

# KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

## RESOURCE COMMITTEE MEETING

Wednesday, January 11, 2023 at 7:00 p.m.  
Roy H. Wilfong Boardroom, 1994 Fisher Drive, Peterborough, Ontario

### A G E N D A

ITEM 1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

ITEM 2. ADOPTION OF AGENDA

ITEM 3. DECLARATIONS OF CONFLICTS OF INTEREST

ITEM 4. ADOPTION OF MINUTES  
for the Meeting held on Wednesday, December 7, 2022

ITEM 5. PRESENTATIONS / DELEGATIONS

ITEM 6. BUSINESS ARISING FROM THE MINUTES

ITEM 7. INFORMATION ITEMS

7.1 Automated External Defibrillators in Kawartha Pine Ridge District  
School Board Schools – Verbal Update

7.2 2022-2023 First Quarter Financial Variance Report

ITEM 8. DECISION ITEMS

8.1 James Strath Public School Improvements and Roof Replacement  
Tender

ITEM 9. CORRESPONDENCE

ITEM 10. BOARD MEMBER ADDITIONS

ITEM 11. FUTURE COMMITTEE MEETING DATES

***Wednesdays at 7:00 p.m. in the Boardroom, unless noted otherwise.***

February 1, 2023  
March 1, 2023  
April 5, 2023

May 3, 2023  
June 7, 2023

ITEM 12. ADJOURNMENT

*Note: If unable to attend, please advise Michelle Williams at  
[michelle\\_williams@kprdsb.ca](mailto:michelle_williams@kprdsb.ca)*

**SUBJECT TO COMMITTEE APPROVAL**

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**DRAFT RESOURCE COMMITTEE MEETING MINUTES**

Held December 7, 2022 at 7:00 p.m.

Roy H. Wilfong Boardroom, 1994 Fisher Drive, Peterborough, Ontario

Present: Trustees Cathy Abraham (Committee Chairperson), Terry Brown, Cyndi Dickson and Angela Lloyd.

Regrets: Trustee Sean Conway

Also Present: R. Russo, A. Foster, M. Loya, G. Payne and A. Morton.

Trustees Steve Russell (Chairperson of the Board), Paul Brown and Diane Lloyd attended via the Webex platform.

**CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

Superintendent Foster called the meeting to order at 7:02 p.m. and Superintendent Loya recognized and acknowledged that the committee was meeting on the traditional territory of the Mississauga First Nations.

**ADOPTION OF AGENDA**

It was,

Moved by: Trustee Brown  
Seconded by: Trustee Abraham

**That the agenda be adopted as printed**

**CARRIED**

**CONFLICTS OF INTEREST**

Nil.

**ELECTION OF CHAIRPERSON**

Superintendent Foster proceeded with the election of the Chairperson of the Resource Committee.

Two nominations were received for Chairperson, Trustee Abraham and Trustee A. Lloyd. After balloting Trustee Abraham was elected Chairperson of the committee and assumed the chair.

It was,

Moved by: Trustee T. Brown  
Seconded by: Trustee Russell

**That Trustee Cathy Abraham be nominated to the position of Chairperson of the Resource Committee.**

There were no further nominations after calling for nominations three times.

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee Abraham

**That nominations for the position of Chairperson of the Resource Committee be closed.**

**CARRIED**

ADOPTION OF MINUTES

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee T. Brown

**That the minutes of the Resource Committee meeting of October 26, 2022, be adopted as recorded.**

**CARRIED**

INFORMATION ITEMS

Northglen Neighbourhood School – Verbal Update

G. Payne, Executive Officer, Facilities Services, provided a verbal update on the Northglen neighbourhood school. In August 2022 the Ministry of Education (MOE), through Infrastructure Ontario (IO), appointed Salter Pilon Architecture as the architects for all the projects under the rapid build portfolio. Since then, Facilities Services has been meeting once a week with Salter Pilon Architecture, the MOE and IO in a collaborative manner to move the site plan and drawings along. Facilities Services has also been meeting with Trustee Abraham, Superintendent Maliha and area principals to provide feedback on the concepts offered as they get closer to the final design and prepare for spring construction. Planning services and IO have been meeting to ensure the requirements of the municipality are being met. G. Payne shared a slide presentation which showed the site plan, interior floor plan drawings and elevation drawings of the new school.

Trustee questions of clarification were addressed.

