

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

CHAIRPERSONS' COMMITTEE MEETING MINUTES

Tuesday, May 16, 2023, At 6:00 P.M.
Roy H. Wilfong Boardroom, 1994 Fisher Drive, Peterborough, ON

ATTENDANCE

Present: Trustees Steve Russell (Committee Chairperson/Chairperson of the Board), Jaine Klassen Jeninga (Vice-chairperson of the Board), Diane Lloyd (Past Chairperson of the Board) and Cathy Abraham (Resource Committee Chairperson).

Trustee Rose Kitney (Program Review Committee Chairperson) attended via Webex.

Also Present: Trustees Paul Brown, Terry Brown, Cyndi Dickson and Kathleen Flynn; Student Trustees Maria Mahfuz and Kelly Mitchell; R. Russo, J. Brake, S. Gohil, G. Kidd and L. Burton.

Trustee Angela Lloyd attended via Webex.

CALL TO ORDER

The Chairperson called the meeting to order at 6:00 p.m.

Land Acknowledgement

Vice-Chairperson of the Board, Jaine Klassen Jeninga, respectfully acknowledged that the committee was meeting on the traditional territory of the Mississauga First Nations.

ADOPTION OF THE AGENDA

It was,

Moved by: Trustee Abraham
Seconded by: Trustee D. Lloyd

That the agenda be adopted with the following amendments:

- Item 7.2 be moved ahead of Item 7.1
- Item 8.6 be listed as a decision item (Item 7.4).

CARRIED

DECLARATIONS OF CONFLICTS OF INTEREST

Nil.

ADOPTION OF MINUTES

Wednesday, March 29, 2023 Chairpersons' Committee Meeting

It was,

Moved by: Trustee Klassen Jeninga
Seconded by: Trustee D. Lloyd

That the minutes from the Wednesday, March 29, 2023 Chairpersons' Committee Meeting be approved as recorded.

CARRIED

Tuesday, April 18, 2023 Special Chairpersons' Committee Meeting

It was,

Moved by: Trustee Abraham
Seconded by: Trustee D. Lloyd

That the minutes from the Tuesday, April 18, 2023 Special Chairpersons' Committee Meeting be approved as recorded.

CARRIED

DIRECTOR'S UPDATE

R. Russo shared the progress being made with the Strategic Plan renewal. Committee members heard the first of three regional focus groups was held on Tuesday, May 16, 2023 at Peterborough Alternative and Continuing Education (PACE) at Peterborough Collegiate Vocational Institute (PCVS) with a group consisting of students, staff and community members. R. Russo stated it was a very successful day. Committee members heard two more regional focus groups will occur; one in the Northumberland region and one in the Clarington region. The ThoughtExchange opportunity for stakeholders to participate in the Strategic Plan renewal has been extended and remains open until May 31, 2023. An online Town Hall will take place on May 31, 2023 at 6:00 p.m.

DECISION REPORTS

Review of Board Policy B-2.2, Annual Meetings and Committees of the Board

Director Russo presented the report stating at the January 24, 2023 Board meeting, Board Policy B-3.4 Accessibility for Persons with Disabilities was passed. Outlined in this new policy under Section 5.1.3 is the expectation to appoint at least one trustee to attend all Accessibility Advisory Committee meetings held during the school year (four meetings annually). As such, Board Policy B-2.2, Annual Meetings and Committees of the Board, required a revision to include such detail.

As Board Policy B-2.2, Annual Meetings and Committees of the Board was being reviewed, further revisions to clarify expectations for the annual Organizational Board meeting were made.

R. Russo stated the policy has been further reviewed and revised and discussed the changes with the committee.

Questions of clarification were asked by committee members and were addressed by Director Russo.

It was,

Moved by: Trustee Klassen Jeninga

Seconded by: Trustee D. Lloyd

That Board Policy B-2.2, Annual Meetings and Committees of the Board, be approved as revised.

CARRIED

Review of Board Policies B-1.8, Parental and Public Concerns, B-1.9, Flag Display, ES-3.2, Political Activity in Schools

Greg Kidd, Executive Officer, Corporate Affairs, stated policies are to be reviewed on a five-year cycle. In accordance with the policy review schedule, Board Policies B-1.8, Parental and Public Concerns, B-1.9, Flag Display, and ES-3.2, Political Activity in Schools, have been reviewed. G. Kidd reviewed the updated language and minor revisions with committee members.

