

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

**PROGRAM REVIEW COMMITTEE MINUTES**

Tuesday, November 29, 2022 at 7:00 p.m.

**ATTENDANCE**

Present: Trustees Rose Kitney (Committee Chairperson), Paul Brown, Cyndi Dickson, Kathleen Flynn and Diane Lloyd.

Also Present: Trustees Steve Russell (Chairperson of the Board), Jaine Klassen Jeninga (Vice-chairperson of the Board) and Angela Lloyd; D. McNaughton, J. McIlmoyle Parsons, C. Anderson, C. Tozer and L. Haemel.

Associate Director D. McNaughton, called the meeting to order (7:03 p.m.), welcomed members and guests to the meeting and provided the land acknowledgement, stating that the committee was meeting on the traditional territory of the Mississauga First Nations.

**Adoption of Agenda**

**MOVED BY C. Dickson, SECONDED BY P. Brown**  
**That the agenda be adopted as printed.**

**CARRIED**

**Election of Chairperson**

Associate Director McNaughton reviewed the process for elections and called for nominations from the floor three times for the position of Committee Chairperson.

**MOVED BY C. Dickson, SECONDED BY P. Brown**  
**That Trustee Rose Kitney be nominated.**

**MOVED BY D. Lloyd, SECONDED BY C. Dickson**  
**That the nominations be closed.**

**CARRIED**

Trustee R. Kitney accepted the nomination and indicated she wished her name to stand.

Trustee Kitney was acclaimed Chairperson of the Program Review Committee for the year 2022-2023 and assumed the Chair. She extended her thanks to committee members for their support.

Adoption of Minutes

**MOVED BY C. Dickson, SECONDED BY S. Russell**

**That the Minutes of the last meeting held on Tuesday, October 11, 2022, be adopted as recorded.**

**CARRIED**

Student Achievement and Results from the 2022 EQAO Primary and Junior Division Assessments, Grade 9 Assessment of Mathematics, and the Ontario Secondary School Literacy Test

Associate Director McNaughton reported that system and school improvement planning utilizes the following four types of data: demographic, student learning/achievement, school programs and processes, and perceptual. Education Quality and Accountability Office (EQAO) assessment, as well as report card grades, learning skills, graduation rates, credit attainment, common assessments, and Individual Education Plan (IEP) program pages are examples of student learning/achievement data sources. The connections to the Kawartha Pine Ridge District School Board (KPR) Strategic Plan and Board Action Plan (BAP) 2022-2023 were shared.

C. Tozer, Research Lead, shared a comprehensive report on the EQAO Grades 3 and 6 assessment results of reading, writing and mathematics, Grade 9 assessment results of mathematics, and the Ontario Secondary School Literacy Test (OSSLT) results, for testing that took place during the 2021-2022 school year.

Due to the disruptions caused by the COVID-19 pandemic, assessments through EQAO have not been completed since 2019. For the 2021-2022 year, students completed the EQAO assessments online and were required to be physically present at the school.

It was noted that as there were changes to both the elementary and secondary math curricula since the last EQAO assessment in 2019 and since EQAO had made a number of significant changes to the assessments in 2021-2022, the 2022 results are a new baseline and not directly comparable to the last assessments in 2019.

J. McIlmoyle Parsons, Principal of Teaching and Learning K-12 (elementary focus), outlined the student and educator focused supports that were offered to schools while navigating this new assessment experience.

**MOVED BY C. Dickson, SECONDED BY P. Brown**

**That the Student Achievement and Results from the 2022 EQAO Primary and Junior Division Assessments, Grade 9 Assessment of Mathematics, and the Ontario Secondary School Literacy Test Report, dated November 29, 2022, be received for information.**

**CARRIED**

2022-2023 Exams and Final Assessments

Associate Director McNaughton reported that for the past two years, due to the COVID-19 pandemic, KPR secondary schools implemented the quadmester system. This organizational structure brought about a change in assessment and evaluation practices, with the removal of traditional exam days.

With the return to the semester system in the 2022-2023 school year and scheduled final examination days within the 2022-2023 school year calendar, connecting to the KPR Strategic Plan and BAP 2022-2023, an emphasis on assessment and evaluation pedagogy and best practice is a focus within the Teaching and Learning K-12 department and secondary schools.

In early September, the Teaching and Learning K-12 department consulted with a principal focus group and an educator focus group (representing different subject specific areas) to determine guidelines for schools when creating final assessments, as well as some operational components.

