed the options for students and mature students to write the General Education Development (GED) test within community to remove barriers for those who are not comfortable in a formal setting. Superintendent Brake will research and bring information back to the committee at the next meeting.

Circle

Each attendee, from the perspective of their individual role, shared items of interest with the group that highlighted an awareness and understanding of Indigenous culture and inclusionary practices, new educational programs and activities that support families and students, and pertinent information from the broader Indigenous community.

Future Meeting Dates

To be determined.

RECOMMENDATION

1. That the First Nations Education Services Agreement Committee Report, dated May 23, 2023, be received for information.

Sean Conway
Committee Chairperson

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

INDIGENOUS EDUCATION ADVISORY COMMITTEE REPORT

The committee met on May 3, 2023, and reports as follows.

ATTENDANCE

Present: S. Conway, Trustee (Committee Chairperson)
G. Heffernan, Métis Nation of Ontario
J. Hunter, Manager of Provincial and Post-Secondary Programs, Curve Lake First Nation
K. MacMurray, Education Counsellor, Hiawatha First Nation
A. Smoke, Education Manager, Alderville First Nation

Regrets: P. Gabona, Oshawa and Durham Region Métis Council

Also Present: J. Brake, B. Brown, D. Callahan, M. Corradetti, K. Dunn, S. Fisher,
G. Kidd, P. Knierim, J. Outram, J. Patenall and C. Honey.

Ministry of Education, Indigenous Education Office

Ian McCallum, Education Officer, Indigenous Education Office, introduced himself to the committee members and gave an overview on his role with the Ministry of Education. He commended the committee on the work being done at Kawartha Pine Ridge District School Board for Indigenous students.

Community Consultation for Strategic Plan

G. Kidd, Executive Officer, Corporate Affairs, and S. Fisher, Principal, informed the committee of the current board consultation with students, staff, families, communities and partners as the Board establishes its next multi-year strategic plan. Every four years, KPR trustees start a process to develop a new strategic plan for the school board. The committee was informed about the ThoughtExchange survey and upcoming meetings to invite their communities to participate in.

KPR Land Acknowledgement Review

The committee discussed the current Land Acknowledgement being used by the board. It is important that the treaties of all the territories for the catchment area of the board are honoured. It was decided that a working committee would be developed to best leverage community knowledge. Trustee Conway will work with the First Nation communities we serve to make sure we are being as inclusive as possible.

United Nations Declaration on the Rights of Indigenous Peoples Update

The United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) is an international human rights covenant that entitles Indigenous peoples to the same rights as all peoples and equitably protects Indigenous-specific rights.

Currently, the Indigenous Education department references UNDRIP in the work of the department, and the concepts held within are reflected in the actions of the work.

Superintendent Brake asked the committee for input in proposing that the board formally adopt UNDRIP as a guiding document, as was done in 2018 with the Final Report of the Truth and Reconciliation Commission of Canada and in 2022 with the Final Report of the National Inquiry into Missing and Murdered Indigenous Women and Girls.

The committee unanimously supported this proposal.

National Day of Remembrance for Missing and Murdered Indigenous Women, Girls and Two Spirited People

Trustee Conway informed the committee that he and Superintendent Brake will issue a statement to go out to the system regarding the commitment of the board to recognize this day.

Circle

Each attendee, from the perspective of their individual role, shared items of interest with the group that highlighted an awareness and understanding of Indigenous culture and inclusionary practices, new educational programs and activities that support families and students, and pertinent information from the broader Indigenous community.

Future Meeting Dates

To be determined.

RECOMMENDATION

1. That the Indigenous Education Advisory Committee Report, dated May 23, 2023, be received for information.

Sean Conway
Committee Chairperson

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

PROGRAM REVIEW COMMITTEE REPORT

The committee met on May 9, 2023 and reports as follows.

ATTENDANCE

Present: Trustees Rose Kitney (Committee Chairperson), Paul Brown, Kathleen Flynn and Diane Lloyd

Trustee Cyndi Dickson attended via the Webex platform.

Also Present: Trustees Steve Russell (Chairperson of the Board), Jaine Klassen Jeninga (Vice-chairperson of the Board); D. McNaughton, D. Swift, C. Filip, E. MacKenzie, D. Moher, J. Nobes, and A. Morton.

Trustees Terry Brown and Angela Lloyd attended via the Webex platform.

MH LIT: Student Mental Health In Action

D. Swift, Executive Officer of Mental Health and Wellness reported that MH LIT: Student Mental Health in Action (MH LIT) is a series of six lessons to support the development of basic mental health knowledge and help-seeking skills for secondary students in Grades 9-12.

MH LIT has been developed by School Mental Health Ontario in collaboration with educators, students, school leaders, mental health professionals, and equity experts across the province of Ontario.

D. Swift shared the connections between MH Lit and the Strategic Plan and Board Action Plan (BAP) 2022-2023. The four lessons and two supplementary lessons were reviewed.