G. Kidd noted B-1.8, Parent and Public Concerns now contains language and updates on Report It! Questions of clarification were asked by committee members and addressed by G. Kidd.

B-1.9, Flag Display, includes updates with minor updates to language. Questions of clarification and comments were asked or expressed by committee members and addressed by Director Russo and G. Kidd.

ES-3.2, Political Activity in Schools, includes language updates and no other significant changes.

It was,

Moved by: Trustee D. Lloyd

Seconded by: Trustee Klassen Jeninga

That Board Policy B-1.8, Parental and Public Concerns be approved as revised.

CARRIED

It was,

Moved by: Trustee Dickson
Seconded by: Trustee Abraham

That Board Policy B-1.9, Flag Display, be approved as revised.

CARRIED

It was,

Moved by: Trustee Flynn
Seconded by: Trustee Abraham

That Board Policy ES-3.2, Political Activity in Schools, be approved as revised.

CARRIED

Dependent Care Amendment to Administrative Regulation BA-4.9.1, Expenses and Reimbursements for Trustees

Director Russo stated at the March 29, 2023 meeting Board Policy BA-4.9, Expenses and Reimbursements for Trustees, was presented to trustees. Following discussion related to the report a trustee asked that language be written to include dependent care into Administrative Regulation BA-4.9.1, Expenses and Reimbursement for Trustees. Committee members had asked that clarification surrounding the criteria and where the funds for these expenses would come from be presented at this meeting.

R. Russo reviewed the Administrative Regulation (AR) document stating ARs are not normally brought to committee or Board and explained the changes and language in relation to the Broader Public Sector (BPS) Ontario Public Sector (OPS) guidelines. The Director indicated the amount allocated would be \$1500 per budget year per trustee, would require prior approval and would be compensated through the mileage expense budget line. No additional funding would be added to the trustee budget lines. A review of past years savings was provided by the Director.

Questions of clarification were asked by committee members and addressed by the Director.

A discussion occurred where committee members expressed concerns and spoke to the March 29, 2023 meeting where the motion was defeated. The topic was further discussed at the April 25, 2023 Board meeting where a trustee asked to have dependent care expenses addressed in the Administrative Regulation and another request was to have further information provided on how the expense would be funded.

R. Russo provided an update on stage two of policy development and the benefits of creating a Policy Committee where policies and administrative regulations would be reviewed by all stakeholders.

R. Russo noted the items in the document are suggestions and can be modified at the discretion of the Chairperson of the Board.

The committee engaged in a discussion of possible changes which could be incorporated within the administrative regulation.

It was,

Moved by: Trustee P. Brown
Seconded by: Trustee Abraham

That Administrative Regulation BA-4.9.1, Expenses and Reimbursements, be approved as revised.

CARRIED

Proposed Name Change for Student Leadership Group

The committee heard from Student Trustees Mahfuz and Mitchell regarding how they are exploring ways to strengthen and amplify the voices of Kawartha Pine Ridge District School Board (KPR) students and establish a sustainable and cohesive model of student leadership which aligns with the board's vision for student success and enables the Student Leadership Group (SLG) to gather student input effectively. To achieve these goals, M. Mahfuz and K. Mitchell propose changing the name of the SLG to Student Senate. The name Student Senate will be an improved representation of the role of the current SLG. Several benefits to making this change include increased recognition and legitimacy, improved communication with school administration, greater accountability, enhanced leadership opportunities, and increased student engagement within the board. The name Student Senate is often associated with official bodies that hold decision-making power such as secretary and treasurer. Using this name, the SLG may be seen as a more formal and legitimate group, which will help increase its visibility and influence within the school community. A Student Senate may have a more formalized relationship with the administration in some schools, allowing for more open and effective communication channels. This can help the Student Senate better advocate for student needs and concerns. Furthermore, using this name may create a great sense of responsibility among student leaders as they represent their peers. Most importantly, being part of a Student Senate may provide more opportunities for students to develop leadership skills, such as parliamentary procedures, public speaking, and conflict resolution. These skills can be valuable in future academic and professional pursuits. The committee heard this name change can increase the diversity of perspectives in the leadership group.

