

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**RESOURCE COMMITTEE MEETING MINUTES**

Held December 7, 2022 at 7:00 p.m.  
Roy H. Wilfong Boardroom, 1994 Fisher Drive, Peterborough, Ontario

Present: Trustees Cathy Abraham (Committee Chairperson), Terry Brown, Cyndi Dickson and Angela Lloyd.

Regrets: Trustee Sean Conway

Also Present: R. Russo, A. Foster, M. Loya, G. Payne and A. Morton.

Trustees Steve Russell (Chairperson of the Board), Paul Brown and Diane Lloyd attended via the Webex platform.

**CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

Superintendent Foster called the meeting to order at 7:02 p.m. and Superintendent Loya recognized and acknowledged that the committee was meeting on the traditional territory of the Mississauga First Nations.

**ADOPTION OF AGENDA**

It was,

Moved by: Trustee Brown  
Seconded by: Trustee Abraham

**That the agenda be adopted as printed**

**CARRIED**

**CONFLICTS OF INTEREST**

Nil.

**ELECTION OF CHAIRPERSON**

Superintendent Foster proceeded with the election of the Chairperson of the Resource Committee.

Two nominations were received for Chairperson, Trustee Abraham and Trustee A. Lloyd. After balloting Trustee Abraham was elected Chairperson of the committee and assumed the chair.

It was,

Moved by: Trustee T. Brown  
Seconded by: Trustee Russell

**That Trustee Cathy Abraham be nominated to the position of Chairperson of the Resource Committee.**

There were no further nominations after calling for nominations three times.

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee Abraham

**That nominations for the position of Chairperson of the Resource Committee be closed.**

**CARRIED**

#### ADOPTION OF MINUTES

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee T. Brown

**That the minutes of the Resource Committee meeting of October 26, 2022, be adopted as recorded.**

**CARRIED**

#### INFORMATION ITEMS

##### Northglen Neighbourhood School – Verbal Update

G. Payne, Executive Officer, Facilities Services, provided a verbal update on the Northglen neighbourhood school. In August 2022 the Ministry of Education (MOE), through Infrastructure Ontario (IO), appointed Salter Pilon Architecture as the architects for all the projects under the rapid build portfolio. Since then, Facilities Services has been meeting once a week with Salter Pilon Architecture, the MOE and IO in a collaborative manner to move the site plan and drawings along. Facilities Services has also been meeting with Trustee Abraham, Superintendent Maliha and area principals to provide feedback on the concepts offered as they get closer to the final design and prepare for spring construction. Planning services and IO have been meeting to ensure the requirements of the municipality are being met. G. Payne shared a slide presentation which showed the site plan, interior floor plan drawings and elevation drawings of the new school.

Trustee questions of clarification were addressed.

##### Automated External Defibrillators in Kawartha Pine Ridge District School Board Schools

As a follow-up to a delegation at the October 25, 2022 Board Meeting, G. Payne provided an information report on the number of Automatic External Defibrillators (AEDs) in Kawartha Pine Ridge District School Board (KPR) schools, noting 45 locations have at least one AED in the building. The cost for each unit ranges from \$1,739 - \$2,127 and the funding required to provide an AED in the remaining 46 locations is approximately \$89,415 (average of \$1,987). Maintaining AEDs in all 90 sites would have a yearly cost of approximately \$12,575. AEDs are simple to use and

currently no training requirements are in place to use one. However, the cost for a limited number of school staff and administration to complete Standard First Aid/CPR/AED training as per the requirements under the Occupational Health and Safety Act for First Aid Certification is covered by KPR. An AED In Schools Procedure Document or policy would be another consideration.

A trustee noted that the student trustees would like to see AEDs in all school of the board and indicated that they may wish to speak to this at the upcoming December 13, 2022 Board meeting.

Discussion took place and questions of clarification were addressed.

It was,

Moved by: Trustee D. Lloyd  
Seconded by: Trustee A. Lloyd

**That the purchase of automated external defibrillators for Kawartha Pine Ridge District School Board schools be forwarded through the 2023-2024 budget process, to be incorporated in the 2023-2024 school year, using reserves if necessary.**

After discussion the motion on the floor was withdrawn.

It was,

Moved by: Trustee D. Lloyd  
Seconded by: Trustee T. Brown

**That administration be authorized to purchase automated external defibrillators for Kawartha Pine Ridge District School Board schools using reserves if necessary.**

**DEFEATED**

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee Dickson

**That the Automated External Defibrillators in Kawartha Pine Ridge District School Board Schools Report be forwarded to administration to be incorporated into the 2023-2024 budget process.**

**CARRIED**

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee Dickson

**That the Automated External Defibrillators in Kawartha Pine Ridge District School Board Schools Report, dated December 7, 2022, be received for information.**

**CARRIED**

Transportation Update

Superintendent Foster provided a transportation update and reported that many school boards across the province are experiencing school bus driver shortages. All three regions in KPR have been impacted, with Northumberland region having the highest incidence of shortages, and it was noted that to date there have been approximately 1400 cancellations.

The top three schools by region most frequently impacted due to cancelled routes in the current school year are:

Clarington Region

- Courtice Intermediate School and Courtice Secondary School
- Newcastle Public School
- Clarington Central Intermediate School and Clarington Central Secondary School

Northumberland Region

- Cobourg Collegiate Institute
- Dr. M.S. Hawkins Senior Public School and Port Hope High School
- Brighton Public School

Peterborough Region

- Millbrook/South Cavan Public School
- Adam Scott Intermediate School and Adam Scott Collegiate Vocational Institute
- Crestwood Intermediate School, Crestwood Secondary School and James Strath Public School

On average during the 2022-2023 school year 25 routes have been cancelled daily due to driver shortage. The route cancellations include no driver being assigned to the route, as well as absences and illness. Bus operators are working diligently to attract and retain drivers. Some initiatives that have been taken by the bus operators include increasing the hourly rate and providing incentives such as signing and referral bonuses and the number of routes without a permanent driver have decreased. Cancellations will continue to be an issue until sufficient drivers can be hired to cover absences. On a system-wide basis, approximately 20 drivers are needed to avoid daily bus cancellations due to absences or illness, and an additional 50 drivers would be needed to help deal with intermittent absences and route coverage demands.

Superintendent Foster reported that the Student Transportation Services of Central Ontario (STSCO) Governance Committee will meet in the new year to discuss solutions and system efficiencies.

It was,

Moved by: Trustee T. Brown  
Seconded by: Trustee A. Lloyd

**That the Transportation Update Report, dated December 7, 2022, be received for information.**

**CARRIED**

It was,

Moved by: Trustee A. Lloyd  
Seconded by: Trustee T. Brown

**That the Committee move to In-camera Session (7:50 p.m.).**

**CARRIED**

The Open Session of the meeting resumed 7:58 p.m.).

Chairperson Abraham drew attention to the future committee meeting dates.

**ADJOURNMENT**

It was,

Moved by: Trustee T. Brown  
Seconded by: Trustee A. Lloyd

**That the Resource Committee meeting be adjourned (7:59p.m.).**

**CARRIED**

Cathy Abraham  
Committee Chairperson  
December 7, 2022