An overview of MH LIT was shared with the senior administrative team, secondary principals, and vice-principals. During voluntary learning sessions it was also shared with student success, guidance, special education teachers, and the secondary New Teacher Induction Program participants.

Feedback was gathered and stakeholders suggested delivering MH LIT core lessons at the beginning of a school year, embedded in a compulsory course such as Grade 9 English or physical education, so all students could participate.

Secondary schools will be asked to prepare a plan for implementation to deliver the MH LIT for the 2023-2024 school year.

PROGRAM REVIEW COMMITTEE REPORT

Experiential Learning and Pathways Update 2022-2023

C. Filip, Principal of Teaching & Learning K-12 (secondary focus) shared the connections between KPR's Experiential Learning program and the Strategic Plan and BAP 2022-2023. It was reported that KPR has historically been a provincial leader in the number of students participating in secondary school experiential learning opportunities in traditional classrooms and through specialized programming such as Specialist High Skills Major (SHSM) and Ontario Youth apprenticeship Program opportunities.

J. Nobes, Consultant, explained that experiential learning is a mode of learning delivered under the Ministry of Education (MOE) guidelines that occurs in person or virtually, across all curriculum areas K-12 and provides developmentally appropriate opportunities that integrate the theoretical concepts of classroom activities with a community or hands-on learning experience.

Educators from Grades 7-12 were invited to submit an application for funding to support experiential learning projects and/or an application to explore, promote or enhance awareness of skilled trades and technology. In 2022-2023, the MOE provided funding for school boards to coordinate and provide experiential professional learning opportunities for all guidance educator-counselors with an objective for all guidance educators to become knowledgeable about the skilled trades and the apprenticeship pathway so that they could promote this pathway as viable and valuable to all students.

Additionally, in 2022-2023, KPR is participating in a MOE funded entrepreneurship pilot. The objective of the pilot is to encourage school boards to develop innovative initiatives for secondary students that promote entrepreneurship and foster collaboration with industry/community partners. In particular, projects that promote student engagement in entrepreneurship, including science, technology, engineering, arts, and mathematics (STEM/STEAM) and/or the skilled trades.

A variety of experiential learning opportunities have been introduced or continued in KPR in 2022-2023 (e.g., Hackergal, Ontario Skills days, the Environmental Symposium, and World of Choices events with Junior Achievement).

D. Moher, Consultant, reported that the SHSM program is well established in KPR and allows students to focus on specific areas of interest, participate in career exploration activities while also obtaining industry recognized certifications.

In 2021, the MOE invited expansion and innovation funding requests over a three-year period from school boards to increase enrolment and expand SHSM programs. This funding has created additional opportunities within KPR in the areas of construction, environment, hospitality and tourism, information and communications technology, manufacturing and transportation including teaching sections of co-operative education and technological education, as well as funding for several school-based innovation initiatives.

KPR applied for and received central innovation funding to increase experiential learning opportunities to support future SHSM participation. Over the past two years,

PROGRAM REVIEW COMMITTEE REPORT

KPR has used this funding to provide a TAKE TECH design challenge initiative with Grade 7 and 8 students from approximately 60 classes from across KPR. The goal for this year is to design an innovation that solves a problem and connects to one of the seventeen United Nations Sustainable Development Goals.

Each of the past two years KPR applied for funding to upgrade manufacturing programs through the “Career Ready Expanding Opportunities” fund by the Canadian Tooling and Machining Association (CTMA). In 2022-2023, KPR received funding of approximately \$170,000 for Bowmanville High School and Adam Scott Collegiate Vocational Institute.

E. MacKenzie, Consultant, reported that KPR continues to have a strong commitment to OYAP. The primary goals of OYAP are to increase awareness of skilled trades and support students to begin an apprenticeship. This year it is anticipated that 35 OYAP graduates from KPR schools.

Significant changes to OYAP have occurred across the province with the establishment of Skilled Trades Ontario on January 1, 2022. OYAP Coordinators are now designated as OYAP Recruiters. All co-operative education students in a skilled trades placement are now considered OYAP students.

D. Moher, Consultant, reported that KPR continues to offer dual credits for primary target group students in subject areas that include a variety of skilled trades areas, such as the arts, aesthetics, business, recreation, and environmental science. KPR is again able to offer a dual credit course connected to culinary skills through each of our summer school sites.

RECOMMENDATION

1. That the Program Review Committee Report, dated May 23, 2023, be received for information.

Rose Kitney
Committee Chairperson

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

EQUITY, DIVERSITY AND INCLUSION COMMITTEE REPORT

The committee met Wednesday, May 10, 2023, and reports as follows.

ATTENDANCE

Present: Trustees C. Abraham (Committee Co-chairperson), A. Lloyd (Committee Co-chairperson), C. Clark, J. Devlin, E. Leonard, J. Liu-Crosby, C. Thomas, J. Wade, C. Webb.