Questions of clarification were asked by committee members and addressed by the Student Trustees.

It was,

Moved by: Trustee Abraham
Seconded by: Trustee D. Lloyd

That the Student Leadership Group be renamed as Student Senate.

CARRIED

It was,

Moved by: Trustee Abraham
Seconded by: Trustee Klassen Jeninga

That the Proposed Name Change for Student Leadership Group Report, dated May 16, 2023, be received for information.

A committee member asked for a motion to extend.

It was,

Moved by: Trustee Abraham
Seconded by: Trustee Klassen Jeninga

That the meeting be extended (8:02 p.m.).

CARRIED

DISCUSSION/INFORMATION ITEMS

Department Name Change – Safe and Caring Schools

The committee heard from Superintendent Gohil that safe and caring schools, both physically and psychologically, are a critical element to successfully nurturing positive student experiences. KPR is committed to creating and sustaining safe and caring schools for the purpose of promoting learning, achievement and well-being. S. Gohil discussed that every student can reach their full potential through a whole school approach to ensuring a positive school climate where all members of the school community feel they are safe, have a sense of belonging, are accepted, supported, cared for and included. Currently the department which supports these commitments is the Safe, Caring and Restorative Schools department.

S. Gohil noted KPR acknowledges that students' individual identities may be impacted differently by historical and current systemic biases and oppression. To enhance safe and caring school climates, supports are provided and inappropriate behaviour is addressed considering mitigating and other factors using a progressive discipline approach.

Questions of clarification were asked by committee members and were addressed by Superintendent Gohil where it was noted that Safe and Caring Schools uses more than restorative practices in resolution.

It was,

Moved by: Trustee Abraham
Seconded by: Trustee Kitney

That the Department Name Change – Safe and Caring Schools Report, dated May 16, 2023, be received for information.

CARRIED

The committee recessed for a brief break 8:04 p.m.

Trustee Dickson excused herself from the meeting at 8:05 p.m.

The meeting reconvened at 8:13 p.m. to complete unfinished business.

Master Calendar of Meeting Dates for 2023-2024

R. Russo spoke the Master Calendar, stating this is a planning tool for trustees and senior administration, and as a base document from which all other organizational meetings are planned. R. Russo drew attention to Appendix B, which speaks to Black Diamond Days and Sundown Events for 2023-2024. R. Russo reviewed the calendar and stated that trustees' Outlook calendars will be updated with this information.

Committee members spoke to items within the calendar and asked questions of clarification which were addressed by the Director.

It was,

Moved by: Trustee Kitney
Seconded by: Trustee Abraham

That the Master Calendar of Meeting Dates for 2023-2024 Report, dated May 16, 2023, be received for information.

CARRIED

Trustee Budget Update

S. Russell, Committee Chairperson and Chairperson of the Board, spoke to the Budget Report noting the Chairpersons' Committee reviews the trustee budget and expenditures accounts at each Chairpersons' Committee meeting. Currently 66% of the 2022-2023 budget is spent. S. Russell noted the expenses noted include partial costs of upcoming professional development sessions for trustees.

<i>Account Description</i>	<i>Total</i>	<i>Budget</i>	<i>Available</i>	<i>% Spent</i>
Honorarium	98,143.57	155,766.00	57,622.43	63
Benefits (Mandatory Employer Health Tax)	5,518.20	8,752.00	3,233.80	63
P.D. Non-academic	45,192.19	28,000.00	-17,192.19	161
P.D. Non-academic (Student Trustees)	6,015.97	10,000.00	3,984.03	60
Photocopying	920.83	6,000.00	5,079.17	15
Mileage	10,179.82	32,981.00	22,801.18	31

Other Travel	0	3,000.00	3,000.00	0
Telephone	4,323.53	13,900.00	9,576.47	31
Supplies	6,547.54	8,000.00	1,452.46	82
Grand Total:	\$176,841.65	\$266,399.00	\$89,557.35	66

It was,

Moved by: Trustee Abraham
Seconded by: Trustee D. Lloyd

That the Trustees' Budget Update Report, dated May 16, 2023, be received for information.

