

**MINUTES OF THE REGULAR MEETING OF  
KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**Tuesday, November 8, 2022 at 6:15 P.M.  
Roy H. Wilfong Boardroom, Education Centre  
1994 Fisher Drive, Peterborough, Ontario**

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**ATTENDANCE**

Present: Diane Lloyd (Chairperson of the Board), Angela Lloyd (Vice-chairperson of the Board), Terry Brown, Cyndi Dickson, Jaine Klassen Jeninga, Gail Nyberg, Steve Russell, and Student Trustee Kelly Mitchell.

Student Trustee Maria Mahfuz attended through the Webex platform.

Regrets: Trustees Cathy Abraham, Kailee Dupuis and Rose Kitney.

Absent: Trustee Emilio Ojeda.

Also Present: R. Russo, D. McNaughton, J. Brake, A. Duncan, J. Ford, A. Foster, M. Loya, J. Maliha; G. Kidd, G. Payne, D. Swift and L. Burton.

1. **CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chairperson called the meeting to order at 6:16 p.m.

2. **COMMITTEE OF THE WHOLE**

It was,

Moved by: Trustee Dickson  
Seconded by: Trustee Russell

**(22-243) That the Board move into Committee of the Whole, In-camera (6:17 p.m.).**  
**CARRIED**

The Open Session of the meeting resumed at 7:03 p.m.

3. **OPEN SESSION AND LAND ACKNOWLEDGEMENT**

Superintendent Maliha respectfully recognized and acknowledged that the Board is meeting on the traditional territory of the Mississauga First Nations. J. Maliha stated November 8 is National Indigenous Veterans Day.

4. **NATIONAL ANTHEM AND A MOMENT OF SILENCE**

The meeting was opened with the singing of the National Anthem followed by a Moment of Silence.

5. **CHARACTER ATTRIBUTE – STUDENT TRUSTEE**

Student Trustee Maria Mahfuz spoke to this month's character attribute, Courage.

6. **ADOPTION OF AGENDA**

It was,

Moved by: Trustee Dickson  
Seconded by: Trustee Russell

(22-244) **That the agenda be adopted to include the following topics under Board Member Additions:**

- **Cobourg Collegiate Institute's Aesthetics Program**

**CARRIED**

7. **DECLARATIONS OF CONFLICTS OF INTEREST**

Nil.

8. **ADOPTION OF MINUTES**

8.1 **Regular Board Meeting – Tuesday, October 25, 2022**

The following revisions were noted in the minutes:

Page 5	Item 11, remove the word they (fifth paragraph)
Page 9	Item 14.1.2, to include discussion focussed on whether this association was a Board association or a Trustee association
Page 16	Item 18, The Adam Scott Collegiate Vocational Institute sculpture was created using a grant provided by the Ontario Arts' Council
Page 16	Item 18, Trustee A. Lloyd spoke on behalf of Trustee Klassen Jeninga, who had to excuse herself from the meeting, regarding ...

It was,

Moved by: Trustee Nyberg  
Seconded by: Trustee Dickson

- (22-245)                      That the minutes for the Regular Board meeting held on Tuesday, October 25, 2022 be adopted as amended.

**CARRIED**

9.     **EDUCATIONAL PRESENTATIONS**

Nil.

**CHAIRPERSON'S REMARKS**

D. Lloyd, Chairperson of the Board, spoke the past year and term for trustees noting this was the last meeting for the current Board of Trustees and drew attention to many highlights throughout the year. D. Lloyd spoke to the attributes of each of the outgoing trustees Kailee Dupuis, Emilio Ojeda and Gail Nyberg.

Trustees, the director and senior administration were commended and thanked for their support.

**PRESENTATION TO THE CHAIRPERSON OF THE BOARD**

Director of Education Rita Russo, on behalf of the senior administrative team, extended sincere thanks and appreciation to the Chairperson of the Board for her dedicated leadership over the last year.