Automated External Defibrillators in Kawartha Pine Ridge District School Board Schools

As a follow-up to a delegation at the October 25, 2022 Board Meeting, G. Payne provided an information report on the number of Automatic External Defibrillators (AEDs) in Kawartha Pine Ridge District School Board (KPR) schools, noting 45 locations have at least one AED in the building. The cost for each unit ranges from \$1,739 - \$2,127 and the funding required to provide an AED in the remaining 46 locations is approximately \$89,415 (average of \$1,987). Maintaining AEDs in all 90 sites would have a yearly cost of approximately \$12,575. AEDs are simple to use and currently no training requirements are in place to use one. However, the cost for a limited number of school staff and administration to complete Standard First Aid/CPR/AED training as per the requirements under the Occupational Health and Safety Act for First Aid Certification is covered by KPR. An AED In Schools Procedure Document or policy would be another consideration.

A trustee noted that the student trustees would like to see AEDs in all school of the board and indicated that they may wish to speak to this at the upcoming December 13, 2022 Board meeting.

Discussion took place and questions of clarification were addressed.

It was,

Moved by: Trustee D. Lloyd  
Seconded by: Trustee A. Lloyd

**That the purchase of automated external defibrillators for Kawartha Pine Ridge District School Board schools be forwarded through the 2023-2024 budget process, to be incorporated in the 2023-2024 school year, using reserves if necessary.**

After discussion the motion on the floor was withdrawn.

It was,

Moved by: Trustee D. Lloyd  
Seconded by: Trustee T. Brown

**That administration be authorized to purchase automated external defibrillators for Kawartha Pine Ridge District School Board schools using reserves if necessary.**

**DEFEATED**

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee Dickson

**That the Automated External Defibrillators in Kawartha Pine Ridge District School Board Schools Report be forwarded to administration to be incorporated into the 2023-2024 budget process.**

**CARRIED**

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee Dickson

**That the Automated External Defibrillators in Kawartha Pine Ridge District School Board Schools Report, dated December 7, 2022, be received for information.**

**CARRIED**

Transportation Update

Superintendent Foster provided a transportation update and reported that many school boards across the province are experiencing school bus driver shortages. All three regions in KPR have been impacted, with Northumberland region having the highest incidence of shortages, and it was noted that to date there have been approximately 1400 cancellations.

The top three schools by region most frequently impacted due to cancelled routes in the current school year are:

Clarington Region

- Courtice Intermediate School and Courtice Secondary School
- Newcastle Public School
- Clarington Central Intermediate School and Clarington Central Secondary School

Northumberland Region

- Cobourg Collegiate Institute
- Dr. M.S. Hawkins Senior Public School and Port Hope High School
- Brighton Public School

Peterborough Region

- Millbrook/South Cavan Public School
- Adam Scott Intermediate School and Adam Scott Collegiate Vocational Institute
- Crestwood Intermediate School, Crestwood Secondary School and James Strath Public School

On average during the 2022-2023 school year 25 routes have been cancelled daily due to driver shortage. The route cancellations include no driver being assigned to the route, as well as absences and illness. Bus operators are working diligently to attract and retain drivers. Some initiatives that have been taken by the bus operators include increasing the hourly rate and providing incentives such as signing and referral bonuses and the number of routes without a permanent driver have decreased. Cancellations will continue to be an issue until sufficient drivers can be hired to cover absences. On a system-wide basis, approximately 20 drivers are needed to avoid daily bus cancellations due to absences or illness, and an additional 50 drivers would be needed to help deal with intermittent absences and route coverage demands.

Superintendent Foster reported that the Student Transportation Services of Central Ontario (STSCO) Governance Committee will meet in the new year to discuss solutions and system efficiencies.

It was,

Moved by: Trustee T. Brown  
Seconded by: Trustee A. Lloyd

**That the Transportation Update Report, dated December 7, 2022, be received for information.**

**CARRIED**

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee T. Brown

**That the Committee move to In-camera Session (7:50 p.m.).**

**CARRIED**

The Open Session of the meeting resumed 7:58 p.m.).

Chairperson Abraham drew attention to the future committee meeting dates.

