

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

RESOURCE COMMITTEE MEETING MINUTES

Held May 3, 2023, at 7:00 p.m.

Roy H. Wilfong Boardroom, 1994 Fisher Drive, Peterborough, Ontario

Present: Trustees Cathy Abraham (Committee Chairperson), Terry Brown, Sean Conway and Angela Lloyd.

Regrets: Trustee Cyndi Dickson.

Also Present: Trustee Jaine Klassen Jeninga (Vice-chairperson of the Board), R. Russo, J. Ford, A. Foster, G. Payne, J. Thompson, A. Morton and M. Williams.

Trustees Steve Russell (Chairperson of the Board), Rose Kitney and Diane Lloyd attended via the Webex platform.

CALL TO ORDER AND LAND ACKNOWLEDGEMENT

Committee Chairperson Abraham called the meeting to order at 6:59 p.m. and recognized and acknowledged that the committee was meeting on the traditional territory of the Mississauga First Nations.

That the Committee move to In-camera Session (7:01 p.m.).

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee T. Brown

CARRIED

The Open Session of the meeting resumed (7:25 p.m.).

ADOPTION OF AGENDA

It was,

Moved by: Trustee Conway
Seconded by: Trustee A. Lloyd

That the agenda be adopted as printed.

CARRIED

CONFLICTS OF INTEREST

Nil.

ADOPTION OF MINUTES

It was,

Moved by: Trustee Conway
Seconded by: Trustee T. Brown

That the minutes of the Resource Committee meeting of March 1, 2023, be adopted as recorded.

CARRIED

DECISION ITEMS

Review of Board Policy ES-2.1, Emergency Preparedness

Superintendent Ford reported that in accordance with the Policy Review Schedule for the 2022-2023 school year, Board Policy ES-2.1, Emergency Preparedness has been reviewed and the policy has been updated.

Changes are focused in the following areas:

- Establishes the Board's commitment to creating safe learning and working environments.
- Outlines responsibilities of senior administration and principals.
- Ensures the emergency response plan is shared and updated in the Emergency Response Database.

It was,

Moved by: Trustee Klassen Jeninga
Seconded by: Trustee A. Lloyd

That Board Policy ES-2.1, Emergency Preparedness, be approved as revised.

CARRIED

Review of Board Policy, ES-3.14, Student Activity Fees

Superintendent Ford reported that in accordance with the Policy Review Schedule for the 2022-2023 school year, Board Policy ES-3.14, Student Activity Fees has been reviewed and the policy has been updated to include revisions of clarification.

It was,

Moved by: Trustee Conway
Seconded by: Trustee T. Brown

That Board Policy ES-3.14, Student Activity Fees, be approved as revised.

CARRIED

Review of Board Policy, BA-6.3, School Playground Equipment

G. Payne, Executive Officer, Facilities Services reported that in accordance with the Policy Review Schedule for the 2022-2023 school year, Board Policy BA-6.3, School Playground Equipment has been reviewed and the policy has been updated to include updated language and current practice.

Administration addressed trustee questions of clarification.

It was,

Moved by: Trustee T. Brown
Seconded by: Trustee A. Lloyd

That Board Policy BA-6.3, School Playground Equipment, be approved as revised.

CARRIED

Surplus Property

Superintendent Foster advised the committee that school boards in Ontario are required to comply with Ontario Regulation 444/98 when disposing of surplus real property. This regulation also states that property must be declared surplus by the Board prior to its disposal.

Board Policy BA-6.5, Surplus Board Real Estate – Disposal/Rental, states that, “the Board shall determine whether or not surplus property is to be retained for future use, leased or sold, in keeping with applicable Board policies and administrative regulations and provincial legislation and regulations.” Administrative Regulation BA-6.5.1, Surplus Board Real Estate – Disposal/Rental, identifies the first step in the process of surplus real estate is that the Board must deem the property to be surplus and approve of its disposal.

Superintendent Foster provided information on the Westwood property in Cobourg, 14 acres of vacant land consisting of two properties, 699 Westwood Drive and 687 Burwash Street in the Town of Cobourg. The committee was advised that staff have corresponded with the Town of Cobourg planning staff to determine potential growth in Cobourg. Presently, there are active plans of subdivision to the west of this site, which are anticipated to yield approximately 200 elementary students. These subdivisions are within the Burnham Public School (PS) boundary. Burnham PS remains below its on-the-ground capacity and could accommodate these students.

Future residential development plans are in the east end of Cobourg. This area is known as the Cobourg East Community Secondary Plan. The Board entered into an Option to Purchase Agreement with Tribute Communities in 2022 for a school site within this development area. There are several other potential sites identified in the secondary plan that the Board will have an opportunity to consider as the residential development is realized.

On April 26, 2018, the Board deemed Ridpath Junior PS and the vacant land at Maple Grove Road in Bowmanville to be surplus to the Board and to be disposed of in accordance with Board policies and Ontario Regulation 444/98. Superintendent Foster advised the committee that administration plans to initiate the Ontario Regulation 444/98 process.

Administration addressed trustee questions of clarification.

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Russell

That the Westwood property, located at 699 Westwood Drive and 687 Burwash Street, Cobourg, Ontario, be deemed surplus to the Board and disposed of in accordance with Ontario Regulation 444/98, Disposition of Surplus Real Property and Acquisition of Real Property, and Board Policy No. BA-6.5, Surplus Board Real Estate – Disposal/Rental.