**PRESENTATION TO THE VICE-CHAIRPERSON OF THE BOARD**

Director of Education Rita Russo, on behalf of the senior administrative team, extended sincere thanks and appreciation to the Vice-chairperson of the Board for her dedicated leadership over the last year.

**PRESENTATION TO THE TRUSTEES**

Director of Education Rita Russo, on behalf of the senior administrative team, extended sincere thanks and appreciation to the members of the Board for their dedicated leadership over the last four-year term. R. Russo also recognized outgoing Trustees Kailee Dupuis, Emilio Ojeda and Gail Nyberg for their contributions as members of the Board.

10.   **DELEGATIONS**

10.1   **DELEGATIONS (10 minutes)**

Nil.

10.2   **DELEGATIONS (3 minutes)**

Nil.

10.3 **DISPOSITION OF DELEGATION CONCERNS**

Nil.

11. **DIRECTOR'S UPDATE**

Director Russo spoke to the Board Action plan stating the second pillar will be presented at the November 22, 2022 Board meeting.

The Director noted that KPR was pleased to welcome back Canadian Union of Public Employees (CUPE) staff.

12. **BUSINESS ARISING FROM THE MINUTES**

Nil.

13. **STUDENT TRUSTEE REPORT**

Student Trustee Kelly Mitchell spoke to the report for the month of November noting the month has begun with lots of festivities and fun. Schools have celebrated a variety of Halloween activities for the first time since the beginning of COVID-19. Dances, spirit weeks and sporting activities occurred in a safe and fun manner across KPR. Students are very happy to have sports and extra-curricular activities back. K. Mitchell noted due to long before and after school bus rides as a result of effects of cancelled buses or combined routes, some students are finding it difficult to participate due to missed classes, less homework time and sleep time.

Student Trustee Mitchell noted the Student Leadership Group (SLG) has held its November meeting where the planning for the student leadership conference was a featured topic. The conference will take place in May 2023. Planning is also underway for an upcoming retreat for SLG members which will allow participants to enjoy team building and unite the SLG members.

November was Indigenous People's Awareness month in KPR. Schools commemorated this month through the use of morning announcements to spread awareness and celebrate Indigenous accomplishments in Canada. Guest speakers were invited to educate students on Indigenous traditions, history and current events. K. Mitchell noted through Indigenous artwork, creative writing and dancing, schools highlighted Indigenous students' stories, achievements, and practices.

Student Trustees K. Mitchell and M. Mahfuz look forward to enhancing student leadership within KPR.

The Chairperson commended the Student Trustees on their commitment to the role.

14. **DECISION ITEMS**

14.1 **COMMITTEE DECISION REPORTS**

14.1.1 **Resource Committee Report**

D. Lloyd, Chairperson of the Board spoke on behalf of Trustee Kitney, Committee Chairperson, who was unable to attend, noting the committee met virtually through the Webex platform on October 26, 2022, where the committee received several updates.

The committee received an update from G. Payne, Executive Officer, Facilities Services, on the Northglen neighbourhood school build. G. Payne was invited to speak to the build who stated meetings continue to occur and updates will be provided at future Resource Committee meetings.

Superintendent Foster was invited to speak to the accommodation review consultations for Clarke High School (HS) Family of Schools (FOS) and Port Hope HS FOS. The intent of the consultations is to share information and create awareness regarding the review; and to seek advice, informed opinion, or input for consideration prior to a decision being made. A. Foster stated a proposed solution for the accommodation pressures will be provided to the Resource Committee meeting in the new year.

Superintendent Foster spoke to the Year-end Financial Variance Report and the Accumulated Surplus/Deficit and Deferred Revenue Report.