As a result of this collaboration, and in alignment with Growing Success, it was determined that for the 2022-2023 school year:

- students in Grades 9 and 10 will have no formal examinations
- a minimum of two or more culminating activities will make up the final 30% of the final grade
- students in Grades 11 and 12 may participate in examinations
- the final exam/task on the scheduled exam day will only be up to 10% (out of the 30%) of the final grade
- the remaining 20% will consist of culminating activities such as an authentic task, a presentation, conferencing, a performance task, a lab, etc.

**MOVED BY D. Lloyd, SECONDED BY S. Russell**

**That the 2022-2023 Exams and Final Assessments Report, dated November 29, 2022, be received for information.**

**CARRIED**

**MOVED BY A. Lloyd, SECONDED BY P. Brown**

**That the meeting be extended (9:00 p.m.).**

**CARRIED**

October 24, 2022 Professional Activity Day

Associate Director McNaughton reported that the professional learning for the October 24, 2022 Professional Activity (PA) day was created centrally by the Teaching and Learning K-12, Equity, Diversity and Inclusion, Indigenous Education, and Safe, Caring and Restorative Schools departments. The learning for both elementary and

secondary educators included Ministry of Education mandated information, as well as school directed learning pathways. The KPR PA Days are planned with consideration of priorities in the KPR Strategic Plan and the BAP 2022-2023. The professional learning included:

| <b>Topic</b>   | <b>BAP Connection</b>                | <b>Details</b>  |
|--|--------------------------------------|---|
| Anti-Sex Trafficking   | SA-SL2<br>SA-SL3<br>SA-EC2           | The learning is based on Policy/Program Memorandum (PPM) 166: Keeping Students Safe: Policy Framework for School Board Anti-Sex Trafficking Protocols and KPR's Administrative Regulation ES-1.1.13 Safe, Caring and Restorative Schools: Anti-Sex Trafficking and Anti-Sex Trafficking Guide.<br>Topics included: <ul style="list-style-type: none"><li>• employee self-care and support</li><li>• key statistics</li><li>• setting the stage for a safe investigation</li><li>• administrative regulation and guide</li></ul>                   |
| Guidelines on the Non-use of Racial and Other Epithets and Slurs | SA-SL1<br>SA-SL2                     | The learning focused on: <ul style="list-style-type: none"><li>• deepening the understanding of microaggressions</li><li>• exploring KPR's Guidelines on the Non-Use of Racial and Other Epithets and Slurs</li><li>• examining a case study to develop strategies on how to address and respond to situations that cause harm</li></ul>  |
| School Directed Learning Pathways                                | SA-EL1<br>SA-EL2<br>SA-EL3<br>SA-SL2 | Based on feedback from school administrators, the school directed learning pathway options provided schools with an opportunity to extend their August 31 and September 1, 2022 PA day learning.<br>Elementary educators extended their learning regarding Science, Technology, Engineering and Math (STEM) education, reading development Kindergarten to Grade 8, and building understanding of number and operations.<br>Secondary educators extended their learning regarding de-streaming, assessment and evaluation and the skilled trades. |

**MOVED BY P. Brown, SECONDED BY C. Dickson**  
**That the October 24, 2022 Professional Activity Day Report, dated November 29, 2022, be received for information.**

**CARRIED**

Math Instructional Coaching

Associate Director McNaughton reported that KPR has embraced the instructional coach model in various forms over the past decade as a strategy impacting capacity building with educators and supporting student learning and achievement

J. McIlmoyle Parsons highlighted that the embedded numeracy coach is a member of the school team that supports the implementation of the KPR Scope and Sequence: Mathematics. In September 2022, embedded numeracy coaches were identified in seven schools of various sizes, in three regions of the board, funded through four-year Ministry math strategy funding. As a part of KPR's BAP 2022-2023 the embedded coaches work alongside colleagues to provide effective instruction and assessment that is authentic, culturally relevant and responsive.

Embedded coaches have participated in professional learning regarding the act of coaching and intentional skill development required to take a *coach approach* in their work alongside colleagues. The embedded coaches work with consultants from the Teaching and Learning K-12 department to leverage system level resources to improve the mathematics learning of all students.

C. Anderson, Instructional Leadership Consultant, reported that embedded coaches work alongside colleagues in classrooms to support the learning of students, as well as to model, co-plan, co-teach and co-debrief student learning and intentional decisions about instruction. The embedded coach also works with the principal to co-facilitate professional learning in divisions and staff meetings using resources and materials prepared by the Teaching and Learning K-12 department.

**MOVED BY P. Brown, SECONDED BY D. Lloyd**  
**That the Math Instructional Coaching Report, dated November 29, 2022, be received for information.**

**CARRIED**

Adjournment

**MOVED BY P. Brown, SECONDED BY D. Lloyd**  
**That the meeting be adjourned (9:30 p.m.).**

**CARRIED**

Rose Kitney  
Committee Chairperson