**ADJOURNMENT**

It was,

Moved by: Trustee T. Brown  
Seconded by: Trustee A. Lloyd

**That the Resource Committee meeting be adjourned (7:59p.m.).**

**CARRIED**

Cathy Abraham  
Committee Chairperson  
December 7, 2022

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

TO: Resource Committee

TOPIC: **2022-2023 First Quarter Financial Variance Report**

INITIATOR: April Foster, Superintendent, Business and Corporate Services

**BACKGROUND**

1. In accordance with Board Policy BA-4.5, Financial Reporting, administration presents interim financial reports to the Board. In addition, an annual report of variances between the approved budget and actual performance is presented in conjunction with the Board's Audited Financial Statements.

**STATUS**

2. The 2022-2023 First Quarter Financial Variance Report (Appendix A) is based on projected October 31, 2022 enrolment, projected March 31, 2023 enrolment, and three months' financial activity, ending November 30, 2022.
3. Total enrolment is 471.81 ADE higher than budget, and is comprised of 611.00 ADE favourable elementary, and 139.19 ADE unfavourable secondary.
4. Revenue has increased by \$0.914M; Expenses have increased by \$1.851M, resulting in a projected increase in deficit of \$0.937M. The change is comprised primarily of the following:
  - \$3,679,000 increase in grant allocations due to higher enrollment
  - (\$1,974,000) decrease in revenue due to a reduction in overall teacher qualification and experience funding
  - \$686,000 increase in other revenue due to increased rental revenue, pupil tuition fees, and interest revenue
  - (\$3,284,000) increase in instructional costs due to additional teacher and administrators added to support the system and the increase in enrolment
  - Increase in Funded Programs revenue and expenditures of \$1.3M
5. The projected 2022-2023 Capital spending is forecasted to be \$10.4M higher than budget.

**RECOMMENDATION**

1. That the 2022-2023 First Quarter Financial Variance Report be received for information.

April Foster  
Superintendent, Business and Corporate Services

# Kawartha Pine Ridge District School Board

## 2022/23 First Quarter Variance Report - Summary

### Summary of Financial Results

(\$ Thousands)	Budget	Projected	In Year Change	
			\$	%
<b>Revenue</b>				
Provincial Grants - Operating	424,416	426,121	1,705	0.40%
Capital Debt Support Payments	3,138	3,138	-	0.00%
Minor Tangible Capital Assets	(3,086)	(3,086)	-	0.00%
Short Term Interest on Capital	150	150	-	0.00%
Renewal	2,700	2,700	-	0.00%
Trustees' Association Fees	58	58	-	0.00%
<i>Total Grant Allocation</i>	<i>427,375</i>	<i>429,081</i>	<i>1,705</i>	<i>0.40%</i>
Other	10,728	11,222	494	4.61%
Amortization - DCC	26,282	23,623	(2,659)	-10.12%
Funded Programs - Other	3,354	4,728	1,374	40.95%
<b>Total Revenue</b>	<b>467,740</b>	<b>468,654</b>	<b>914</b>	<b>0.20%</b>
<b>Expenditures</b>				
Instruction	351,049	354,079	(3,030)	-0.86%
Administration	11,285	11,341	(56)	-0.50%
Transportation	25,585	25,635	(50)	-0.19%
School Operations and Maintenance	37,689	37,689	-	0.00%
Funded Programs - Other	3,354	4,728	(1,374)	-40.95%
Amortization	26,392	23,734	2,659	10.07%
Capital Debt Service Expense	3,293	3,293	-	0.00%
PSAB Related	6,615	6,615	-	0.00%
Renewal and Other Pupil Accommodation	2,725	2,725	-	0.00%
<b>Total Expenditures</b>	<b>467,988</b>	<b>469,839</b>	<b>(1,851)</b>	<b>-0.40%</b>
<b>Surplus/(Deficit) for Ministry Reporting</b>	<b>(248)</b>	<b>(1,185)</b>	<b>(937)</b>	<b>0.00%</b>

### Summary of Enrolment

ADE	Budget	Projected	In Year Change	
			ADE	%
<b>Elementary</b>				
JK to 3	12,545.00	12,872.00	327.00	2.61%
4 to 8	12,490.00	12,774.00	284.00	2.27%
<b>Total Elementary</b>	<b>25,035.00</b>	<b>25,646.00</b>	<b>611.00</b>	<b>2.44%</b>
<b>Secondary Under 21</b>				
<b>Total Secondary</b>	<b>9,772.18</b>	<b>9,632.99</b>	<b>(139.19)</b>	<b>-1.42%</b>
<b>Total Under 21</b>	<b>34,807.18</b>	<b>35,278.99</b>	<b>471.81</b>	<b>1.36%</b>