It was,

Moved by: Trustee Brown  
Seconded by: Trustee Nyberg

(22-246)

**That Accumulated Surplus transfers be approved, as detailed in the 2021-2022 Accumulated Surplus/Deficit and Deferred Revenue Report, dated November 8, 2022.**

**CARRIED**

It was,

Moved by: Trustee Brown  
Seconded by: Trustee Russell

(22-247)

**That the Resource Committee Report, dated November 8, 2022, be received for information.**

**CARRIED**

14.1.2 **Audit Committee Report**

D. Lloyd, Chairperson of the Board, spoke to the report noting the committee met virtually through the Webex platform on October 31, 2022, where the draft Financial Statement for the Year Ended August 31, 2022 were presented along with the Internal Audit Update and Draft Annual Reports of the Audit Committee for the Year Ended August 31, 2022.

D. Lloyd noted R. Steinginga from Baker Tilly KDN LLP, presented the Draft Consolidated Financial Statements to the committee and explained the purpose of the Independent Auditor's Report. V. Mason reviewed the highlights of the External Auditors Management Letter and informed the committee no misstatements, fraud, illegal acts, or significant weaknesses in internal controls were identified.

A. Bhayani, Senior Regional Internal Auditor, spoke to the two pieces of work on the Internal Audit Plan for 2022-2023. Legislative Compliance (Phase 2) work will assist in documenting controls for high and critical items, and visits to a small number of schools will provide management with an independent and objective assessment of the financial activities conducted at these schools. The school audits will include a review of the collection and use of school generated funds and/or petty cash.

A. Foster spoke to the Draft Annual Reports of the Audit Committee for the Year Ended August 31, 2022.

It was,

Moved by: Trustee D. Lloyd

Seconded by: Trustee Klassen Jeninga

(22-248)

**That the Kawartha Pine Ridge District School Board Consolidated Financial Statements for the Year Ended August 31, 2022, be approved.**

**CARRIED**

It was,

Moved by: Trustee D. Lloyd

Seconded by: Trustee Brown

(22-249)

**That the Detailed Annual Report of the Audit Committee for the Year Ended August 31, 2022 be approved.**

**CARRIED**

It was,

Moved by: Trustee D. Lloyd  
Seconded by: Trustee Nyberg

**(22-250)**

**That the Summarized Annual Report of the Audit Committee for the Year Ended August 31, 2022, be approved and forwarded to the Ministry of Education by January 15, 2023.**

**CARRIED**

It was,

Moved by: Trustee D. Lloyd  
Seconded by: Trustee Dickson

**(22-251)**

**That the Audit Committee Report, dated November 8, 2022, be received for information.**

**CARRIED**

**14.2 DECISION REPORTS**

Nil.

**15. ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION (OPSBA) REPORT**

Vice-chairperson of the Board, A. Lloyd, the Board's Delegate Member of OPSBA spoke to the recent developments which have been in the media regarding the Canadian Union of Public Employees (CUPE), noting should further events occur updates will be provided at the next Board meeting.

Vice-chairperson A. Lloyd made note of the upcoming OPSBA Advocacy Day on November 28, 2022, where trustees will go to the Queens Park for the day.

**16. CORRESPONDENCE**

**16.1 Peterborough Police Services Board Letter**

D. Lloyd, Chairperson of the Board, spoke to the letter stating this letter is similar to the one previously received from Cobourg Police Services Board. A discussion occurred regarding the will of the Board in regards to this letter, where it was determined a letter is being prepared on behalf of the Board with all KPR district Members of Provincial Parliament, Police Departments, the Minister of Transportation, co-terminus boards and OPSBA being copied.

It was,

Moved by: Trustee D. Lloyd  
Seconded by: Trustee Nyberg

- (22-252) That the Peterborough Police Services Board letter, dated October 18, 2022, be received for information.

CARRIED

16.2 **Curve Lake First Nation – Nomination Letter**

D. Lloyd, Chairperson of the Board, spoke to the letter received from Curve Lake First Nation appointing Sean Conway to the Kawartha Pine Ridge District School Board as the First Nation Trustee representing Alderville, Curve Lake and Hiawatha First Nations for the 2022-2026 term.

