

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

RESOURCE COMMITTEE MEETING MINUTES

Held January 11, 2023 at 7:00 p.m.
Roy H. Wilfong Boardroom, 1994 Fisher Drive, Peterborough, Ontario

Present: Trustees Cathy Abraham (Committee Chairperson) and
Terry Brown.

Trustees Sean Conway, Cyndi Dickson and Angela Lloyd attended
via the Webex platform.

Also Present: R. Russo, A. Foster, M. Loya, C. Pike, and M. Williams.

Trustees Steve Russell (Chairperson of the Board),
Jaine Klassen Jeninga (Vice-chairperson of the Board),
Rose Kitney and Diane Lloyd; and A. Morton attended via the
Webex platform.

CALL TO ORDER AND LAND ACKNOWLEDGEMENT

Committee Chairperson Abraham called the meeting to order at 7:02 p.m. and
recognized and acknowledged that the committee was meeting on the traditional
territory of the Mississauga First Nations.

ADOPTION OF AGENDA

It was,

Moved by: Trustee T. Brown
Seconded by: Trustee Conway

That the agenda be adopted as printed.

CARRIED

CONFLICTS OF INTEREST

Nil.

ADOPTION OF MINUTES

It was,

Moved by: Trustee Klassen Jeninga
Seconded by: Trustee A. Lloyd

**That the minutes of the Resource Committee meeting of December 7, 2022, be
adopted as recorded.**

CARRIED

INFORMATION ITEMS

Automated External Defibrillators in Kawartha Pine Ridge District School Board Schools
– Verbal Update

R. Russo, Director of Education, provided the committee with a verbal update regarding automated external defibrillators (AEDs). This item was recently brought forward at a Board meeting and Resource Committee meeting. It was shared that senior administration heard the endorsement and urgency to allow this request to come to fruition this year. A closer review of budgets was undertaken, and it was determined that a Safety First budget will allow for the purchase and installation of the defibrillators in the schools in the current year. The intention of this budget is to support schools with unexpected safety needs. The amount not used in previous years has rolled over allowing for enough funds to support the request to install AEDs in every school. The board will develop an implementation plan in the form of a policy, procedure or guideline around maintenance of the AEDs. The committee was advised that the maintenance costs would be built into the 2023-2024 budget.

Superintendent Foster advised that the maintenance costs would be built into the 2023-2024 budget.

Trustee questions of clarification were addressed regarding costs and maintenance following purchase and installation.

2022-2023 First Quarter Financial Variance Report

Superintendent Foster reviewed the report, which is based on preliminary October 31, 2022 enrolment, projected March 31, 2023 enrolment, and three months' financial activity, ending November 30, 2022. Total enrolment is 471.81 average daily enrolment (ADE) higher than budget, and is comprised of 611.00 ADE favourable elementary, and 139.19 ADE unfavourable secondary. Revenue has increased by \$0.914M; Expenses have increased by \$1.851M, resulting in a projected increase in deficit of \$0.937M.

Superintendent Foster presented the detailed report, highlighting that the change is comprised primarily of the following:

- \$3,679,000 increase in grant allocations due to higher enrollment
- (\$1,974,000) decrease in revenue due to a reduction in overall teacher qualification and experience funding
- \$686,000 increase in other revenue due to increased rental revenue, pupil tuition fees, and interest revenue
- (\$3,284,000) increase in instructional costs due to additional teacher and administrators added to support the system and the increase in enrolment
- Increase in Funded Programs revenue and expenditures of \$1.3M

The projected 2022-2023 Capital spending is forecasted to be \$10.4M higher than budget.

Administration responded to trustee questions of clarification.

It was,

Moved by: Trustee Conway
Seconded by: Trustee T. Brown

That the 2022-2023 First Quarter Financial Variance Report be received for information.

CARRIED

DECISION ITEMS

James Strath Public School Improvements and Roof Replacement Tender

Superintendent Foster reported that on March 22, 2022 a tender was issued for improvement work at James Strath Public School, which included exterior window and door replacements. The tender was cancelled due to bids received exceeding the estimated budget. A new tender was issued in December 2022 to include the original improvement work, as well as roof replacement work, to be completed in summer 2023. The committee reviewed a summary of the bids received.

This tender has been identified as a key capital improvement project due to the exceptionally long lead times on essential materials required for this project. Approval dates are critical to ensure that adequate lead times are provided to the general contractor for ordering materials for project completion by September 2023.

It was,

Moved by: Trustee T. Brown
Seconded by: Trustee Conway

That the tender for James Strath Public School Improvements and Roof Replacement be awarded to Gerr Construction Limited in the amount of \$2,960,596.80 including Net Tax (2.16%).

CARRIED

It was,

Moved by: Trustee T. Brown
Seconded by: Trustee A. Lloyd

That the Committee move to In-camera Session (8:05 p.m.).

CARRIED

The Open Session of the meeting resumed (9:12 p.m.).

Chairperson Abraham drew attention to the future committee meeting dates.

ADJOURNMENT

It was,

Moved by: Trustee T. Brown
Seconded by: Trustee Conway

That the Resource Committee meeting be adjourned (9:13 p.m.).

CARRIED

Cathy Abraham
Committee Chairperson
January 11, 2023