### Summary of Staffing

FTE	Budget	Projected	In Year Change	
			FTE	%
<b>Classroom</b>				
Teachers	2,150.0	2,189.7	39.7	1.85%
Non-Teachers	784.0	768.6	(15.4)	-1.96%
<b>Total Classroom</b>	<b>2,934.0</b>	<b>2,958.3</b>	<b>24.3</b>	<b>0.83%</b>
<b>Non-Classroom</b>	<b>875.2</b>	<b>847.6</b>	<b>(27.6)</b>	<b>-3.15%</b>
<b>Total</b>	<b>3,809.2</b>	<b>3,805.9</b>	<b>(3.3)</b>	<b>-0.09%</b>



## Kawartha Pine Ridge District School Board

### 2022/23 First Quarter Surplus/(deficit) for Ministry Compliance

	Budget	Q1 Projection	Change
	(\$ Thousands)		
<b>Surplus/(Deficit) for Ministry Reporting</b>	<b>(248)</b>	<b>(1,185)</b>	<b>(937)</b>
<b>Adjust Items Unavailable for Compliance</b>			
Amortization of Future Benefits Liability	(3,057)	(3,057)	-
Committed Capital Projects	110	110	-
<b>Total Adjustments</b>	<b>(2,947)</b>	<b>(2,947)</b>	<b>-</b>
<b>Surplus/(Deficit) for Compliance</b>	<b>(3,195)</b>	<b>(4,132)</b>	<b>(937)</b>
<i>1% of Operating Revenue - \$4,261,207</i>			

**Kawartha Pine Ridge District School Board**  
**2022/23 First Quarter Variance Report - Detailed Revenue**

Budget Assessment				
	a	b	c = b - a	d = c / a
2022/23				
Budget	Projected	Change		
		\$ Increase (Decrease)	% Increase (Decrease)	
Grant Allocations				
Foundation Allocation - Elementary	141,023,842	144,335,187	3,311,345	2.35%
Foundation Allocation - Secondary	57,365,920	56,455,357	(910,563)	-1.59%
School Foundation	28,124,696	28,236,401	111,705	0.40%
Special Education	61,827,847	61,773,357	(54,490)	-0.09%
Language	6,339,517	6,476,242	136,725	2.16%
Supported School		13,160	13,160	0.00%
Remote and Rural	21,400	21,029	(371)	-1.73%
Rural and Northern Education	780,928	780,928	-	0.00%
Learning Opportunities	4,691,612	4,702,026	10,414	0.22%
Continuing Education Allocation and Other Program	1,356,343	1,343,343	(13,000)	-0.96%
Teacher Qualification and Experience	33,284,583	31,310,562	(1,974,021)	-5.93%
New Teacher Induction Program	322,514	322,514	-	0.00%
ECE Q and E	2,467,847	2,517,432	49,585	2.01%
Restraint Savings	(161,490)	(161,490)	-	0.00%
Transportation	23,653,086	24,319,450	666,364	2.82%
Administration and Governance	9,911,056	9,989,891	78,835	0.80%
School Operation	36,789,509	37,040,427	250,918	0.68%
Community use of Schools	479,559	479,559	-	0.00%
Declining Enrolment	-	0	-	0.00%
Indigenous Education	3,670,163	3,718,838	48,675	1.33%
Mental Health and Well-Being	1,899,611	1,879,451	(20,160)	-1.06%
Supports for Students Fund	3,466,205	3,466,205	-	0.00%
Program Leadership	1,000,496	1,000,496	-	0.00%
Permanent Financing of NPF	1,120,831	1,120,831	-	0.00%
COVID-19 Learning Recovery Fund	4,979,506	4,979,506	-	0.00%
Total Operating:	424,415,581	426,120,702	1,705,121	0.40%
Adjustments				
Capital Debt Support Payments - Interest Portion	3,137,663	3,137,663	-	0.00%
Minor Tangible Capital Assets	(3,086,000)	(3,086,000)	-	0.00%
Short Term Interest on Capital	150,000	150,000	-	0.00%
Renewal	2,700,165	2,700,165	-	0.00%
Trustees' Association Fees	58,084	58,084	-	0.00%
Other Grants	2,959,912	2,959,912	-	0.00%
Total Grant Allocations:	427,375,493	429,080,614	1,705,121	0.40%
Other Revenue				
Funded Programs	3,354,353	4,727,858	1,373,505	40.95%
School Generated Funds	5,500,000	5,500,000	-	0.00%
First Nations Tuition Fees	2,176,696	2,328,265	151,569	6.96%
Transportation Recoveries: First Nations	50,000	50,000	-	0.00%
Interest	300,000	400,000	100,000	33.33%
Other Revenue - School College to Work	386,775	386,775	-	0.00%
Individuals - Day School Other	280,500	415,000	134,500	47.95%
Rental Revenue - Community Use	251,250	251,250	-	0.00%
Rental Revenue - Other	517,500	817,500	300,000	57.97%
Secondment	1,039,278	847,601	(191,677)	-18.44%
Other Revenue - Miscellaneous	226,028	226,028	-	0.00%
Amortization of Deferred Capital Contributions	26,282,157	23,622,740	(2,659,417)	-10.12%
Total Other Revenue	40,364,537	39,573,017	(791,520)	-1.96%
TOTAL REVENUES	467,740,030	468,653,631	913,601	0.20%