CARRIED

Trustee Expenditures to Date: September 1, 2022 to May 3, 2023

S. Russell spoke to the report noting in accordance with the Ministry of Education's Trustee Expenditure Guideline, and Board Policy BA-4.9, Expenses and Reimbursements for Trustees, each trustee's annual expenditure will be made public at the end of each school year. This report displays individual charges by trustee, including professional development, mileage, cell phones and additional expenses up to May 3, 2023.

A trustee asked to have the report updated to include the most recent submission of expense forms for the May 23, 2023 Board meeting.

<i>Trustee</i>	<i>Professional Development</i>	<i>Mileage or Other Travel</i>	<i>Cell Phone Expenses</i>	<i>Additional Expenses</i>	<i>Total</i>
Abraham, Cathy	-	703.11	330.45		1,033.56
Brown, Paul	2,866.88	1,179.26	541.92		4,588.06
Brown, Terry	2,718.27	1,236.14	152.88		4,107.29
Conway, Sean	2,653.78	613.20	86.16		3,353.14
Dickson, Cyndi	4,355.00	1,382.84	372.92		6,110.76
Dupuis, Kailee	-	96.56	87.19		183.75
Flynn, Kathleen	6,179.62	255.20	610.09	223.73	7,268.64
Kitney, Rose	4,917.17	126.80	158.82		5,202.79
Klassen Jeninga, Jaine	6,239.94	2,106.27	253.12	40.45	8,639.78
Lloyd, Angela	4,270.05	520.13	455.42		5,245.60
Lloyd, Diane	6,261.45	1,285.67	151.12		7,698.24
Nyberg, Gail	-	281.94	64.91		346.85
Ojeda, Emilio	-	-	117.34		117.34
Russell, Steve	4,730.03	392.70	633.41	29.62	5,785.76
Mahfuz, Maria (Student Trustee)	2,603.10	-	157.07		2,760.17

Mitchell, Kelly (Student Trustee)	1,799.42	-	150.71	1,950.13
In-coming Student Trustees	1,613.45	-	-	1,613.45

Grand Total:	\$ 51,208.16	\$ 10,179.82	\$ 4,323.53	\$ 293.80	\$66,005.31
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It was,

Moved by: Trustee Abraham
Seconded by: Trustee Klassen Jeninga

That the Trustee Expenditures September 1, 2022 to May 3, 2023 Report, dated May 16, 2023, be received for information.

CARRIED

Trustee Development Committee Meeting

Director Russo reported that the Committee met to review requests for trustees to attend upcoming annual conferences and review available budget funds.

It was decided that Trustees Klassen Jeninga, Dickson, Flynn, A. Lloyd and D. Lloyd will attend the Ontario Public School Boards' Association's Annual General Meeting. Trustees Russell, Klassen Jeninga, Flynn, Kitney and D. Lloyd will attend the Canadian School Boards' Association's Annual Meeting. Student Trustee Mahfuz and incoming Student Trustees Alshraideh and Thomas will attend the Ontario Student Trustees' Association's (OSTA-AECO) Annual General Meeting.

Questions of clarification were addressed.

It was,

Moved by: Trustee Klassen Jeninga
Seconded by: Trustee D. Lloyd

That the Trustee Development Committee Report, dated May 16, 2023, be received for information.

CARRIED

OTHER BUSINESS

Nil.

FUTURE MEETING DATES

Chairperson S. Russell drew attention to the future meeting dates listed in the committee agenda:

Wednesday, September 13, 2023 (tentative).

IN-CAMERA SESSION

It was,

Moved by: Trustee Abraham
Seconded by: Trustee D. Lloyd

That the committee move into in-camera session (8:35 p.m.).

CARRIED

Following discussion of in-camera agenda items, the committee returned to open session (9:02 p.m.).

ADJOURNMENT

It was,

Moved by: Trustee D. Lloyd
Seconded by: Trustee Abraham

That the meeting be adjourned (9:03 p.m.).

CARRIED

Steve Russell
Committee Chairperson