T. Doyle and S. Soussan attended virtually via the Webex platform.

Regrets: D. Berger, M. Lewis, L. Lucciola, E. Oxland, N. Shea.

Also Present: J. Maliha, T. McCarthy, M. Watson, N. Bondy and T. Shevchuk.

Teaching Authentic Voices Professional Development

The committee received an update from Tracy McCarthy, Lori McCluskey and Megan Watson on the Authentic Voices professional development (PD) that was offered to secondary English teachers. The PD was a collaboration of three departments: Equity, Diversity and Inclusion (EDI); Indigenous Education and Teaching and Learning.

The goals for the PD were:

- Accept that equity work is an ongoing practice and there is no finish line.
- Take action towards building a more equitable school community.
- Use tools/conversation from today to create a more equitable space.

This learning will be presented to administrators at their upcoming meetings.

Equity Work in Action

M. Watson shared with the committee the ongoing work the department is doing in schools. The department provides:

- Classroom co-facilitations with educators.
- Division presentations with conversations with students.
- Staff PD that includes This Book is Anti-Racist, EDI Tile, EDI Toolkit and equitable resources for the classroom.
- Speaking from lived experiences.
- Harmony Movement,

Information Sharing/Updates

Committee members provided information and shared updates on upcoming meetings and various events.

Future Meeting Dates

To Be Determined

RECOMMENDATION

1. That the Equity, Diversity and Inclusion Committee Report, dated May 23, 2023, be received for information.

Cathy Abraham
Committee Co-chairperson

Angela Lloyd
Committee Co-chairperson

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

PARENT INVOLVEMENT COMMITTEE REPORT

The committee met on May 4, 2023, following the Trustee-School Council Dialogue.

ATTENDANCE

Present: Pamela Dhaliwal (Committee Chairperson), Chantal Goller, Alle Laguna, Annette Simpson, and Elizabeth Ward.

Regrets: Trustee Cathy Abraham, Fabian Arciniegas, Angela Bolton, Penny Buchanan, Amanda Burgess, James Grieve, and Salma Jaffer.

Also Present: Rita Russo (Director of Education), Greg Kidd (Executive Officer, Corporate Affairs), Shauna Rhodes (Manager, Community Outreach).

Parent Conference Planning Discussion

The committee held a brief planning session for the fall 2024 Parent Conference and reviewed a short list of keynote speakers. It was decided that the conference would be held virtually on Saturday, October 21, 2023.

Cathy Abraham
Trustee

Kawartha Pine Ridge District School Board

Future Meeting Dates2022-2023

* May 1, 2023	*Postponed	Budget Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
* May 2, 2023		Special Education Advisory Cmte. Mtg.	(3:30 p.m.)	Room 158
* May 3, 2023		First Nations Education Services Agreement	(9:30 a.m.)	Room 158
* May 3, 2023		Indigenous Education Advisory Cmte. Mtg.	(10:30 a.m.)	Room 158
* May 3, 2023		Resource Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
* May 4, 2023		Trustee/School Council Dialogue	(6:00 p.m.)	TBD
* May 9, 2023		Program Review Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
* May 10, 2023	*NEW	Equity, Diversity & Inclusion Cmte. Mtg.	(9:30 a.m.)	Room 158
* May 10 16, 2023	*changed	Chairpersons' Committee Mtg.	(6:00 p.m.)	Roy H. Wilfong Boardroom
* May 15, 2023	*changed	Budget Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
* May 18, 2023	*Postponed	MPP/Trustee Dialogue	(7:00 p.m.)	Roy H. Wilfong Boardroom
* May 23, 2023		Regular Board Mtg.	(IC 6:15 p.m. / OS 7:00 p.m.)	Roy H. Wilfong Boardroom
* May 29, 2023		Budget Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
* May 30, 2023		Special Education Advisory Cmte. Mtg.	(3:30 p.m.)	Room 158
* May 31, 2023	*NEW	Budget Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
* June 5, 2023	*NEW	Budget Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
June 6, 2023		Employee Recognition Dinner	(5:30 p.m.)	TBD
* June 7, 2023		Resource Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
June 8, 2023		STSCO Governance Committee Mtg.	(3:00 p.m.)	STSCO Office
June 12, 2023		Audit Committee Mtg.	(3:00 p.m.)	Roy H. Wilfong Boardroom
* June 13, 2023		Program Review Committee Mtg.	(7:00 p.m.)	Roy H. Wilfong Boardroom
* June 20, 2023		Special Education Advisory Cmte. Mtg.	(3:30 p.m.)	Room 158
* June 27 20, 2023	*changed	Regular Board Mtg.	(IC 6:15 p.m. / OS 7:00 p.m.)	Roy H. Wilfong Boardroom

IC – In-camera Session OS – Open Session

* Most Regular Board Meetings, Budget Committee Meetings, and Special Education Advisory Committee Meetings are livestreamed via the KPR YouTube Channel - <https://youtube.com/user/kprschools>.