**Kawartha Pine Ridge District School Board**  
**2022/23 First Quarter Variance Report - Detailed Expenditures**

	Budget Assessment						
	a	b	c = b - a		d = c / a	e	f
	2022/23				Actual to		
	Budget	Projected	Change		30-Nov-22	30-Nov-21	
\$ Increase (Decrease)			% Increase (Decrease)	% of Forecast Spent	% of Actual Spent		
Operating Instruction							
Teachers	222,907,528	225,038,253	2,130,725	0.96%	23.71%	25.79%	
Supply Staff	10,558,608	10,558,608	-	0.00%	24.12%	19.67%	
Teacher Assistants	33,199,378	33,199,378	-	0.00%	24.65%	26.56%	
Early Childhood Educators	10,738,367	10,738,367	-	0.00%	27.56%	27.39%	
Textbooks and Supplies	9,212,574	9,212,574	-	0.00%	20.45%	24.53%	
Professionals and Paraprofessionals	19,068,173	19,132,659	64,486	0.34%	30.94%	28.68%	
Library and Guidance	8,763,108	8,763,108	-	0.00%	26.05%	25.00%	
Staff Development	930,976	930,976	-	0.00%	18.41%	32.40%	
Department Heads	492,935	492,935	-	0.00%	14.48%	23.33%	
Principal and Vice-Principals	18,193,338	19,028,457	835,119	4.59%	26.43%	21.57%	
School Office	9,393,093	9,393,093	-	0.00%	32.61%	26.82%	
Co-ordinators and Consultants	7,003,336	7,003,336	-	0.00%	15.69%	24.50%	
Continuing Education	587,664	587,664	-	0.00%	36.45%	12.51%	
Total Instruction	351,049,078	354,079,408	3,030,330	0.86%	24.68%	25.48%	
Administration							
Trustees	276,399	276,399	-	0.00%	15.73%	18.97%	
Director and Supervisory Officers	1,887,600	1,887,600	-	0.00%	31.85%	22.51%	
Board Administration	9,121,205	9,177,309	56,104	0.62%	25.51%	27.13%	
Total Administration	11,285,204	11,341,308	56,104	0.50%	26.33%	26.05%	
Transportation	25,584,857	25,634,620	49,763	0.19%	30.51%	25.49%	
School Operations and Maintenance	37,688,961	37,688,961	-	0.00%	26.72%	22.07%	
TOTAL OPERATING	425,608,100	428,744,297	3,136,197	0.74%	22.91%	23.48%	
Amortization	26,392,191	23,733,525	(2,658,666)	-10.07%			
Capital Debt Service	3,293,163	3,293,163	-	0.00%	52.45%	49.10%	
Funded Programs - Other	3,354,353	4,727,858	1,373,505	40.95%			
PSAB Related Expenditures	6,614,796	6,614,796	-	0.00%			
Renewal and Other Pupil Accommodation	2,725,165	2,725,165	-	0.00%	37.88%	40.26%	
TOTAL EXPENDITURES	467,987,768	469,838,804	1,851,036	0.40%	23.66%	23.02%	