It was,

Moved by: Trustee Nyberg  
Seconded by: Trustee Dickson

- (22-253) That the Kawartha Pine Ridge District School Board receive the appointment of Sean Conway as the First Nation Trustee representing Alderville First Nation, Curve Lake First Nation and Hiawatha First Nation for the 2022-2026 term.

CARRIED

17. **INFORMATION ITEMS – CONSENT ITEMS**

It was,

Moved by: Trustee Klassen Jeninga  
Seconded by: Trustee Dickson

- (22-254) That the following agenda items for the November 8, 2022 Board meeting be received for information:

- Item 17.1 Student Transportation Services of Central Ontario (STSCO) Governance Committee Report
- Item 17.2 Special Education Advisory Committee Report
- Item 17.3 Program Safety – Out of Classroom Program Review Report
- Item 17.4 Indigenous Education Advisory Committee Report
- Item 17.5 First Nations Education Services Agreement Committee Report

Requests were made by trustees to pull the following reports for comment and/or discussion:

- Item 17.3 Program Safety – Out of Classroom Program Review Report

The motion was ..... CARRIED



**17.3 Program Safety – Out of Classroom Program Review Report**

Superintendent Ford spoke to the report stating since March 2020 Board-wide, out-of-province and out-of-country trips were paused while the federal restrictions on travel were put in place at the onset of the COVID-19 pandemic. Given ongoing federal restrictions on travel, uncertainty with international health conditions and difficulties with obtaining or renewing passports, the senior administrative team issued a memorandum to secondary school principals in July 2022 asking them to pause plans for out-of-province and out-of-country programs for the upcoming school year. While the federal pause on travel continued into the fall, the senior administrative team deemed it timely to conduct an internal review of the process and regulations associated with out-of-province and out-of-country programs as they had not been reviewed in some time. A memorandum was issued to principals in September 2022 asking all staff to pause the planning of out-of-province and international trips until January 2023. For those schools who had trips in the planning, principals were asked to notify their superintendent for further discussion.

A delegation representing parents of Thomas A. Stewart Secondary School students, was received at the October 25, 2022 Board meeting, noting their concerns with the pause and asking for a further report. Senior administration understood the concerns presented to the Board and committed to expedite the review process.

J. Ford noted the review process is well underway. Minor revisions will be made to the Administrative Regulation ES-3.6.2 and more substantial revisions will be made to the Safety Guidelines for all out-of-classroom programs ensuring the safety for KPR students and to ensure that all students have equitable access to out of-province and out-of-country trips. Once the recommended revisions are reviewed and approved by senior administration, and communicated to principals and vice-principals, the pause on out-of-province and out-of-country will be lifted. This is expected to be completed by November 18, 2022.

Board members had the opportunity to ask questions of clarification which were addressed by Superintendent Ford.

A Board member noted it is understood how valuable these trips can be for our students. Those who can comply with the guidelines, will be able to begin planning trips after this date.

**18. BOARD MEMBER ADDITIONS**

Trustee Brown stated that he, Trustee Klassen Jeninga and the Director of Education had the opportunity to observe the new Aesthetics Program at Cobourg Collegiate Institute. Pictures of the classroom were displayed for Board members. Trustee Klassen Jeninga was also invited to speak to the program. It

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was noted the school is running five sections with 22 students per section. The students and teachers are very enthusiastic for the program.

19. **FUTURE MEETING DATES**

Chairperson D. Lloyd drew attention to the future meeting dates listed in the Board agenda.

20. **QUESTION PERIOD**

Chairperson D. Lloyd opened the meeting to questions from the floor.

21. **REPORT OF THE COMMITTEE OF THE WHOLE IN-CAMERA SESSION**

Nil.

22. **ADJOURNMENT**

It was,

Moved by: Trustee Nyberg  
Seconded by: Trustee Brown

**(22-255) That the meeting be adjourned (7:55 p.m.).**

**CARRIED**

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Diane Lloyd  
Chairperson of the Board

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Rita Russo  
Director of Education  
and Secretary of the Board