CARRIED

INFORMATION ITEMS

2022-2023 Second Quarter Financial Variance Report

Superintendent Foster presented the report that is based on preliminary October 31, 2022 enrolment, projected March 31, 2023 enrolment, and six months' financial activity, ending February 28, 2023. Total enrolment is 523.85 ADE higher than budget, and is comprised of 583.00 ADE favourable elementary, and 59.15 ADE unfavourable secondary.

Revenue has increased by \$1.459M; Expenses have increased by \$2.397M, resulting in a projected increase in deficit of \$0.937M. The change is comprised primarily of the following:

- \$3,679,000 increase in grant allocations due to higher enrolment
- (\$1,974,000) decrease in revenue due to a reduction in overall teacher qualification and experience funding
- \$686,000 increase in other revenue due to increased rental revenue, pupil tuition fees, and interest revenue
- (\$3,284,000) increase in instructional costs due to additional teachers and administrators added to support the system and the increase in enrolment
- Increase in Funded Programs revenue and expenditures of \$1.92M

The projected 2022-2023 Capital spending is forecasted to be \$10.4M higher than budget.

Superintendent Foster provided the committee with details concerning Ministry compliance, revenue, expenditures, funded programs, enrolment, capital, and accumulated surplus.

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Conway

That the 2022-2023 Second Quarter Financial Variance Report be received for information.

CARRIED

Northglen Neighbourhood School Accommodation Planning

Superintendent Foster advised the committee that the Northglen neighbourhood school was approved as part of the Ministry of Education's (MOE) 2021-2022 Capital Priorities Program. The original submission requested a new 562-pupil-place school to be situated on Board-owned property in the Northglen neighbourhood in Bowmanville. At that time, the Board also submitted a request for a two-storey, 242-pupil-place addition to M.J. Hobbs Senior PS. The MOE approved a new 769-pupil-place Junior Kindergarten (JK)-Grade 8 school along with a four-room childcare centre (1 infant, 1 toddler, 2 preschool) at the Northglen neighbourhood school site. The school is intended to reduce accommodation pressures at Charles Bowman PS, Hampton Junior PS and M.J. Hobbs Senior PS.

The Board is part of a rapid build pilot project in partnership with the MOE and Infrastructure Ontario. Barring any unforeseen circumstances, the projected occupancy date is September 2024. To prepare for the 2024-2025 budget process and staffing deadlines, this review must be completed by December 2023. This will ensure that students being relocated due to this review can be moved promptly in the system and will allow enough time to project the enrolment figures for the schools impacted for the start of the September 2024 school year.

Planning Services staff have completed a Background Study and Options Report: Student Accommodation Planning. The existing catchments were divided into study areas and an analysis was completed based on a combination of the study areas, program and cohort changes. J. Thompson, Manager, Planning Services reviewed the Northglen Neighbourhood School Accommodation Plan detailing the study areas, information collected and options being brought forward at the community consultations in September 2023.

Superintendent Foster reported that administration will provide the Resource Committee with updates following public engagement sessions detailing feedback received. A final recommendation report will be made to the Resource Committee, and subsequently to the Board of Trustees, in December 2023.

Administration addressed trustee questions of clarification.

It was,

Moved by: Trustee T. Brown
Seconded by: Trustee A. Lloyd

That the Northglen Neighbourhood School Accommodation Planning Report, dated May 3, 2023, be received for information.

CARRIED

Boundary Adjustment Review – Bowmanville Area Schools

Superintendent Foster reported that the Board is presently undergoing a review to identify the school boundary for the new Northglen neighbourhood school, that was

approved as part of the MOE's 2021-2022 Capital Priorities Program. As part of this review, Planning Services staff have completed a preliminary analysis focusing on capacity and space limitations in the Bowmanville/West Clarington area schools and have noted that these schools are experiencing uneven accommodation pressures.

Planning Services staff completed a Background Study and Options Report: Student Accommodation Planning in order to initiate the review process. A meeting with Planning Services staff, Superintendents Foster and Maliha and Executive Officer, Facilities Services, Glen Payne, produced the following scenarios to be reviewed.

A boundary adjustment to redirect students from Vincent Massey PS to Harold Longworth PS.

A boundary adjustment between Dr. Ross Tilley PS and Lydia Trull PS to provide relief from the accommodation pressures at Dr. Ross Tilley PS.

A change in the grade cohort between Hampton Junior PS and M.J. Hobbs Senior PS.

Following public engagement meetings, administration will provide the Resource Committee with updates on the feedback gathered. A final recommendation report will be presented to the Resource Committee and subsequently to the Board of Trustees in December 2023.

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee T. Brown

That the Boundary Adjustment Review – Bowmanville Area Schools Report, dated May 3, 2023, be received for information.

CARRIED

Committee Chairperson Abraham noted the next meeting of the Resource Committee would take place on Wednesday, June 7, 2023.

ADJOURNMENT

It was,

Moved by: Trustee A. Lloyd
Seconded by: Trustee Conway

That the Resource Committee meeting be adjourned (9:01 p.m.).

CARRIED

Cathy Abraham
Committee Chairperson
May 3, 2023