**Kawartha Pine Ridge District School Board****2022/23 First Quarter Variance Report - Funded Programs**

<b>Budget</b>		<b>Projection</b>	
		<b>Revenue</b>	<b>Expense</b>
209,436	Ontario Youth Apprenticeship Program (OYAP)	279,183	279,183
43,900	De-streaming Implementation Supports	43,894	43,894
112,200	Early Intervention in Math for Special Education	112,233	112,233
30,000	Entrepreneurship Education Pilots	30,000	30,000
139,917	French as a Second Language	139,917	139,917
20,000	Health Resources, Training & Supports	20,000	20,000
115,400	Indigenous Grad Coaches	115,385	115,385
52,700	Keeping Students in School	52,700	52,700
632,000	Math Strategy	632,000	632,000
342,500	SHSM Expansion	342,500	342,500
14,000	Skilled Trade Bursary	14,000	14,000
15,900	Special Education AQ Subsidy for Educators	15,886	15,886
152,100	Summer Learning Special Education Supports	152,100	152,100
1,474,300	Tutoring Supports	1,474,323	1,474,323
-	Anti-Sex Trafficking Protocol Development & Implementation	19,946	19,946
-	Children and Youth in Care - Transportation	78,000	78,000
-	Connectivity at Schools (ICT)	388,000	388,000
-	Demographic Data Gathering	34,716	34,716
-	Experiential Learning for Guidance Teacher Counsellors	51,090	51,090
-	Math AQ Courses	81,250	81,250
-	Personal Support Worker Student Financial Support (PSW Program)	350,112	350,112
-	Professional Assessments and Systematic Evidence-Based Reading Programs	78,672	78,672
-	Supporting Online Learning	500,000	500,000
-	Ukrainian Student Supports	38,432	38,432
<b>3,354,353</b>		<b>5,044,339</b>	<b>5,044,339</b>

# Kawartha Pine Ridge District School Board

## 2022/23 First Quarter Enrolment Report

2021/22		2022/23		
Actual		Budget	Projected	Difference
<b>Clarington</b>				
912.00	JK	845.00	886.00	41.00
945.00	SK	982.00	950.00	(32.00)
2,690.50	GR 1 to 3	2,739.00	2,840.00	101.00
4,347.50	GR 4 to 8	4,419.00	4,485.00	66.00
8,895.00	Total Elementary	8,985.00	9,161.00	176.00
2,931.63	Total Secondary	3,153.96	3,080.94	(73.02)
11,826.63	Total Under 21	12,138.96	12,241.94	102.98
38.00	Over 21	40.00	40.00	-
<b>Northumberland</b>				
621.50	JK	632.00	667.00	35.00
700.50	SK	678.00	684.00	6.00
2,147.50	GR 1 to 3	2,172.00	2,211.00	39.00
3,459.50	GR 4 to 8	3,419.00	3,561.00	142.00
6,929.00	Total Elementary	6,901.00	7,123.00	222.00
2,714.49	Total Secondary	2,739.46	2,807.23	67.77
9,643.49	Total Under 21	9,640.46	9,930.23	289.77
20.09	Over 21	20.00	20.00	-
<b>Peterborough</b>				
850.50	JK	836.00	845.00	9.00
885.00	SK	872.00	930.00	58.00
2,833.00	GR 1 to 3	2,789.00	2,859.00	70.00
4,575.50	GR 4 to 8	4,652.00	4,728.00	76.00
9,144.00	Total Elementary	9,149.00	9,362.00	213.00
3,681.13	Total Secondary	3,878.76	3,744.82	(133.94)
12,825.13	Total Under 21	13,027.76	13,106.82	79.06
71.20	Over 21	70.00	70.00	-
<b>Total Board</b>				
2,384.00	JK	2,313.00	2,398.00	85.00
2,530.50	SK	2,532.00	2,564.00	32.00
7,671.00	GR 1 to 3	7,700.00	7,910.00	210.00
12,382.50	GR 4 to 8	12,490.00	12,774.00	284.00
24,968.00	Total Elementary	25,035.00	25,646.00	611.00
9,327.25	Total Secondary	9,772.18	9,632.99	(139.19)
34,295.25	Total Under 21	34,807.18	35,278.99	471.81
129.29	Over 21	130.00	130.00	-

Kawartha Pine Ridge District School Board  
2022/23 First Quarter Variance Report - Capital

<u>Actual to November 30, 2022</u>		<u>Budget 2022/23</u>	<u>Projected 2022/23</u>	<u>Change</u>
	<b>Buildings :</b>			
2,626,688	School Condition Improvement	15,095,457	15,095,457	-
451,625	School Renewal	3,654,403	3,654,403	-
202,550	Temporary Accommodations	596,170	596,170	-
-	COVID-19 Resilience Infrastructure Stream (CVRIS)	-	1,301,382	1,301,382
<u>3,280,863</u>	<b>Building Expenditures Subtotal</b>	<u>19,346,030</u>	<u>20,647,412</u>	<u>1,301,382</u>
	<b>Construction In Progress</b>			
-	Brighton P.S - Child Care	-	650,363	650,363
15,736	Northglen Neighborhood School	-	7,977,805	7,977,805
-	Murray Centennial P.S - Addition	-	456,123	456,123
<u>15,736</u>	<b>Construction In Progress Subtotal</b>	<u>-</u>	<u>9,084,291</u>	<u>9,084,291</u>
	<b>Moveable Type Assets (Equipment) :</b>			
622,758	Computer Hardware	2,881,000	2,881,000	-
-	Vehicles	205,000	205,000	-
<u>622,758</u>	<b>Moveable Type Assets (Equipment) Subtotal</b>	<u>3,086,000</u>	<u>3,086,000</u>	<u>-</u>
<u>3,919,357</u>	<b>Total 2022/23</b>	<u>22,432,030</u>	<u>32,817,703</u>	<u>10,385,673</u>

# Kawartha Pine Ridge District School Board

## 2022/23 First Quarter Variance Report -Transfer from (to) Accumulated Surplus

(\$ Thousands)	Budget	Projected	In Year Change	
			\$	%
<b>Surplus/(Deficit) for Ministry Reporting</b>	<b>(248)</b>	<b>(1,185)</b>	<b>(937)</b>	<b>0.00%</b>
Transfer from (to) Internally Appropriated Surplus	(25)	(25)	-	0.00%
Transfer from (to) Employee Future Benefits	(3,057)	(3,057)	-	0.00%
Transfer from (to) Committed Capital Projects	110	110	-	0.00%
<b>Unallocated Surplus/(Deficit) for KPRDSB</b>	<b>(3,220)</b>	<b>(4,157)</b>	<b>(937)</b>	

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

TO: Resource Committee

TOPIC: **James Strath Public School Improvements and Roof Replacement Tender**

INITIATOR: April Foster, Superintendent, Business and Corporate Services

**BACKGROUND**

1. On March 22, 2022 a tender was issued for improvement work at James Strath Public School, which included exterior window and door replacements. The tender was cancelled due to the pricing that was submitted exceeding the estimated budget. A new tender has been issued to include the original improvement work, as well as includes roof replacement work, to be completed in summer 2023.

**STATUS**

2. A prequalification bid process to establish prequalified vendors of record for General Contracting Services was issued on October 19, 2019 and closed on November 21, 2019. Twenty-seven companies submitted responses.
3. The following companies obtained the required minimum scores, completed successful reference checks, and were therefore successful in the evaluation process.
  - 784437 Ont Inc. O/A Snyder Construction
  - Beavermead Construction (1991) Limited
  - Dalren Limited
  - Garritano Brothers Ltd.
  - Gerr Construction Limited
  - J.J. McGuire General Contractors Inc.
  - Monteith Building Group Ltd.
  - Mortlock Construction Inc.
  - MVW Construction & Engineering Inc.
  - Pegah Construction Ltd.
  - Quinan Construction Limited
  - Rutherford Contracting Ltd.
  - Silver Birch Contracting Ltd.
  - Torcom Construction Inc.
  - Van Horne Construction Limited
  - Willowbrook (RBB) Ltd.



4. The qualified companies were all invited to participate in a second-stage competitive tender process for the work. The tender was issued on December 9, 2022 with a closing date of January 3, 2023.
5. This tender has been identified as a key capital improvement project due to the exceptionally long lead times on essential materials required for this project. Approval dates are critical to ensure that adequate lead times are provided to the General Contractor for ordering materials for project completion by September 2023.
6. Tender results will be provided to the committee at the meeting in the form of Appendix A which will form part of this report.

### **RECOMMENDATION**

1. That the tender for James Strath Public School Improvements and Roof Replacement be awarded to \_\_\_\_\_ in the amount of \_\_\_\_\_ including Net Tax (2.16%).

April Foster  
Superintendent, Business and Corporate Services